

## Document Summary for AUTH213205-1 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organi

## ^ Document Information

Travel Dates: 08/28/2017 - 08/30/2017

Currency: U.S. Dollar

Type: IN'

TA Num: TAA04WCJ

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS

Document Details: Meet w/EPA Employees and Tour Facility

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Esti
	1	2-INFORMATIONAL MEETING	RALEIGH, NC	08/28/17	08/30/17	111.00 / 59.00 (10/01/16-12/31/49)	

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 351.50

Total Non-Per Diem Expenses: 42.31

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/24/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	CENTRAL BILL	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			08/28/2017		Hotel Tax (CONUS Only)	Hotel Tax	13.78	PERSONAL	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			08/28/2017		Lodging	Lodging-PerDiem	102.00	PERSONAL	Yes
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			08/28/2017		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
			08/29/2017		Hotel Tax (CONUS Only)	Hotel Tax	13.78	PERSONAL	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			08/29/2017		Lodging	Lodging-PerDiem	102.00	PERSONAL	Yes
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			08/29/2017		M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
			08/30/2017		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 351.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/28/17	59.00	102.00	102.00	44.25	44.25					
✓			08/29/17	59.00	102.00	102.00	59.00	59.00					
✓			08/30/17	59.00	0.00	0.00	44.25	44.25					

No Special Authorizations

## ^ Additional Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 393.81

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	393.81	100.00 %

## ^ Totals

Previous Reimbursable Amount: 379.06  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 379.06

Disbursement Type	AUTH213205 Amount	AUTH213205-1 Amount	Amended Net
Estimated Cost	624.47	393.81	-230.66
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
08/25/2017 4:00:35 AM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
08/24/2017 2:18:01 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/24/2017 2:18:00 PM	_CANCELLED	JOHNSON, BELINDA	**AUTO SIGNATURE WAS APPLIED**	
08/24/2017 2:06:53 PM	RESERVATIONS UPDATED	BELINDA JOHNSON	Auto-updated from reservation - Reservations updates for tripnum 1	
08/24/2017 10:39:24 AM	RESERVATIONS UPDATED	BELINDA JOHNSON	Auto-updated from reservation - Reservations updates for tripnum 1	
08/24/2017 10:39:23 AM	CREATED	BELINDA JOHNSON	Auto-created from reservation - AMENDMENT AUTH213205-1 (TAA04WCJ)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	08/24/17	10:39AM	BELINDA JOHNSON **	
2	08/22/17	4:29AM	EUNICE DAIS	
1	08/21/17	6:52AM	BRENDA BEVERLY	Auto-created from reservation -

## Document Summary

## Document Summary for AUTH213986 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organi

^ Document Information    Travel Dates: 08/28/2017 - 08/30/2017    Currency: U.S. Dollar    Type: IN'

TA Num: TAA04WZ5    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS  
 Document Details: To attend Roundtable with Administrator

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Esti
	1	2-INFORMATIONAL MEETING	LEXINGTON, KY	08/28/17	08/29/17	108.00 / 54.00 (10/01/16-12/31/49)	
	1	2-INFORMATIONAL MEETING	CHARLESTON, WV	08/29/17	08/30/17	107.00 / 54.00 (10/01/16-12/31/49)	

## ^ Reservations

View Reservation History    No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00    Total Non-Per Diem Expenses: 28.65

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/23/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	CENTRAL BILL	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/28/2017    Hotel Tax (CONUS Only)    Hotel Tax    13.90    PERSONAL

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Print Fax Cover Page

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			08/28/17	54.00	0.00	0.00	0.00	0.00	Yes				

▲ Actuals have been claimed. Please verify they are correct.

▲ Actuals have been claimed. Please verify they are correct.



08/29/17	54.00	0.00	0.00	0.00	0.00	Yes
▲	Actuals have been claimed. Please verify they are correct.					
▲	Actuals have been claimed. Please verify they are correct.					
08/30/17	54.00	0.00	0.00	0.00	0.00	Yes
▲	Actuals have been claimed. Please verify they are correct.					
▲	Actuals have been claimed. Please verify they are correct.					

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 28.65

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	28.65	100.00
		8			%

## ^ Totals

Total Reimbursable: 13.90

## Disbursement Type

Estimated Cost	Amount
Advance Requested	28.65
	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: \_CANCELLED

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Display Full History Reason Desc
08/24/2017 2:17:01 PM	_CANCELLED	JOHNSON, BELINDA	**AUTO SIGNATURE WAS APPLIED**	
08/24/2017 2:16:19 PM	ADJUSTED	JOHNSON, BELINDA	**AUTO SIGNATURE WAS APPLIED**	
08/24/2017 1:02:52 PM	RESERVATIONS UPDATED	BELINDA JOHNSON		

## Document Summary

			Auto-updated from reservation - Travel reservation has been cancelled for: 1003418443
08/24/2017 1:02:51 PM	ADJUSTED	BELINDA JOHNSON	Auto-updated from reservation
08/24/2017 12:39:52 PM	ADJUSTED	JOHNSON, BELINDA	**AUTO SIGNATURE WAS APPLIED**
08/24/2017 12:35:28 PM	RESERVATION CHANGES	BELINDA JOHNSON	Auto-updated from reservation
08/24/2017 12:35:27 PM	RESERVATIONS UPDATED	BELINDA JOHNSON	Auto-updated from reservation - Reservations updates for tripnum 1
08/24/2017 12:35:24 PM	ADJUSTED	BELINDA JOHNSON	Auto-updated from reservation
08/23/2017 12:12:52 PM	SIGNED	BEVERLY, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
08/23/2017 12:06:55 PM	CREATED	BRENDA BEVERLY	Auto-created from reservation - NEW DOCUMENT AUTH213986 (TAA04WZ5)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
5	08/24/17	2:16PM	BELINDA JOHNSON **	
4	08/24/17	1:02PM	BELINDA JOHNSON	
3	08/24/17	12:39PM	BELINDA JOHNSON	
2	08/24/17	12:35PM	BELINDA JOHNSON	
1	08/23/17	12:06PM	BRENDA BEVERLY	Auto-created from reservation -

## Document Summary for AUTH214342-1 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organi

^ Document Information    Travel Dates: 08/28/2017 - 08/30/2017    Currency: U.S. Dollar    Type: IN'

TA Num: TAA04X9J    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS  
 Document Details: Roundtable with the Administrator

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Esti
	1	2-INFORMATIONAL MEETING	LEXINGTON, KY	08/28/17	08/29/17	108.00 / 54.00 (10/01/16-12/31/49)	
	1	2-INFORMATIONAL MEETING	CHARLESTON, WV	08/29/17	08/30/17	107.00 / 54.00 (10/01/16-12/31/49)	

^ Reservations

View Reservation History    No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 73.01

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/25/2017		Estimated Travel Fee	Com. Carrier	8.26	CENTRAL BILL	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Comments: OTRS Domestic-Intl w-Air-Rail

08/27/2017	Estimated TDY Voucher Fee	Transaction Fees	14.75	CENTRAL BILL
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/28/2017	Hotel Tax (CONUS Only)	Hotel Tax	25.00	PERSONAL
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/29/2017	Hotel Tax (CONUS Only)	Hotel Tax	25.00	PERSONAL
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

^ Document Attachments

Print Fax Cover Page

Total Per Diem Allowance: 0.00

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			08/28/17	54.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			08/29/17	54.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			08/30/17	54.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 73.01

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	73.01	100.00 %

## ^ Totals

Previous Reimbursable Amount: 400.00    Total Reimbursable Amount: 50.00  
 Amended Reimbursable Amount: -350.00

Disbursement Type	AUTH214342 Amount	AUTH214342-1 Amount	Amended Net
Estimated Cost	1,104.41	73.01	-1,031.40
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
08/28/2017 2:04:07 PM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
08/28/2017 12:09:34 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/28/2017 12:09:33 PM	_CANCELLED	BEVERLY, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
08/27/2017 1:39:53 PM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT AUTH214342-1 (TAA04X9J)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	08/27/17	1:39PM	ONIS GLENN **	
1	08/24/17	1:31PM	BELINDA JOHNSON	Auto-created from reservation -

## Document Summary for AUTH214974 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/29/2017 - 08/30/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA04XS3 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS  
 Document Details: State Commissioners Lab Tour

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cost
	1	2-INFORMATIONAL MEETING	RALEIGH, NC	08/29/17	08/30/17	111.00 / 59.00 (10/01/16-12/31/49)	484.38

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	8/29/2017 6:50:00 AM EST	222.40		1003431755	08/29/2017 14:50	152.649994 lbs CO2	ONIS GLENN
COMM-CARR	Delta	8/29/2017 6:50:00 AM EST	0.00		1003431755	08/30/2017 08:30	152.649994 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 190.50

Total Non-Per Diem Expenses: 293.88

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/28/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/28/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			08/29/2017	✈	Airline Flight	Com. Carrier	222.40	GOVCC	
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight. ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.									
			08/29/2017		Hotel Tax (CONUS Only)	Hotel Tax	13.77	GOVCC	
			08/29/2017		Lodging	Lodging-PerDiem	102.00	GOVCC	Yes
			08/29/2017		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
			08/29/2017		Parking	Misc Expense	24.00	PERSONAL	

08/29/2017	POV- Airport/Terminal	Mileage	10.70	PERSONAL	
08/30/2017	M&IE	M&IE- PerDiem	44.25	PERSONAL	Yes

### ^ Document Attachments

Print Fax Cover Page

### ^ Per Diem Allowances

Total Per Diem Allowance: 190.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/29/17	59.00	102.00	102.00	44.25	44.25					
✓			08/30/17	59.00	0.00	0.00	44.25	44.25					

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

OTHER PRIVATELY-OWNED VEHICLE

Contract fare used or No contract fare exists for city-pair market

### ^ Accounting Allocations

Accounting Total: 484.38

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	484.38	100.00 %

### ^ Totals

Total Reimbursable: 484.38

#### Disbursement Type

#### Amount

Estimated Cost	484.38
Advance Requested	0.00

### Trip Comments

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION    Awaiting:    for Status:

### Document Routing

Name		Status	Level	
Document History (Current)				Display Full History
Date/Time	Status	Name	Remarks	Reason Desc
09/18/2017 10:00:18 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/28/2017 4:00:45 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/28/2017 1:47:53 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/28/2017 1:47:52 PM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
08/28/2017 1:23:28 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
08/28/2017 12:07:55 PM	SIGNED	BEVERLY, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
08/28/2017 12:00:55 PM	CREATED	BRENDA BEVERLY	Auto-created from reservation - NEW DOCUMENT (TAA04XS3)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	



## Document Summary for AUTH216332-1 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/07/2017 - 09/08/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA04YVQ

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS

Document Details: To attend KY Coal Miners Meeting

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost	Trip Com
	1	2-INFORMATIONAL MEETING	LEXINGTON, KY	09/07/17	09/08/17	108.00 / 54.00 (10/01/16-09/30/17)	52.05	TRIP CAN TRAVELE TO FL FC IRMA EVI

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 52.05

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/05/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			09/07/2017		Parking	Misc Expense	3.00	PERSONAL	
			09/07/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

⚙ Converting legacy receipt attachments...

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			09/07/17	54.00	0.00	0.00	0.00	0.00	Yes				



Actuals have been claimed. Please verify they are correct.

▲ Actuals have been claimed. Please verify they are correct.

09/08/17	54.00	0.00	0.00	0.00	0.00	0.00	Yes
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▲ Actuals have been claimed. Please verify they are correct.

▲ Actuals have been claimed. Please verify they are correct.

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 52.05

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	52.05	100.00
		8			%

## ^ Totals

Previous Reimbursable Amount: 1,181.91    Total Reimbursable Amount: 52.05  
 Amended Reimbursable Amount: -1,129.86

Disbursement Type	AUTH216332 Amount	AUTH216332-1 Amount	Amended Net
Estimated Cost	1,181.91	52.05	-1,129.86
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

TRIP CANCELLED - TRAVELER HAD TO GO TO FL FOR HURRICANE IRMA EVENT

## Document Status

Current Status: POSACK OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/21/2017 4:00:37 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/20/2017 2:04:52 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	

09/20/2017 2:04:51 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
09/20/2017 2:04:34 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
09/20/2017 1:56:41 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
09/20/2017 1:55:03 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
09/19/2017 1:26:43 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
09/07/2017 10:14:01 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA04YVQ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	09/20/17	2:04PM	EUNICE DAIS **	
3	09/07/17	10:14AM	ONIS GLENN	
2	09/05/17	11:06AM	EUNICE DAIS	
1	09/01/17	9:11AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH217706 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/08/2017 - 09/10/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA04ZZD

Document ID:

Purpose: 9-OTHER TRAVEL

Location Type: CONUS

Document Details: Hurricane Irma Response

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost	Trip Comments
	1	9-OTHER TRAVEL	TALLAHASSEE, FL	09/08/17	09/10/17	98.00 / 54.00 (05/01/17-09/30/17)	2422.79	RENTAL CAR COS RETURNING THE C BIRMINGHAM, AL / FLIGHTS WERE C/ TO HURRICAN IRM \$786.79 REFUND C TICKET TO BE APF

## ^ Reservations

View Reservation History

PNR Status: BOOKED


Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/7/2017 10:40:00 PM EST	1,395.60		1003465515	09/08/2017 05:40	52.259998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/7/2017 10:40:00 PM EST	0.00		1003465515	09/08/2017 09:09	87.360001 lbs CO2	ONIS GLENN
RENTAL	Enterprise	9/7/2017 10:40:00 PM EST	375.34		1003465515	09/08/2017 10:05	N/A	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 473.00

Total Non-Per Diem Expenses: 1,949.79

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/07/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/07/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			09/08/2017	✈	Airline Flight	Com. Carrier	1,395.60	GOVCC	
			09/08/2017		Hotel Tax (CONUS Only)	Hotel Tax	21.13	GOVCC	

09/08/2017	Lodging	Lodging-PerDiem	169.00	GOVCC	Yes
09/08/2017	M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
09/08/2017 	Rental Car	Rental Car	375.34	GOVCC	

▲ You have exceeded the daily expense threshold for this expense.

▲ Expense is over threshold.

Comments: Conf Num: 1149599421COUNT Cmt:

09/09/2017	Hotel Tax (CONUS Only)	Hotel Tax	21.13	GOVCC	
09/09/2017	Lodging	Lodging-PerDiem	169.00	GOVCC	Yes
09/09/2017	M&IE	M&IE-PerDiem	54.00	PERSONAL	Yes
09/10/2017	Lodging	Lodging-PerDiem	0.00	GOVCC	Yes
09/10/2017	M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
09/10/2017	Parking	Misc Expense	36.00	PERSONAL	
09/10/2017	Rental Car	Rental Car	51.54	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

⚙ Converting legacy receipt attachments...

## ^ Per Diem Allowances

Total Per Diem Allowance: 473.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/08/17	54.00	169.00	169.00	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/09/17	54.00	169.00	169.00	54.00	54.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/10/17	54.00	0.00	0.00	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

Contract fare used or No contract fare exists for city-pair market

Less than or equal to the cost of the least expensive compact car

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 2,422.79

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	2,422.79	100.00 %

## ^ Totals

Total Reimbursable: 2,422.79

Disbursement Type	Amount
Estimated Cost	2,422.79
Advance Requested	0.00

## Trip Comments

[View Comment History](#)

RENTAL CAR COST IS DUE TO RETURNING THE CAR IN BIRMINGHAM, AL AFTER ALL FLIGHTS WERE CANCELLED DUE TO HURRICAN IRMA. AWAITING \$786.79 REFUND ON AIRLINE TICKET TO BE APPLIED TO CC.

## Document Status

Current Status: POSACK OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/21/2017 4:00:41 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/20/2017 2:08:52 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/20/2017 2:08:51 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/20/2017 2:08:06 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/20/2017 1:56:40 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
	AUTHORIZED		**AUTO SIGNATURE WAS APPLIED**	

09/20/2017 1:55:02 PM		HEARD, VALERIA A	
09/19/2017 2:35:39 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
09/15/2017 2:17:50 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 7:10:43 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 7:40:52 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 7:40:43 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 7:29:36 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/11/2017 6:55:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/11/2017 6:26:35 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/10/2017 10:39:46 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/09/2017 4:39:52 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/07/2017 4:24:45 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/07/2017 4:24:37 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/07/2017 4:12:25 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/07/2017 4:12:00 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/07/2017 4:11:31 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA04ZZD)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/20/17	2:08PM	EUNICE DAIS **	
1	09/07/17	4:11PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH216349 (View-only)

Traveler

Traveler ID: I0052714

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/12/2017 - 09/14/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA04YW6 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS  
 Document Details: ECOS Conference - Hill Visits

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	09/12/17	09/14/17	231.00 / 69.00 (09/01/17-09/30/17)	1280.1
	1	2-INFORMATIONAL MEETING	ATLANTA, GA	09/14/17	09/14/17	140.00 / 69.00 (05/01/17-09/30/17)	1280.1

## ^ Reservations

View Reservation History

PNR Status: CANCEL

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/8/2017 3:00:00 PM EST	415.40		1003448123	09/12/2017 08:30	212.940002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/8/2017 3:00:00 PM EST	0.00		1003448123	09/14/2017 13:40	212.940002 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 634.50

Total Non-Per Diem Expenses: 645.61

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/01/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/01/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			09/12/2017	✈	Airline Flight	Com. Carrier	415.40	GOVCC	
			09/12/2017		Hotel Tax (CONUS Only)	Hotel Tax	38.10	GOVCC	
			09/12/2017		Lodging	Lodging-PerDiem	231.00	GOVCC	Yes
			09/12/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			09/12/2017		Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	



09/13/2017	Hotel Tax (CONUS Only)	Hotel Tax	38.10	GOVCC	
09/13/2017	Lodging	Lodging- PerDiem	231.00	GOVCC	Yes
09/13/2017	M&IE	M&IE- PerDiem	69.00	PERSONAL	Yes
09/13/2017	Public Transit	Misc Expense	25.00	PERSONAL	
09/14/2017	M&IE	M&IE- PerDiem	51.75	PERSONAL	Yes
09/14/2017	Parking	Misc Expense	36.00	PERSONAL	
09/14/2017	Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	

### ^ Document Attachments

Print Fax Cover Page

### ^ Per Diem Allowances

Total Per Diem Allowance: 634.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/12/17	69.00	231.00	231.00	51.75	51.75					
✓			09/13/17	69.00	231.00	231.00	69.00	69.00					
✓			09/14/17	69.00	0.00	0.00	51.75	51.75					

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

Contract fare used or No contract fare exists for city-pair market

### ^ Accounting Allocations

Accounting Total: 1,280.11

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	1,280.11	100.00 %

### ^ Totals

Total Reimbursable: 1,280.11

#### Disbursement Type

Amount

Estimated Cost	1,280.11
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: \_CANCELLED

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/07/2017 9:56:18 AM	_CANCELLED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/07/2017 9:56:05 AM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/07/2017 7:49:28 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/07/2017 7:42:17 AM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/07/2017 6:48:33 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/07/2017 6:47:43 AM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/06/2017 1:14:52 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/06/2017 1:14:52 PM	RESERVATION CHANGES	ONIS GLENN	Auto-updated from reservation	
09/06/2017 1:14:48 PM	ADJUSTED	ONIS GLENN	Auto-updated from reservation	
09/05/2017 11:52:48 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/01/2017 3:11:03 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/01/2017 3:01:10 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/01/2017 10:40:35 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/01/2017 9:34:00 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT AUTH216349 (TAA04YW6)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
5	09/07/17	9:56AM	BRENDA BONNER **	

4	09/07/17	7:42AM	BRENDA BONNER
3	09/07/17	6:47AM	BRENDA BONNER
2	09/06/17	1:14PM	ONIS GLENN
1	09/01/17	9:34AM	BRENDA BONNER

Auto-created from reservation -

## Document Summary for AUTH218656 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/13/2017 - 09/15/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA050QR

Document ID:

Purpose: 7-SPECIAL MISSION TRAVEL

Location Type: CONUS

Document Details: Response to IRMA

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		TALLAHASSEE, FL	09/13/17	09/15/17	98.00 / 54.00 (05/01/17-09/30/17)	1374.30

## ^ Reservations

View Reservation History

PNR Status: BOOKED


Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hampton Inns	9/13/2017 5:40:00 AM EST	357.00	Hampton Inn Tallahassee- Central Tallahassee,FL	1003476955	09/13/2017 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/13/2017 5:40:00 AM EST	660.40		1003476955	09/13/2017 13:40	87.360001 lbs CO2	ONIS GLENN
RENTAL	Enterprise	9/13/2017 5:40:00 AM EST	184.65		1003476955	09/13/2017 14:39	N/A	ONIS GLENN
COMM-CARR	Delta	9/13/2017 5:40:00 AM EST	0.00		1003476955	09/15/2017 10:40	87.360001 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 373.00

Total Non-Per Diem Expenses: 1,001.30

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/12/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/12/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			09/13/2017	✈	Airline Flight	Com. Carrier	660.40	GOVCC	
			09/13/2017		ATM Advance Fee	Misc Expense	3.00	PERSONAL	
			09/13/2017		ATM Fee	Misc Expense	3.00	PERSONAL	



09/13/2017	Hotel Tax (CONUS Only)	Hotel Tax	14.88	GOVCC	
09/13/2017	Lodging	Lodging- PerDiem	119.00	GOVCC	Yes
Comments: Conf Num: 88007822 Cmt:					
09/13/2017	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes
09/13/2017	 Rental Car	Rental Car	184.65	GOVCC	
Comments: Conf Num: 1149889411COUNT Cmt:					
09/14/2017	Hotel Tax (CONUS Only)	Hotel Tax	14.88	GOVCC	
09/14/2017	Lodging	Lodging- PerDiem	119.00	GOVCC	Yes
Comments: Conf Num: 88007822 Cmt:					
09/14/2017	M&IE	M&IE- PerDiem	54.00	PERSONAL	Yes
09/14/2017	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail					
09/15/2017	Gas- Rental/Govt Car	Misc Expense	6.14	PERSONAL	
09/15/2017	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes
09/15/2017	Parking	Misc Expense	31.00	PERSONAL	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 373.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/13/17	54.00	119.00	119.00	40.50	40.50	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			09/14/17	54.00	119.00	119.00	54.00	54.00	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			09/15/17	54.00	0.00	0.00	40.50	40.50					

## Additional Authorizations

Special Authorizations Exist

**Other Authorization****Remarks**

Contract fare used or No contract fare exists for city-pair market

Less than or equal to the cost of the least expensive compact car

ACTUAL EXPENSE

^ **Accounting Allocations**

**Accounting Total: 1,374.30**

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	1,374.30	100.00 %

^ **Totals**

**Total Reimbursable: 1,374.30**

Disbursement Type	Amount
Estimated Cost	1,374.30
Advance Requested	0.00

**Trip Comments**

[View Comment History](#)

**No Comments Entered**

**Document Status**

**Current Status:** OFFSETTING OBLIGATION

**Awaiting:**

**for Status:**

**Document Routing**

Name	Status	Level
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**Document History (Current)**

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/29/2017 2:01:47 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/26/2017 7:07:49 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/26/2017 5:17:09 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/26/2017 5:17:09 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/26/2017 5:15:15 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/25/2017 11:12:29 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
	AUTHORIZED		**AUTO SIGNATURE WAS APPLIED**	

09/25/2017 11:10:02 AM		HEARD, VALERIA A	
09/25/2017 6:29:48 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
09/16/2017 1:13:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/14/2017 9:41:11 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/14/2017 9:30:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 12:25:00 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 12:14:26 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 11:28:49 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 11:09:34 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:56:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:55:53 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:44:00 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:31:52 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:31:30 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/12/2017 10:31:02 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA050QR)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/26/17	5:15AM	EUNICE DAIS **	
1	09/12/17	10:31AM	ONIS GLENN	Auto-created from reservation -

## Document Summary

## Document Summary for AUTH220044 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/18/2017 - 09/20/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA051VQ Document ID: Purpose: 0-SITE VISIT Location Type: CONUS  
 Document Details: Visit Superfund Sites in Florida

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	0-SITE VISIT	TAMPA, FL	09/18/17	09/20/17	114.00 / 54.00 (04/01/17-09/30/17)	1107.88

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/16/2017 4:45:00 PM EST	272.40		1003489000	09/18/2017 18:45	175.009995 lbs CO2	ONIS GLENN
RENTAL	Enterprise	9/16/2017 4:45:00 PM EST	106.11		1003489000	09/18/2017 20:08	N/A	ONIS GLENN
COMM-CARR	Delta	9/16/2017 4:45:00 PM EST	0.00		1003489000	09/20/2017 07:30	175.009995 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 613.00

Total Non-Per Diem Expenses: 494.88

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/15/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/15/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			09/18/2017	✈	Airline Flight	Com. Carrier	272.40	GOVCC	
			09/18/2017		Hotel Tax (CONUS Only)	Hotel Tax	28.68	GOVCC	
			09/18/2017		Lodging	Lodging-PerDiem	239.00	GOVCC	Yes
			09/18/2017		M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
			09/18/2017	🚗	Rental Car	Rental Car	106.11	GOVCC	

Comments: Conf Num: 1150134867COUNT Cmt:



09/19/2017	Hotel Tax (CONUS Only)	Hotel Tax	28.68	GOVCC	
09/19/2017	Lodging	Lodging- PerDiem	239.00	GOVCC	Yes
09/19/2017	M&IE	M&IE- PerDiem	54.00	PERSONAL	Yes
09/20/2017	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes
09/20/2017	Parking	Misc Expense	36.00	PERSONAL	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 613.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/18/17	54.00	239.00	239.00	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/19/17	54.00	239.00	239.00	54.00	54.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/20/17	54.00	0.00	0.00	40.50	40.50					

## Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

ACTUAL EXPENSE

## Accounting Allocations

Accounting Total: 1,107.88

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	1,107.88	100.00 %
		8			

## Totals

Total Reimbursable: 1,107.88

### Disbursement Type

Amount

Estimated Cost	1,107.88
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/29/2017 2:01:49 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/16/2017 3:06:14 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/15/2017 2:50:08 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/15/2017 2:50:08 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/15/2017 2:49:32 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/15/2017 2:42:38 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
09/15/2017 1:33:14 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
09/15/2017 12:51:39 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/15/2017 12:44:44 PM	RESERVATIONS UPDATED	BRENDA BONNER	Auto-updated from reservation - Reservations updates for tripnum 1	
09/15/2017 12:44:07 PM	RESERVATIONS UPDATED	BRENDA BONNER	Auto-updated from reservation - Reservations updates for tripnum 1	
09/15/2017 12:41:44 PM	RESERVATIONS UPDATED	BRENDA BONNER	Auto-updated from reservation - Reservations updates for tripnum 1	
09/15/2017 12:36:47 PM	RESERVATIONS UPDATED	BRENDA BONNER	Auto-updated from reservation - Reservations updates for tripnum 1	
09/15/2017 12:36:03 PM	RESERVATIONS UPDATED	BRENDA BONNER	Auto-updated from reservation - Reservations updates for tripnum 1	
09/15/2017 11:41:37 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA051VQ)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/15/17	2:49PM	EUNICE DAIS **	

1	09/15/17	11:41AM	BRENDA BONNER	Auto-created from reservation -
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## Document Summary for AUTH220617 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/24/2017 - 09/26/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA052CO

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS

Document Details: Southern State Energy Board

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	CHARLESTON, SC	09/24/17	09/26/17	178.00 / 69.00 (06/01/17-09/30/17)	1307.9

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/22/2017 1:08:00 PM EST	598.40		1003496652	09/24/2017 15:08	136.740005 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/22/2017 1:08:00 PM EST	0.00		1003496652	09/26/2017 17:00	136.740005 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 590.50

Total Non-Per Diem Expenses: 717.41

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/19/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/19/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			09/24/2017	✈	Airline Flight	Com. Carrier	598.40	GOVCC	
			09/24/2017		Hotel Tax (CONUS Only)	Hotel Tax	25.00	GOVCC	
			09/24/2017		Lodging	Lodging-PerDiem	209.00	GOVCC	Yes
			09/24/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			09/24/2017		Parking	Misc Expense	36.00	PERSONAL	
			09/24/2017		Public Transit	Misc Expense	10.00	PERSONAL	
			09/25/2017			Hotel Tax	25.00	GOVCC	

Hotel Tax (CONUS Only)						
09/25/2017	Lodging	Lodging-PerDiem	209.00	GOVCC	Yes	
09/25/2017	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes	
09/26/2017	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 590.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/24/17	69.00	209.00	209.00	51.75	51.75	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/25/17	69.00	209.00	209.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			09/26/17	69.00	0.00	0.00	51.75	51.75					

## Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

## Accounting Allocations

Accounting Total: 1,307.91

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	1,307.91	100.00 %
		8			

## Totals

Total Reimbursable: 1,307.91

Disbursement Type	Amount
Estimated Cost	1,307.91
Advance Requested	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
10/24/2017 10:00:32 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/20/2017 4:01:46 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/19/2017 1:49:29 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/19/2017 1:49:27 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 1:46:02 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 12:15:09 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 12:14:24 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 9:24:08 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 9:19:53 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA052CO)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/19/17	1:46PM	EUNICE DAIS **	
1	09/19/17	9:19AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH220635-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/27/2017 - 09/28/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA052D6

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS

Document Details: EPA ORD'S Gulf Ecology Visit

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cost
	1	2-INFORMATIONAL MEETING	GULF BREEZE, FL	09/27/17	09/28/17	91.00 / 64.00 (08/01/17-09/30/17)	893.70

## ^ Reservations

View Reservation History

PNR Status: CANCEL


Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/25/2017 3:34:00 PM EST	540.40		1003496928	09/27/2017 17:34	106.080002 lbs CO2	ONIS GLENN
RENTAL	Budget	9/25/2017 3:34:00 PM EST	75.29		1003496928	09/27/2017 17:45	N/A	ONIS GLENN
COMM-CARR	Delta	9/25/2017 3:34:00 PM EST	0.00		1003496928	09/28/2017 14:46	106.080002 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 201.00

Total Non-Per Diem Expenses: 692.70

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/19/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/19/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			09/27/2017	✈	Airline Flight	Com. Carrier	540.40	GOVCC	
			09/27/2017		Hotel Tax (CONUS Only)	Hotel Tax	30.00	GOVCC	
			09/27/2017		Lodging	Lodging-PerDiem	105.00	GOVCC	Yes
			09/27/2017		M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
			09/27/2017		Parking	Misc Expense	24.00	PERSONAL	

09/27/2017  Rental Car Rental Car 75.29 GOVCC

Comments: Conf Num: 16927134US0 Cmt:


09/28/2017 M&IE M&IE-PerDiem 48.00 PERSONAL Yes

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 201.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/27/17	64.00	105.00	105.00	48.00	48.00	Yes				
			Actuals have been claimed. Please verify they are correct.										
✓			09/28/17	64.00	0.00	0.00	48.00	48.00					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

## ^ Accounting Allocations

Accounting Total: 893.70

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	893.70	100.00 %
		8			

## ^ Totals

Previous Reimbursable Amount: 893.70

Total Reimbursable Amount: 893.70

Amended Reimbursable Amount: 0.00

Disbursement Type	AUTH220635 Amount	AUTH220635-1 Amount	Amended Net
Estimated Cost	893.70	893.70	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered



## Document Status

Current Status: CANCEL COMPLETE

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/20/2017 1:00:46 PM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
09/20/2017 10:10:50 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/20/2017 10:10:41 AM	_CANCELLED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/20/2017 10:06:52 AM	CREATED	BONNER, BRENDA D	AMENDMENT AUTH220635-1 (TAA052D6)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	09/20/17	10:06AM	BRENDA BONNER **	
2	09/19/17	1:51PM	EUNICE DAIS	
1	09/19/17	10:02AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH220638 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/29/2017 - 09/29/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA052D9 Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS  
 Document Details: Energy Institute of AL Board of Directors Mtg.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cost
	1	4-SPEECH OR PRESENTATION	CONTINENTAL US (CONUS)	09/29/17	09/29/17	91.00 / 51.00 (10/01/16-09/30/17)	104.0

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 38.25

Total Non-Per Diem Expenses: 65.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/19/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/29/2017		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			09/29/2017		POV-Available Govt Veh	Mileage	51.00	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 38.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/29/17	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 104.00

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	104.00	100.00 %

## ^ Totals

Total Reimbursable: 104.00

Disbursement Type	Amount
Estimated Cost	104.00
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: POSACK OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/20/2017 4:01:46 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/19/2017 1:54:43 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/19/2017 1:54:42 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 1:53:48 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 12:14:21 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 10:20:36 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
09/19/2017 10:16:25 AM	CREATED	BONNER, BRENDA D	NEW DOCUMENT (TAA052D9)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/19/17	1:53PM	EUNICE DAIS **	
1	09/19/17	10:16AM	BONNER, BRENDA D	



## Document Summary for AUTH220668-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/02/2017 - 10/03/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA052E4 Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS  
 Document Details: FL's 2017 Annual Brownfields Conference

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	BELLEAIR BEACH, FL	10/02/17	10/03/17	120.00 / 54.00 (10/01/17-12/31/17)	546.4

## ^ Reservations

View Reservation History

PNR Status: CANCEL

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/30/2017 4:25:00 PM EST	274.40		1003497370	10/02/2017 18:25	158.729996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/30/2017 4:25:00 PM EST	0.00		1003497370	10/03/2017 16:10	158.729996 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 195.00

Total Non-Per Diem Expenses: 351.41

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/19/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/19/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			10/02/2017	✈	Airline Flight	Com. Carrier	274.40	GOVCC	
			10/02/2017		Hotel Tax (CONUS Only)	Hotel Tax	30.00	GOVCC	
			10/02/2017		Lodging	Lodging-PerDiem	114.00	GOVCC	Yes
			10/02/2017		M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
			10/03/2017		M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
			10/03/2017		Parking	Misc Expense	24.00	PERSONAL	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 195.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/02/17	54.00	114.00	114.00	40.50	40.50					
✓			10/03/17	54.00	0.00	0.00	40.50	40.50					

## Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## Accounting Allocations

Accounting Total: 546.41

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	546.41	100.00 %
		8			

## Totals

Previous Reimbursable Amount: 546.41  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 546.41

Disbursement Type	AUTH220668 Amount	AUTH220668-1 Amount	Amended Net
Estimated Cost	546.41	546.41	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
		One, EAI User	EAI Document Status Update WS	

09/26/2017 2:00:53 PM CANCEL  
COMPLETE

---

09/26/2017 11:32:11 AM PENDING SYSUTILITY EAI Obligation Submitted

09/26/2017 11:32:02 AM \_CANCELLED BONNER, BRENDA D \*\*AUTO SIGNATURE WAS APPLIED\*\*

09/26/2017 11:31:09 AM CREATED BONNER, BRENDA D AMENDMENT AUTH220668-1 (TAA052E4)

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### Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	09/26/17	11:31AM	BRENDA BONNER **	
2	09/19/17	1:55PM	EUNICE DAIS	
1	09/19/17	11:05AM	BRENDA BONNER	Auto-created from reservation -

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## Document Summary for AUTH222107 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/02/2017 - 10/03/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA053L0 Document ID: Purpose: 0-SITE VISIT Location Type: CONUS  
 Document Details: MS Phosphate Tour

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	0-SITE VISIT	BILOXI, MS	10/02/17	10/03/17	93.00 / 51.00 (10/01/17-12/31/49)	941.86

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	9/30/2017 2:56:00 PM EST	698.40		1003516751	10/02/2017 16:56	150.929993 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/30/2017 2:56:00 PM EST	0.00		1003516751	10/03/2017 17:51	150.929993 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 183.60

Total Non-Per Diem Expenses: 758.26

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/26/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/26/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			10/02/2017	✈	Airline Flight	Com. Carrier	698.40	GOVCC	
			10/02/2017		Hotel Tax (CONUS Only)	Hotel Tax	12.85	GOVCC	
			10/02/2017		Lodging	Lodging-PerDiem	107.10	GOVCC	Yes
			10/02/2017		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			10/03/2017		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			10/03/2017		Parking	Misc Expense	24.00	PERSONAL	



## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 183.60

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/02/17	51.00	107.10	107.10	38.25	38.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			10/03/17	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 941.86

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR7.20172018.B.04A00RR.ZZZME8.MN040400.	941.86	100.00 %

## ^ Totals

Total Reimbursable: 941.86

## Disbursement Type

## Amount

Estimated Cost

941.86

Advance Requested

0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name Status Level

## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/25/2017 6:09:06 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	

09/27/2017 10:01:12 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS
09/27/2017 7:38:02 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
09/27/2017 7:38:02 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
09/27/2017 7:37:21 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
09/26/2017 2:21:12 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
09/26/2017 2:19:41 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
09/26/2017 11:12:50 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
09/26/2017 11:09:29 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA053L0)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/27/17	7:37AM	EUNICE DAIS **	
1	09/26/17	11:09AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH223915 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/10/2017 - 10/12/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA05533 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS  
 Document Details: NTOC MEETING/MS MANUFACTURERS MEETING

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	10/10/17	10/11/17	250.00 / 69.00 (10/01/17-10/31/17)	1867.90
	1	2-INFORMATIONAL MEETING	JACKSON, MS	10/11/17	10/12/17	93.00 / 51.00 (10/01/17-12/31/49)	1867.90
	1	2-INFORMATIONAL MEETING	ATLANTA, GA	10/12/17	10/12/17	166.00 / 69.00 (10/01/17-10/31/17)	1867.90

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/8/2017 3:30:00 PM EST	1,143.60		1003539296	10/10/2017 17:30	212.940002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/8/2017 3:30:00 PM EST	0.00		1003539296	10/11/2017 17:45	212.940002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/8/2017 3:30:00 PM EST	0.00		1003539296	10/11/2017 21:15	132.600006 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/8/2017 3:30:00 PM EST	0.00		1003539296	10/12/2017 15:59	132.600006 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 497.50

Total Non-Per Diem Expenses: 1,370.48

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/04/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/05/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			10/10/2017	✈	Airline Flight	Com. Carrier	1,143.60	GOVCC	

- ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.
- ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

10/10/2017	Hotel Tax (CONUS Only)	Hotel Tax	37.00	GOVCC	
10/10/2017	Lodging	Lodging-PerDiem	250.00	GOVCC	Yes
10/10/2017	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
10/10/2017	Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	
10/11/2017	Hotel Tax (CONUS Only)	Hotel Tax	4.83	GOVCC	
10/11/2017	Lodging	Lodging-PerDiem	93.00	GOVCC	Yes
10/11/2017	M&IE	M&IE-PerDiem	51.00	PERSONAL	Yes
10/11/2017	Public Transit	Misc Expense	30.00	PERSONAL	
10/11/2017	Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	
10/12/2017	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
10/12/2017	Parking	Misc Expense	36.00	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 497.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/10/17	69.00	250.00	250.00	51.75	51.75					
✓			10/11/17	51.00	93.00	93.00	51.00	51.00					
✓			10/12/17	69.00	0.00	0.00	51.75	51.75					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

Contract fare used or No contract fare exists for city-pair market

## ^ Accounting Allocations

Accounting Total: 1,867.98

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	1,867.98	100.00 %
		8			

## ^ Totals

Total Reimbursable: 1,867.98

Disbursement Type	Amount
Estimated Cost	1,867.98
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/25/2017 9:00:36 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/06/2017 12:05:10 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/06/2017 10:10:54 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/06/2017 10:10:53 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
10/06/2017 10:10:05 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
10/06/2017 9:21:06 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
10/05/2017 1:24:47 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/05/2017 1:24:32 PM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/05/2017 12:42:35 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
10/05/2017 12:42:35 PM	RESERVATION CHANGES	ONIS GLENN	Auto-updated from reservation	

10/05/2017 12:42:32 PM	ADJUSTED	ONIS GLENN	Auto-updated from reservation
10/04/2017 8:59:04 AM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
10/04/2017 8:54:56 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
10/04/2017 8:45:39 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA05533)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
5	10/06/17	10:10AM	PATRICIA LIVINGSTON **	
4	10/05/17	1:24PM	BRENDA BONNER	
3	10/05/17	12:42PM	ONIS GLENN	
2	10/04/17	8:59AM	BRENDA BONNER	
1	10/04/17	8:45AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH224169 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/12/2017 - 10/13/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA055AU

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS

Document Details: Hill Meeting

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	10/12/17	10/13/17	250.00 / 69.00 (10/01/17-10/31/17)	1056.9

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/10/2017 5:15:00 PM EST	524.40		1003545080	10/12/2017 19:15	234.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/10/2017 5:15:00 PM EST	0.00		1003545080	10/13/2017 13:35	234.779999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 353.50

Total Non-Per Diem Expenses: 703.41

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/05/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/05/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			10/12/2017	✈	Airline Flight	Com. Carrier	524.40	GOVCC	
			10/12/2017		Hotel Tax (CONUS Only)	Hotel Tax	37.00	GOVCC	
			10/12/2017		Lodging	Lodging-PerDiem	250.00	GOVCC	Yes
			10/12/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			10/12/2017		Parking	Misc Expense	24.00	PERSONAL	
			10/12/2017		Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL	
			10/13/2017		M&IE		51.75	PERSONAL	Yes

M&IE-  
PerDiem

10/13/2017	Public Transit	Misc Expense	25.00	PERSONAL
10/13/2017	Trans - Airport/Hotel	Misc Expense	35.00	PERSONAL

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 353.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/12/17	69.00	250.00	250.00	51.75	51.75					
✓			10/13/17	69.00	0.00	0.00	51.75	51.75					

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

LLA schedule conflicts with mission schedule

## ^ Accounting Allocations

Accounting Total: 1,056.91

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	1,056.91	100.00 %

## ^ Totals

Total Reimbursable: 1,056.91

## Disbursement Type

## Amount

Estimated Cost	1,056.91
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing



Name	Status	Level		
Document History (Current)			Display Full History	
Date/Time	Status	Name	Remarks	Reason Desc
10/25/2017 9:00:40 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/06/2017 12:05:13 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/06/2017 10:06:12 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/06/2017 10:06:10 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
10/06/2017 10:05:19 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
10/06/2017 9:21:04 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
10/05/2017 11:21:09 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/05/2017 11:12:20 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA055AU)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	10/06/17	10:05AM	PATRICIA LIVINGSTON **	
1	10/05/17	11:12AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH224655-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/16/2017 - 10/18/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA055PC

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-DI

Document Details: Florida Electric Utilities Annual Meeting and Site Visit to B.F. Goodrich

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cost
	1	4-SPEECH OR PRESENTATION	DESTIN, FL	10/16/17	10/17/17	141.00 / 64.00 (10/01/17-10/31/17)	1339.4
	1	0-SITE VISIT	CONTINENTAL US (CONUS)	10/17/17	10/18/17	93.00 / 51.00 (10/01/17-12/31/17)	1339.4

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/14/2017 3:08:00 PM EST	692.40		1003556217	10/16/2017 17:08	132.5 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/14/2017 3:08:00 PM EST	0.00		1003556217	10/17/2017 13:29	132.5 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 365.25

Total Non-Per Diem Expenses: 974.23

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/10/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/12/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			10/15/2017		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			10/16/2017	✈	Airline Flight	Com. Carrier	692.40	GOVCC	
			10/16/2017		Hotel Tax (CONUS Only)	Hotel Tax	32.70	GOVCC	
			10/16/2017		Lodging	Lodging-PerDiem	135.00	GOVCC	Yes
			10/16/2017		M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes

10/17/2017	Hotel Tax (CONUS Only)	Hotel Tax	12.48	GOVCC	
10/17/2017	Lodging	Lodging- PerDiem	93.00	GOVCC	Yes
10/17/2017	M&IE	M&IE- PerDiem	51.00	PERSONAL	Yes
10/18/2017	Airline Flight	Com. Carrier	75.00	GOVCC	
10/18/2017	M&IE	M&IE- PerDiem	38.25	PERSONAL	Yes
10/18/2017	Parking	Misc Expense	44.00	PERSONAL	
10/19/2017	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	

Comments: LB ATRS Domestic w-Air-Rail

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 365.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/16/17	64.00	135.00	135.00	48.00	48.00					
✓			10/17/17	51.00	93.00	93.00	51.00	51.00					
✓			10/18/17	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 1,339.48

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,339.48	100.00 %
		9			

## ^ Totals

Previous Reimbursable Amount: 1,029.15

Total Reimbursable Amount: 1,339.48

Amended Reimbursable Amount: 310.33

Disbursement Type	AUTH224655 Amount	AUTH224655-1 Amount	Amended Net
Estimated Cost	1,029.15	1,339.48	310.33
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)**No Comments Entered**

## Document Status

**Current Status:** OFFSETTING OBLIGATION**Awaiting:****for Status:**

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
11/09/2017 4:00:36 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/25/2017 3:09:25 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/25/2017 1:06:55 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/25/2017 1:06:54 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/25/2017 1:06:21 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/24/2017 2:12:39 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
10/24/2017 1:09:01 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/24/2017 12:58:25 PM	CREATED	BONNER, BRENDA D	AMENDMENT (TAA055PC)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	10/25/17	1:06PM	EUNICE DAIS **	
3	10/24/17	12:58PM	BRENDA BONNER	
2	10/11/17	6:43PM	DARRIN BENSON	
1	10/24/17	12:58PM	BONNER, BRENDA D	

## Document Summary for AUTH225253 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/19/2017 - 10/20/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA0566Y

Document ID:

Purpose: 5-CONFERENCE TRAVEL

Location Type: CONUS

Document Details: Kentucky Governor's Conference

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	5-CONFERENCE TRAVEL	LEXINGTON, KY	10/19/17	10/20/17	109.00 / 54.00 (10/01/17-10/31/17)	1087.56

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/17/2017 1:37:00 PM EST	801.40		1003568674	10/19/2017 15:37	161.119995 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/17/2017 1:37:00 PM EST	0.00		1003568674	10/20/2017 15:40	161.119995 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 217.25

Total Non-Per Diem Expenses: 870.31

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/13/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/13/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			10/19/2017	✈	Airline Flight	Com. Carrier	801.40	GOVCC	
			10/19/2017		Hotel Tax (CONUS Only)	Hotel Tax	21.90	GOVCC	
			10/19/2017		Lodging	Lodging-PerDiem	136.25	GOVCC	Yes
			10/19/2017		M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
			10/20/2017		M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
			10/20/2017		Parking	Misc Expense	24.00	PERSONAL	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 217.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/19/17	54.00	136.25	136.25	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			10/20/17	54.00	0.00	0.00	40.50	40.50					

## Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

LLA schedule conflicts with mission schedule

ACTUAL EXPENSE

## Accounting Allocations

Accounting Total: 1,087.56

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,087.56	100.00 %
		9			

## Totals

Total Reimbursable: 1,087.56

### Disbursement Type

### Amount

Estimated Cost

1,087.56

Advance Requested

0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
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11/09/2017 4:00:39 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update
10/17/2017 4:02:09 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS
10/17/2017 1:27:58 PM	PENDING	SYSUTILITY	EAI Obligation Submitted
10/17/2017 1:27:57 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/17/2017 1:25:38 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/17/2017 7:24:05 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
10/17/2017 7:21:41 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
10/13/2017 11:35:30 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**
10/13/2017 11:26:30 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA0566Y)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	10/17/17	1:25PM	EUNICE DAIS **	
1	10/13/17	11:26AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH225941 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/23/2017 - 10/23/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA056R2 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Meet with ADEM and AL Department of Conservation and Natural Resources

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	MONTGOMERY, AL	10/23/17	10/23/17	93.00 / 51.00 (10/01/17-12/31/49)	107.5

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 38.25

Total Non-Per Diem Expenses: 69.32

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/18/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/23/2017		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			10/23/2017		POV-Available Govt Vhc	Mileage	54.57	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 38.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/23/17	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE



## ^ Accounting Allocations

Accounting Total: 107.57

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	107.57	100.00 %

## ^ Totals

Total Reimbursable: 107.57

Disbursement Type	Amount
Estimated Cost	107.57
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: POSACK OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/19/2017 2:03:53 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/19/2017 12:57:45 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/19/2017 12:57:44 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/19/2017 12:55:18 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/19/2017 9:58:29 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
10/18/2017 10:07:03 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/18/2017 9:56:43 AM	CREATED	BONNER, BRENDA D	NEW DOCUMENT (TAA056R2)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	10/19/17	12:55PM	EUNICE DAIS **	
1	10/18/17	9:56AM	BONNER, BRENDA D	



## Document Summary for AUTH225516 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/24/2017 - 10/26/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA056EP Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS  
 Document Details: State Commissioners Meeting

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	CHARLESTON, SC	10/24/17	10/26/17	192.00 / 69.00 (10/01/17-11/30/17)	1275.2

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/22/2017 8:58:00 AM EST	618.40		1003574362	10/24/2017 10:58	136.740005 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/22/2017 8:58:00 AM EST	0.00		1003574362	10/26/2017 18:35	136.740005 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 528.50

Total Non-Per Diem Expenses: 746.71

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/16/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/16/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			10/24/2017	✈	Airline Flight	Com. Carrier	618.40	GOVCC	
			10/24/2017		Hotel Tax (CONUS Only)	Hotel Tax	40.65	GOVCC	
			10/24/2017		Lodging	Lodging-PerDiem	178.00	GOVCC	Yes
			10/24/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			10/24/2017		Parking	Misc Expense	24.00	PERSONAL	
			10/25/2017		Hotel Tax (CONUS Only)	Hotel Tax	40.65	GOVCC	
			10/25/2017		Lodging		178.00	GOVCC	Yes

Lodging-  
PerDiem

10/25/2017	M&IE	M&IE- PerDiem	69.00	PERSONAL	Yes
10/26/2017	M&IE	M&IE- PerDiem	51.75	PERSONAL	Yes

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 528.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/24/17	69.00	178.00	178.00	51.75	51.75					
✓			10/25/17	69.00	178.00	178.00	69.00	69.00					
✓			10/26/17	69.00	0.00	0.00	51.75	51.75					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 1,275.21

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,275.21	100.00 %

## ^ Totals

Total Reimbursable: 1,275.21

Disbursement Type	Amount
Estimated Cost	1,275.21
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level		
<b>Document History (Current)</b>			Display Full History	
Date/Time	Status	Name	Remarks	Reason Desc
11/09/2017 3:07:39 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/17/2017 4:02:12 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/17/2017 1:30:03 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/17/2017 1:30:02 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/17/2017 1:28:32 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/17/2017 7:23:05 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
10/16/2017 12:55:45 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
10/16/2017 12:48:36 PM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA056EP)	

**Document Adjustments**

Level	Date	Time	Adjustor	Remarks
2	10/17/17	1:28PM	EUNICE DAIS **	
1	10/16/17	12:48PM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH228821 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/13/2017 - 11/16/2017

Currency: U.S. Dollar

Type: TE

**TA Num:** TAA05960 **Document ID:** **Purpose:** 2-INFORMATIONAL MEETING **Location Type:** CONUS-DOM

**Document Details:** The RA will utilize a POV to drive to Birmingham for a meeting with Birmingham City Officials, fly to W three meetings with the Administrator (Senior Staff, Meeting w/the Mayor of Pascagoula and SF Briefing), fly to Orlando to tour JFO then fly back to Birmingham for the Manufacture Environment Conference. While in DC traveler will utilize public t utilize a rental car while in Orlando. This trip will require two nights lodging (while in DC and Orlando).

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	11/13/17	11/14/17	201.00 / 69.00 (11/01/17-02/28/18)	1829.61
	1	2-INFORMATIONAL MEETING	ORLANDO, FL	11/14/17	11/15/17	129.00 / 59.00 (10/01/17-03/31/18)	1829.61
	1	2-INFORMATIONAL MEETING	BIRMINGHAM, AL	11/15/17	11/16/17	101.00 / 59.00 (10/01/17-12/31/49)	1829.61

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Ritz-Carlton	11/11/2017 5:05:00 AM EST	201.00	Ritz-Carlton, Pentagon City Arlington, VA	1003639535	11/13/2017 00:00	N/A	ONIS GLENN
COMM-CARR	American Airlines	11/11/2017 5:05:00 AM EST	564.10		1003639535	11/13/2017 06:05	280.359985 lbs CO2	ONIS GLENN
LODGE	Doubletree	11/11/2017 5:05:00 AM EST	129.00	DoubleTree by Hilton Orlando Downtown Orlando, FL	1003639535	11/14/2017 00:00	N/A	ONIS GLENN
COMM-CARR	American Airlines	11/11/2017 5:05:00 AM EST	0.00		1003639535	11/14/2017 17:44	326.799988 lbs CO2	ONIS GLENN
RENTAL	Advantage	11/11/2017 5:05:00 AM EST	34.78		1003639535	11/14/2017 20:15	N/A	ONIS GLENN
COMM-CARR	American Airlines	11/11/2017 5:05:00 AM EST	0.00		1003639535	11/15/2017 12:05	201.669998 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	11/11/2017 5:05:00 AM EST	0.00		1003639535	11/15/2017 15:50	150.5 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 645.00


Total Non-Per Diem Expenses: 1,184.60

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			11/07/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/07/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			11/13/2017	✈	Airline Flight	Com. Carrier	564.10	GOVCC	
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight. ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.									
			11/13/2017		Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			11/13/2017		Hotel Tax (CONUS Only)	Hotel Tax	30.00	GOVCC	
			11/13/2017		Lodging	Lodging-PerDiem	201.00	GOVCC	Yes
Comments: Conf Num: 93914971 Cmt:									
			11/13/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			11/13/2017		Parking	Misc Expense	20.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			11/13/2017		POV - Temp Duty	Mileage	100.58	PERSONAL	
			11/13/2017		Public Transit	Misc Expense	35.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			11/14/2017		Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			11/14/2017		Hotel Tax (CONUS Only)	Hotel Tax	30.00	GOVCC	
			11/14/2017		Lodging	Lodging-PerDiem	129.00	GOVCC	Yes
Comments: Conf Num: 81045007 Cmt: 48 HR CANCELLATION REQUIRED									
			11/14/2017		M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
			11/14/2017		Parking	Misc Expense	20.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/14/2017	Public Transit	Misc Expense	35.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/14/2017	 Rental Car	Rental Car	34.78	GOVCC
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Comments: Conf Num: GGV003F37AD Cmt:

11/15/2017	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/15/2017	Gas-Rental/Govt Car	Misc Expense	50.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/15/2017	Lodging	Lodging-PerDiem	101.00	GOVCC	Yes
11/15/2017	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
11/15/2017	Parking	Misc Expense	20.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/15/2017	POV - Temp Duty	Mileage	26.75	PERSONAL	
11/16/2017	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
11/16/2017	POV - Temp Duty	Mileage	120.38	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 645.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/13/17	69.00	201.00	201.00	51.75	51.75					
✓			11/14/17	59.00	129.00	129.00	59.00	59.00					
✓			11/15/17	59.00	101.00	101.00	59.00	59.00					
✓			11/16/17	59.00	0.00	0.00	44.25	44.25					

## ^ Additional Authorizations

Special Authorizations Exist



**Other Authorization****Remarks**

A non-contract carrier offers a lower fare that would result in a lower total trip cost to the Government

Flights chosen are the lowest flights available for the RA to attend his required with the least amount of lay-over time.

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

The car is being used by the regional Administrator who may have additional staff with him.

OTHER PRIVATELY-OWNED VEHICLE

**Accounting Allocations**

Accounting Total: 1,829.60

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,829.60	100.00 %

**Totals**

Total Reimbursable: 1,829.60

**Disbursement Type**

	Amount
Estimated Cost	1,829.60
Advance Requested	0.00

**Trip Comments**

[View Comment History](#)

No Comments Entered

**Document Status**

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

**Document Routing**

Name	Status	Level
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**Document History (Current)**

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
01/17/2018 9:03:39 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/09/2017 3:07:35 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/08/2017 2:33:58 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/08/2017 2:33:57 PM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
11/08/2017 2:33:16 PM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
11/08/2017 2:09:01 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	

11/08/2017 11:10:22 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/08/2017 11:05:01 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/07/2017 10:35:18 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/07/2017 10:34:21 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/07/2017 10:27:08 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/07/2017 10:18:08 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/07/2017 9:36:18 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05960)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	11/08/17	2:33PM	PATRICIA LIVINGSTON **	
3	11/08/17	11:05AM	ONIS GLENN	
2	11/07/17	10:34AM	ONIS GLENN	
1	11/07/17	9:36AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH230715 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/27/2017 - 11/28/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA05ASJ

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Washington DC

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	11/27/17	11/28/17	201.00 / 69.00 (11/01/17-02/28/18)	862.61

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	11/25/2017 2:35:00 PM EST	421.40		1003674587	11/27/2017 16:35	234.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	11/25/2017 2:35:00 PM EST	0.00		1003674587	11/28/2017 15:05	234.779999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 304.50

Total Non-Per Diem Expenses: 558.16

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			11/21/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/21/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			11/27/2017	✈	Airline Flight	Com. Carrier	421.40	GOVCC	
			11/27/2017		Hotel Tax (CONUS Only)	Hotel Tax	29.75	GOVCC	
			11/27/2017		Lodging	Lodging-PerDiem	201.00	GOVCC	Yes
			11/27/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			11/27/2017		Trans - Airport/Hotel	Misc Expense	30.00	PERSONAL	
			11/28/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			11/28/2017		Parking		24.00	PERSONAL	

Misc  
Expense

11/28/2017

Trans -  
Airport/HotelMisc  
Expense

30.00 PERSONAL

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 304.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/27/17	69.00	201.00	201.00	51.75	51.75					
✓			11/28/17	69.00	0.00	0.00	51.75	51.75					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 862.66

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	862.66	100.00 %
		9			

## ^ Totals

Total Reimbursable: 862.66

Disbursement Type

Estimated Cost

Advance Requested

Amount

862.66

0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks
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Display Full History

				Reason Desc
12/27/2017 8:05:57 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/29/2017 4:07:15 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/24/2017 8:45:15 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/24/2017 8:45:14 AM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/24/2017 8:39:33 AM	ADJUSTED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/24/2017 8:25:38 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 11:57:39 AM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 11:32:04 AM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA05ASJ)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	11/24/17	8:39AM	DARRIN BENSON **	
1	11/21/17	11:32AM	BRENDA BONNER	Auto-created from reservation -

## Document Summary for AUTH230772 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/29/2017 - 11/30/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA05AU9

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOI

Document Details: Louisville KY

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	LOUISVILLE, KY	11/29/17	11/30/17	118.00 / 59.00 (10/01/17-01/31/18)	843.11

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	11/27/2017 10:14:00 AM EST	450.90		1003675531	11/29/2017 12:14	138.460007 lbs CO2	ONIS GLENN
COMM-CARR	Delta	11/27/2017 10:14:00 AM EST	0.00		1003675531	11/30/2017 16:59	138.460007 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 276.60

Total Non-Per Diem Expenses: 566.52

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			11/21/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/21/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			11/29/2017	✈	Airline Flight	Com. Carrier	450.90	GOVCC	
			11/29/2017		Hotel Tax (CONUS Only)	Hotel Tax	30.23	GOVCC	
			11/29/2017		Lodging	Lodging-PerDiem	188.10	GOVCC	Yes
			11/29/2017		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
			11/29/2017		Parking	Misc Expense	24.00	PERSONAL	
			11/29/2017		POV-Airport/Terminal	Mileage	13.38	PERSONAL	

11/30/2017	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
11/30/2017	Trans - Airport/Hotel	Misc Expense	25.00	PERSONAL	

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 276.60

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/29/17	59.00	188.10	188.10	44.25	44.25	Yes				
		▲	Actuals have been claimed. Please verify they are correct.										
✓			11/30/17	59.00	0.00	0.00	44.25	44.25					

## Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

## Accounting Allocations

Accounting Total: 843.12

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	843.12	100.00 %

## Totals

Total Reimbursable: 843.12

Disbursement Type	Amount
Estimated Cost	843.12
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level		
Document History (Current)			Display Full History	
Date/Time	Status	Name	Remarks	Reason Desc
12/27/2017 2:05:42 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/29/2017 4:07:18 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/24/2017 9:08:43 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/24/2017 9:08:41 AM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/24/2017 9:07:11 AM	ADJUSTED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/24/2017 8:28:59 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
11/24/2017 8:25:37 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 2:16:15 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 2:09:15 PM	ADJUSTED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 1:52:10 PM	SIGNED	BONNER, BRENDA D	**AUTO SIGNATURE WAS APPLIED**	
11/21/2017 1:40:09 PM	CREATED	BRENDA BONNER	Auto-created from reservation - NEW DOCUMENT (TAA05AU9)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	11/24/17	9:07AM	DARRIN BENSON **	
2	11/21/17	2:09PM	BRENDA BONNER	
1	11/21/17	1:40PM	BRENDA BONNER	Auto-created from reservation -



## Document Summary for AUTH231840

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 12/04/2017 - 12/06/2017

Currency: U.S. Dollar

Type: TE

TA Num: TAA05BQL Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOI  
 Document Details: Traveler will drive to Montgomery to attend a meeting with the Alabama Farmers Federation they fly to  
 Attend the Brownfield Conference. While in Pittsburg traveler will use public transportation. This trip will require two nights

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	PITTSBURGH, PA	12/04/17	12/06/17	129.00 / 54.00 (10/01/17-12/31/49)	14.75

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
------------------	----------------	---------------------	------	------------------	-----------------	-------------	-----------	----------

## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			11/30/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			12/04/17	54.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			12/05/17	54.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			12/06/17	54.00	0.00	0.00	0.00	0.00	Yes				
			Actuals have been claimed. Please verify they are correct.										



Actuals have been claimed. Please verify they are correct.

### ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

### ^ Accounting Allocations

Accounting Total: 14.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
		NO ACCT CO DE		14.75	100.00 %

### ^ Totals

Total Reimbursable: 14.75

Disbursement Type

	Amount
Estimated Cost	14.75
Advance Requested	0.00

### ^ Trip Comments

Comments

### ^ Document Status

Current Status: RESERVATIONS UPDATED

Awaiting: ONIS GLENN for Statu

### Document Routing

Name	Status	Level
ONIS GLENN	SIGNED	0

### Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
12/01/2017 12:21:22 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Travel reservation has been cancelled for: 1003693051	
12/01/2017 12:20:46 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

11/30/2017 2:26:44 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/30/2017 2:12:26 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/30/2017 2:00:07 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/30/2017 1:59:45 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT AUTH231840 (TAA05BQL)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	

## Document Summary for AUTH231949 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 12/04/2017 - 12/07/2017

Currency: U.S. Dollar

Type: TE

**TA Num:** TAA05BTS **Document ID:** **Purpose:** 2-INFORMATIONAL MEETING **Location Type:** CONUS-DOI

**Document Details:** Traveler will utilize his POV to drive from Atlanta to Montgomery to attend the meeting with the Alabar that afternoon traveler will fly to Pittsburgh to attend the Brownfields Conference. On the 6th traveler will fly from Pittsburgh to attend the Oak Ridge meeting, a meet and greet at TDEC and a roundtable, before flying back to Montgomery. This trip will lodging. While in Pittsburgh and Nashville traveler will utilize public transportation.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	PITTSBURGH, PA	12/04/17	12/06/17	129.00 / 54.00 (10/01/17-12/31/17)	2403.60
	1	2-INFORMATIONAL MEETING	NASHVILLE, TN	12/06/17	12/07/17	170.00 / 59.00 (10/01/17-06/30/18)	2403.60

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Westin	12/4/2017 7:10:00 AM EST	258.00	Westin Hotel & Resorts Pittsburgh, PA	1003695270	12/04/2017 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	12/4/2017 7:10:00 AM EST	1,184.90		1003695270	12/04/2017 14:10	77.910004 lbs CO2	ONIS GLENN
COMM-CARR	Delta	12/4/2017 7:10:00 AM EST	0.00		1003695270	12/04/2017 17:25	226.610001 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	12/4/2017 7:10:00 AM EST	0.00		1003695270	12/06/2017 12:03	157.380005 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	12/4/2017 7:10:00 AM EST	0.00		1003695270	12/06/2017 15:50	141.039993 lbs CO2	ONIS GLENN
COMM-CARR	Delta	12/4/2017 7:10:00 AM EST	0.00		1003695270	12/07/2017 16:10	113.419998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	12/4/2017 7:10:00 AM EST	0.00		1003695270	12/07/2017 20:09	77.910004 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 625.75

Total Non-Per Diem Expenses: 1,777.91

Details	Alert	Receipts	Date	Source	Cost	PerDiem
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		Expense Description	Expense Category		Payment Method	
	12/01/2017	Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
	12/01/2017	Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail						
	12/04/2017	✈ Airline Flight	Com. Carrier	1,184.90	GOVCC	
<p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p>						
	12/04/2017	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
	12/04/2017	Lodging	Lodging-PerDiem	129.00	GOVCC	Yes
Comments: Conf Num: 688380077 Cmt:						
	12/04/2017	M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
	12/04/2017	Parking	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
	12/04/2017	POV-Available Govt Vhc	Mileage	42.50	PERSONAL	
	12/04/2017	Public Transit	Misc Expense	45.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
	12/05/2017	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
	12/05/2017	Hotel Tax (CONUS Only)	Hotel Tax	35.00	GOVCC	
	12/05/2017	Lodging	Lodging-PerDiem	129.00	GOVCC	Yes
Comments: Conf Num: 688380077 Cmt:						
	12/05/2017	M&IE		54.00	PERSONAL	Yes

			M&IE- PerDiem			
	12/05/2017	Parking	Misc Expense	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/05/2017	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/06/2017	Baggage Fees	Misc Expense	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/06/2017	Hotel Tax (CONUS Only)	Hotel Tax	35.00	GOVCC	
	12/06/2017	Lodging	Lodging- PerDiem	170.00	GOVCC	Yes
	12/06/2017	M&IE	M&IE- PerDiem	59.00	PERSONAL	Yes
	12/06/2017	Parking	Misc Expense	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/06/2017	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/07/2017	Baggage Fees	Misc Expense	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/07/2017	Hotel Tax (CONUS Only)	Hotel Tax	35.00	GOVCC	
	12/07/2017	M&IE	M&IE- PerDiem	44.25	PERSONAL	Yes
	12/07/2017	Parking	Misc Expense	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	12/07/2017	POV-Available Govt Vhc	Mileage	42.50	PERSONAL	
	12/07/2017	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					

^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 625.75

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			12/04/17	54.00	129.00	129.00	40.50	40.50					
✓			12/05/17	54.00	129.00	129.00	54.00	54.00					
✓			12/06/17	59.00	170.00	170.00	59.00	59.00					
✓			12/07/17	59.00	0.00	0.00	44.25	44.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
Space on scheduled contract flight is not available in time to accomplish the purpose of travel	The flights that were chosen will allow the traveler to participate in several meetings on each day; eliminating additional travel days later and eliminating additional lodging costs.
LLA schedule conflicts with mission schedule	The flights that were chosen will allow the traveler to participate in several meetings on each day; eliminating additional travel days later and eliminating additional lodging costs.

## ^ Accounting Allocations

Accounting Total: 2,403.66

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	2,403.66	100.00 %
		9			

## ^ Totals

Total Reimbursable: 2,403.66

Disbursement Type	Amount
Estimated Cost	2,403.66
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document Summary

Display Full History

## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
12/27/2017 2:01:15 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
12/01/2017 3:01:46 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
12/01/2017 1:41:37 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
12/01/2017 1:41:36 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:40:34 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:38:24 PM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:35:39 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:33:54 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:33:24 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
12/01/2017 1:24:48 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05BTS)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	12/01/17	1:40PM	EUNICE DAIS **	
2	12/01/17	1:33PM	ONIS GLENN	
1	12/01/17	1:24PM	ONIS GLENN	Auto-created from reservation -



## Document Summary for AUTH232770 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information Travel Dates: 12/12/2017 - 12/13/2017 Currency: U.S. Dollar Type: TE

TA Num: TAA05CJ9 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will fly to DC to attend separate meetings with Senior EPA Officials, Stakeholders and memb  
 available). While in DC traveler will utilize public transportation. This trip will require one nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	12/12/17	12/13/17	201.00 / 69.00 (11/01/17-02/28/18)	793.21

## ^ Reservations

View Reservation History PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	12/12/2017 8:41:00 AM EST	318.40		1003709825	12/12/2017 16:41	234.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	12/12/2017 8:41:00 AM EST	0.00		1003709825	12/13/2017 19:30	234.779999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 304.50 Total Non-Per Diem Expenses: 488.70

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			12/11/2017		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			12/11/2017		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			12/12/2017	✈	Airline Flight	Com. Carrier	318.40	GOVCC	
			12/12/2017		Hotel Tax (CONUS Only)	Hotel Tax	29.75	GOVCC	
			12/12/2017		Lodging	Lodging-PerDiem	201.00	GOVCC	Yes
			12/12/2017		M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
			12/12/2017		Parking	Misc Expense	12.00	GOVCC	



Default Payment Method for this expense is not being used. Please verify for accuracy.

12/12/2017	POV-Airport/Terminal	Mileage	11.77	PERSONAL	
12/12/2017	Public Transit	Misc Expense	35.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
12/13/2017	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
12/13/2017	Parking	Misc Expense	12.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
12/13/2017	POV-Airport/Terminal	Mileage	11.77	PERSONAL	
12/13/2017	Public Transit	Misc Expense	35.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 304.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			12/12/17	69.00	201.00	201.00	51.75	51.75					
✓			12/13/17	69.00	0.00	0.00	51.75	51.75					

## Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

## Accounting Allocations

Accounting Total: 793.20

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	793.20	100.00 %
		9			

## Totals

Total Reimbursable: 793.20

Disbursement Type	Amount
-------------------	--------

## Document Summary

Estimated Cost	793.20
Advance Requested	0.00

[View Comment History](#) **No Comments Entered**

## Trip Comments

## Document Status

**Current Status:** OFFSETTING OBLIGATION **Awaiting:** **for Status:**

## Document Routing

Name	Status	Level	Display Full History
Document History (Current)			
Date/Time	Status	Name	Reason Desc

12/27/2017 11:05:28 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update
12/12/2017 7:07:22 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS
12/12/2017 5:19:08 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
12/12/2017 5:19:06 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
12/12/2017 5:18:52 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
12/11/2017 12:32:49 PM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**
12/11/2017 12:28:16 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
12/11/2017 12:20:58 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
12/11/2017 12:17:41 PM	CREATED	SAMUEL FITZPATRICK	Auto-created from reservation - NEW DOCUMENT (TAA05CJ9)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	12/12/17	5:18AM	PATRICIA LIVINGSTON **	Auto-created from reservation -
1	12/11/17	12:17PM	SAMUEL FITZPATRICK	

## Document Summary

## Document Summary for AUTH234632 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information    Travel Dates: 01/15/2018 - 01/16/2018    Currency: U.S. Dollar    Type: TE

TA Num: TAA05E4C    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS-DOI  
 Document Details: Due to travel starting during the official federal holiday traveler will start his travel in Birmingham catch flight to Dallas to attend the RA Forum. While in Dallas traveler will utilize public transportation. Traveler will stay one night Dallas to Birmingham then drive back to Atlanta.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	DALLAS, TX	01/15/18	01/16/18	155.00 / 64.00 (01/01/18-06/30/18)	936.07

## ^ Reservations

View Reservation History    PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton	1/13/2018 11:55:00 AM EST	102.00	The Dallas Highland Dallas, TX	1003747448	01/15/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Southwest	1/13/2018 11:55:00 AM EST	497.60		1003747448	01/15/2018 12:55	251.550003 lbs CO2	ONIS GLENN
COMM-CARR	Southwest	1/13/2018 11:55:00 AM EST	0.00		1003747448	01/16/2018 19:50	251.550003 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 198.00    Total Non-Per Diem Expenses: 738.07

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			01/04/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			01/04/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			01/15/2018	✈	Airline Flight	Com. Carrier	497.60	GOVCC	
			01/15/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			01/15/2018		Hotel Tax (CONUS Only)	Hotel Tax	35.00	GOVCC	

01/15/2018	Lodging	Lodging-PerDiem	102.00	GOVCC	Yes
01/15/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
01/15/2018	Parking	Misc Expense	18.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
01/15/2018	Public Transit	Misc Expense	35.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
01/16/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
01/16/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
01/16/2018	Parking	Misc Expense	18.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
01/16/2018	POV-Available Govt Vhc	Mileage	26.46	PERSONAL	
01/16/2018	Public Transit	Misc Expense	35.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 198.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			01/15/18	64.00	102.00	102.00	48.00	48.00					
✓			01/16/18	64.00	0.00	0.00	48.00	48.00					

## Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

OTHER PRIVATELY-OWNED VEHICLE

LLA schedule conflicts with mission schedule

LLA schedule conflicts with mission schedule

## ^ Accounting Allocations

Accounting Total: 936.07

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000E44.MN040400.	936.07	100.00 %

## ^ Totals

Total Reimbursable: 936.07

Disbursement Type	Amount
Estimated Cost	936.07
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
01/22/2018 8:04:36 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
01/09/2018 6:02:56 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
01/09/2018 4:54:08 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
01/09/2018 4:54:07 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
01/09/2018 4:41:20 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
01/07/2018 10:19:02 AM	AUTHORIZED	ASHBEE, BLAKE Manning	**AUTO SIGNATURE WAS APPLIED**	
01/05/2018 6:01:04 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
01/05/2018 5:53:20 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
01/04/2018 12:38:42 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
01/04/2018 12:26:19 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
		ONIS GLENN		

01/04/2018 12:20:57 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
01/04/2018 12:20:36 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05E4C)

**Document Adjustments**

Level	Date	Time	Adjustor	Remarks
3	01/09/18	4:41AM	EUNICE DAIS **	
2	01/05/18	5:53AM	ONIS GLENN	
1	01/04/18	12:20PM	ONIS GLENN	Auto-created from reservation -

## Document Summary

## Document Summary for AUTH234693-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

Travel Dates: 01/24/2018 - 02/02/2018    Currency: U.S. Dollar    Type: TE

## ^ Document Information

TA Num: TAA05E61    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS-DOM

**Document Details:** This trip will require visit to five cities. Traveler will drive his POV from Atlanta to Montgomery, no lodg  
From there traveler will drive to Miramar Beach, Florida, two nights of lodging will be required, then to Birmingham, AL, no  
(Traveler will stay at a private residence). Traveler will then fly from Birmingham to Washington D.C., three nights lodging is  
in D.C. traveler will utilize public transportation before flying back to Birmingham then driving to Atlanta before flying to Tall  
meeting with the Administrator. In Tallahassee one night lodging is require and public transportation will be used.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost	Trip Co
	1	4-SPEECH OR PRESENTATION	MONTGOMERY, AL	01/24/18	01/24/18	93.00 / 51.00 (10/01/17-12/31/49)	4091.97	After his the 26th in Birmir flies out 28th. Lo needed 27th.
	1	2-INFORMATIONAL MEETING	MIRAMAR, FL	01/24/18	01/25/18	195.00 / 64.00 (01/01/18-04/30/18)	4091.97	After his the 26th in Birmir flies out 28th. Lo needed 27th.
	1	2-INFORMATIONAL MEETING	BIRMINGHAM, AL	01/26/18	01/26/18	101.00 / 59.00 (10/01/17-12/31/49)	4091.97	After his the 26th in Birmir flies out 28th. Lo needed 27th.
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	01/28/18	01/31/18	201.00 / 69.00 (11/01/17-02/28/18)	4091.97	After his the 26th in Birmir flies out 28th. Lo needed 27th.
	1	2-INFORMATIONAL MEETING	TALLAHASSEE, FL	02/02/18	02/02/18	116.00 / 54.00 (01/01/18-04/30/18)	4091.97	After hi the 26t in Birmir flies ou 28th. L needed 27th.

View Reservation History

PNR Status: BOOKED

## ^ Reservations

Reservation Type	Vendor/Carrier	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Trav
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LODGE	Omni Hotels	Last Date to Ticket 1/26/2018 5:38:00 PM EST	923.00	Omni Hotel & Resorts Washington, D.C	1003749754	01/28/2018 00:00	N/A	ONIS GLEN
COMM-CARR	American Airlines	1/26/2018 5:38:00 PM EST	536.90		1003749754	01/28/2018 18:38	254.279999 lbs CO2	ONIS GLEN
COMM-CARR	American Airlines	1/30/2018 1:20:00 PM EST	1,083.90		1003813659	01/31/2018 17:00	254.279999 lbs CO2	ONIS GLEN
COMM-CARR	Delta	1/30/2018 1:20:00 PM EST	0.00		1003813659	02/01/2018 16:20	87.360001 lbs CO2	ONIS GLEN
COMM-CARR	Delta	1/30/2018 1:20:00 PM EST	0.00		1003813659	02/02/2018 10:58	87.360001 lbs CO2	ONIS GLEN

## ^ Expenses

Total Per Diem Expenses: 1,808.50

Total Non-Per Diem Expenses: 2,283.47

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			01/05/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			01/24/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	17.49	GOVCC	
			01/24/2018		Lodging	Lodging-PerDiem	159.00	GOVCC	Yes
			01/24/2018		M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
			01/24/2018		POV-Available Govt Vhc	Mileage	60.30	PERSONAL	
			01/24/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			01/25/2018		Lodging	Lodging-PerDiem	0.00	GOVCC	Yes
			01/25/2018		M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
			01/25/2018		POV-Available Govt Vhc	Mileage	48.60	PERSONAL	
			01/26/2018		Lodging	Lodging-PerDiem	0.00	GOVCC	Yes
			01/26/2018		M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
			01/26/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	

▲ This is a duplicate expense. Please verify for accuracy.

Comments: LB ATRS Domestic w-Air-Rail

01/26/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC
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▲ This is a duplicate expense. Please verify for accuracy.

Comments: LB ATRS Domestic w-Air-Rail

01/27/2018	Lodging	Lodging-PerDiem	0.00	GOVCC	Yes
01/27/2018	M&IE	M&IE-PerDiem	0.00	PERSONAL	Yes
01/28/2018	✈ Airline Flight	Com. Carrier	536.90	GOVCC	

Comments: TICKET=7007473433,TICKET=7007473717

01/28/2018	ATM Advance Fee	Misc Expense	3.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/28/2018	ATM Fee	Misc Expense	4.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/28/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/28/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	29.75	GOVCC	
01/28/2018	Lodging	Lodging-PerDiem	230.75	GOVCC	Yes

Comments: Conf Num: 40030775132 Cmt:

01/28/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
01/28/2018	Parking	Misc Expense	9.25	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/28/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL
01/28/2018	Public Transit	Misc Expense	26.27	GOVCC

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/29/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	29.75	GOVCC	
01/29/2018	Lodging	Lodging-PerDiem	230.75	GOVCC	Yes

Comments: Conf Num: 40030775132 Cmt:

01/29/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
01/29/2018	Parking	Misc Expense	9.25	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/29/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
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Comments: LB ATRS Domestic w-Air-Rail

01/30/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	29.75	GOVCC	
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01/30/2018	Lodging	Lodging-PerDiem	230.75	GOVCC	Yes
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Comments: Conf Num: 40030775132 Cmt:

01/30/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
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01/30/2018	Parking	Misc Expense	9.25	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/30/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
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Comments: LB ATRS Domestic w-Air-Rail

01/31/2018	✈ Airline Flight	Com. Carrier	1,083.90	GOVCC	
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Comments:

TICKET=7007473715,TICKET=7007473770,TICKET=7007473829,TICKET=7007474146

01/31/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/31/2018	Lodging	Lodging-PerDiem	230.75	GOVCC	Yes
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Comments: Conf Num: 40030775132 Cmt:

01/31/2018	M&IE	M&IE-PerDiem	54.00	PERSONAL	Yes
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01/31/2018	Parking	Misc Expense	9.25	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

01/31/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL	
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01/31/2018	Public Transit	Misc Expense	37.88	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

02/01/2018	Lodging	Lodging-PerDiem	195.00	GOVCC	Yes
02/01/2018	M&IE	M&IE-PerDiem	54.00	PERSONAL	Yes
02/01/2018	POV-Airport/Terminal	Mileage	6.00	PERSONAL	
02/01/2018	Public Transit	Misc Expense	25.91	GOVCC	
 Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/02/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	24.38	GOVCC	
02/02/2018	M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
02/02/2018	Parking	Misc Expense	19.00	GOVCC	
 Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/02/2018	POV-Airport/Terminal	Mileage	6.00	PERSONAL	
02/02/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	





Comments: LB ATRS Domestic w-Air-Rail





## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 1,808.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			01/24/18	64.00	159.00	159.00	48.00	48.00					
✓			01/25/18	59.00	0.00	0.00	59.00	59.00	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			01/26/18	69.00	0.00	0.00	69.00	69.00	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			01/27/18	69.00	0.00	0.00	0.00	0.00	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			01/28/18	69.00	230.75	230.75	69.00	69.00	Yes				
		Actuals have been claimed. Please verify they are correct.											
✓			01/29/18	69.00	230.75	230.75	69.00	69.00	Yes				

		Actuals have been claimed. Please verify they are correct.						
✓		01/30/18	69.00	230.75	230.75	69.00	69.00	Yes
		Actuals have been claimed. Please verify they are correct.						
✓		01/31/18	54.00	230.75	230.75	54.00	54.00	Yes
		Actuals have been claimed. Please verify they are correct.						
✓		02/01/18	54.00	195.00	195.00	54.00	54.00	Yes
		Actuals have been claimed. Please verify they are correct.						
✓		02/02/18	54.00	0.00	0.00	40.50	40.50	

^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

^ Accounting Allocations

Accounting Total: 4,091.97

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	4,091.97	100.00 %

^ Totals

Previous Reimbursable Amount: 3,034.43

Amended Reimbursable Amount: 1,057.54

Total Reimbursable Amount: 4,091.97

Disbursement Type	AUTH234693 Amount	AUTH234693-1 Amount	Amended Net
Estimated Cost	3,034.43	4,091.97	1,057.54
Advance Requested	0.00	0.00	0.00

Trip Comments

View Comment History

After his last meeting on the 26th traveler will stay in Birmingham until he flies out to DC on the 28th. Lodging is not needed on the 26th or 27th.

Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

Document Routing		
Name	Status	Level

## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
03/02/2018 12:04:35 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
02/16/2018 2:02:19 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/16/2018 12:57:38 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
02/16/2018 12:57:37 PM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
02/16/2018 12:44:37 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/16/2018 12:43:55 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/16/2018 10:15:42 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
02/15/2018 11:09:32 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA05E61)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	02/15/18	11:09AM	ONIS GLENN **	
1	01/05/18	7:01AM	GLENN, ONIS	

## Document Summary for AUTH238829 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information    Travel Dates: 02/05/2018 - 02/06/2018    Currency: U.S. Dollar    Type: TE

TA Num: TAA05HHS    Document ID:    Purpose: 4-SPEECH OR PRESENTATION    Location Type: CONUS-D  
 Document Details: Traveler will drive POV to Tuscaloosa, AL to meet with State Geologist & Oil and Gas Supervisor at the Gas Board then drive to Montgomery, AL to be the Keynote Speaker at the Energy Institute of Alabama's Energy Day Event

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost	Trip C
	1	2-INFORMATIONAL MEETING	TUSCALOOSA, AL	02/05/18	02/05/18	93.00 / 51.00 (10/01/17-12/31/49)	174.95	No loc neces stat at reside
	1	4-SPEECH OR PRESENTATION	MONTGOMERY, AL	02/06/18	02/06/18	93.00 / 51.00 (10/01/17-12/31/49)	174.95	No loc neces stat at reside

## ^ Reservations

View Reservation History    No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 76.50    Total Non-Per Diem Expenses: 98.45

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			02/02/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			02/05/2018		Lodging	Lodging-PerDiem	0.00	GOVCC	Yes
			02/05/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			02/05/2018		POV-Available Govt Vhc	Mileage	36.36	PERSONAL	
			02/06/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			02/06/2018		POV-Available Govt Vhc	Mileage	47.34	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 76.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			02/05/18	51.00	0.00	0.00	38.25	38.25	Yes				
		▲	Actuals have been claimed. Please verify they are correct.										
✓			02/06/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

OTHER PRIVATELY-OWNED VEHICLE

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 174.95

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	174.95	100.00 %

## ^ Totals

Total Reimbursable: 174.95

## Disbursement Type

	Amount
Estimated Cost	174.95
Advance Requested	0.00

## Trip Comments

View Comment History

No lodging is necessary; traveler will stat at a private residence on 2/5/2018.

## Document Status

Current Status: POSACK OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
02/02/2018 10:04:40 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	



## Document Summary

02/02/2018 8:54:26 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
02/02/2018 8:54:25 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 8:48:26 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:46:46 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:43:56 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:34:23 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:32:09 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:21:36 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/02/2018 6:13:49 AM	CREATED	GLENN, ONIS	NEW DOCUMENT (TAA05HHS)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	02/02/18	8:48AM	EUNICE DAIS **	
2	02/02/18	6:32AM	ONIS GLENN	
1	02/02/18	6:13AM	GLENN, ONIS	

## Document Summary for AUTH240074-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 02/13/2018 - 02/15/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05IJ2

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Traveler will drive GOV to Nashville, TN to meet with State Commissioner Martineau.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	NASHVILLE, TN	02/13/18	02/14/18	170.00 / 59.00 (10/01/17-06/30/18)	126.26

## ^ Reservations

View Reservation History No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 59.00 Total Non-Per Diem Expenses: 23.01

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			02/12/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			02/12/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
					Comments: OTRS Domestic-Intl w-Air-Rail				
			02/14/2018		Government Vehicle	Misc Expense	0.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			02/14/2018		M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes

Print Fax Cover Page

## ^ Document Attachments

Total Per Diem Allowance: 103.2

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Con
			02/13/18	59.00	0.00	0.00	0.00	0.00	Yes				

Actuals have been claimed. Please verify they are correct.



Actuals have been claimed. Please verify they are correct.

02/14/18	59.00	0.00	0.00	59.00	59.00
02/15/18	59.00	0.00	0.00	0.00	44.25

### ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

ACTUAL EXPENSE

Remarks

### ^ Accounting Allocations

Accounting Total: 126.26

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	126.26	100.00 %
		9			

### ^ Totals

Previous Reimbursable Amount: 853.81  
Amended Reimbursable Amount: -727.55

Total Reimbursable Amount: 126.26

Disbursement Type

Estimated Cost	AUTH240074 Amount	AUTH240074-1 Amount	Amended Net
Advance Requested	853.81	126.26	-727.55
	0.00	0.00	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

Date/Time	Status	Name	Remarks	Display Full History Reason Desc
03/21/2018 10:03:09 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
02/28/2018 6:04:04 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/28/2018 4:57:10 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
	APPROVED	DAIS, EUNICE		

## Document Summary

02/28/2018 4:57:09 AM			**AUTO SIGNATURE WAS APPLIED**
02/28/2018 4:56:44 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
02/27/2018 2:24:29 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
02/27/2018 2:24:08 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
02/27/2018 12:49:04 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/12/2018 2:13:30 PM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA05IJ2)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	02/28/18	4:56AM	EUNICE DAIS **	
3	02/12/18	2:13PM	ONIS GLENN	
2	02/12/18	6:48AM	DARRIN BENSON	
1	02/11/18	11:42AM	ONIS GLENN	Auto-created from reservation -

## Document Summary

## Document Summary for AUTH240794 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 02/15/2018 - 02/16/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05J49 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will then fly from Atlanta to Washington D.C. to meet with the Administrator. While in D.C. Traveler will require one night lodging. This travel will require one night lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost	Trip Comments
	1		WASHINGTON, DC	02/15/18	02/16/18	201.00 / 69.00 (11/01/17-02/28/18)	903.18	Decision to travel the evening thereof the tickets and the the next business

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott	2/15/2018 3:10:00 AM EST	201.00	JW Marriott Hotel Washington DC Washington, DC,DC	1003870628	02/15/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	2/15/2018 3:10:00 AM EST	421.60		1003870628	02/15/2018 11:10	212.940002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	2/15/2018 3:10:00 AM EST	0.00		1003870628	02/16/2018 12:35	212.940002 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 304.50 Total Non-Per Diem Expenses: 598.68

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			02/14/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			02/15/2018	✈	Airline Flight	Com. Carrier	421.60	GOVCC	
			02/15/2018		ATM Advance Fee	Misc Expense	3.00	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.									
			02/15/2018		ATM Fee	Misc Expense	3.75	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.									



02/15/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	29.75	GOVCC	
02/15/2018	Lodging	Lodging- PerDiem	201.00	GOVCC	Yes
Comments: Conf Num: 84332719 Cmt:					
02/15/2018	M&IE	M&IE- PerDiem	51.75	PERSONAL	Yes
02/15/2018	Public Transit	Misc Expense	36.92	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/15/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail					
02/16/2018	M&IE	M&IE- PerDiem	51.75	PERSONAL	Yes
02/16/2018	Public Transit	Misc Expense	20.31	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/16/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail					

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 304.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			02/15/18	69.00	201.00	201.00	51.75	51.75					
✓			02/16/18	69.00	0.00	0.00	51.75	51.75					

## Additional Authorizations

Special Authorizations Exist

### Other Authorization

Contract fare used or No contract fare exists for city-pair market

### Remarks

## Accounting Allocations

Accounting Total: 903.18

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	903.18	100.00 %

Total Reimbursable: 903.18

## ^ Totals

	Amount
Disbursement Type	903.18
Estimated Cost	0.00
Advance Requested	

View Comment History

## Trip Comments

Decision to travel was made late in the evening therefore BCD issued the tickets and the TA was created the next business day.

## Document Status

Current Status: POSACK OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level	Display Full History
Document History (Current)			

Date/Time	Status	Name	Remarks	Reason Desc
02/28/2018 7:04:08 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/28/2018 5:01:16 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/28/2018 5:01:16 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
02/28/2018 4:57:32 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/27/2018 2:26:25 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/27/2018 1:04:03 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
02/27/2018 12:51:49 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
02/27/2018 12:45:02 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
02/16/2018 1:23:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
02/15/2018 6:55:36 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
		ONIS GLENN		

02/14/2018 5:55:49 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:55:14 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:41:05 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:40:29 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:36:31 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:27:25 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:26:50 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:10:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 5:09:37 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 4:55:41 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/14/2018 4:55:18 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05J49)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	02/28/18	4:57AM	EUNICE DAIS **	
2	02/27/18	12:51PM	ONIS GLENN	
1	02/14/18	4:55PM	ONIS GLENN	Auto-created from reservation -



## Document Summary for AUTH248092 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 04/25/2018 - 04/25/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05P1N Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DO  
 Document Details: Traveling from Atlanta to Athens to tour the SESD Office. Traveler will be a passenger in a GOV. This lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	ATHENS, GA	04/25/18	04/25/18	101.00 / 59.00 (10/01/17-12/31/49)	14.75

## ^ Reservations

View Reservation History No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00 Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			03/30/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			04/25/18	59.00	0.00	0.00	0.00	0.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 14.75

Alert	Organization	Label	Classification Code	Amount
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				Percent Allocated
EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	14.75	100.00 %
9				

## ^ Totals

Total Reimbursable: 14.75

Disbursement Type	Amount
Estimated Cost	14.75
Advance Requested	0.00

## Trip Comments

No Comments Entered

## Document Status

Current Status: \_CANCELLED    Awaiting:    for Status:

## Document Routing

Name	Status	Level	
Document History (Current)			
Date/Time	Status	Name	Remarks
05/08/2018 9:59:19 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
03/30/2018 12:06:52 PM	CREATED	GLENN, ONIS	NEW DOCUMENT AUTH248092 (TAA05P1N)

Display Full History

Reason  
Desc

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	

## Document Summary for AUTH239668 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 02/20/2018 - 02/22/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05I6W Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will fly from Atlanta to Tallahassee to visit Stakeholders and FDEP. While in Tallahassee Traveler will have a car rental provided by other EPA Staff. This trip will require two nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	TALLAHASSEE, FL	02/20/18	02/22/18	116.00 / 54.00 (01/01/18-04/30/18)	1511.7

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott	2/18/2018 2:20:00 PM EST	498.00	Residence Inn Tallahassee Universities at the Capi Tallahassee, FL	1003846476	02/20/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	2/18/2018 2:20:00 PM EST	660.60		1003846476	02/20/2018 16:20	118.720001 lbs CO2	ONIS GLENN
COMM-CARR	Delta	2/18/2018 2:20:00 PM EST	0.00		1003846476	02/22/2018 10:41	118.720001 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 633.00

Total Non-Per Diem Expenses: 878.77

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			02/07/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			02/07/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
			Comments: OTRS Domestic-Intl w-Air-Rail						
			02/20/2018	✈	Airline Flight	Com. Carrier	660.60	GOVCC	
			02/20/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
			Default Payment Method for this expense is not being used. Please verify for accuracy.						
			02/20/2018		ATM Fee		5.00	GOVCC	

						Misc Expense
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/20/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	31.13	GOVCC		
02/20/2018	Lodging	Lodging- PerDiem	249.00	GOVCC	Yes	
Comments: Conf Num: 71522708 Cmt:						
02/20/2018	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes	
02/20/2018	Parking	Misc Expense	19.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/20/2018	POV- Airport/Terminal	Mileage	5.45	PERSONAL		
02/21/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/21/2018	ATM Fee	Misc Expense	5.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/21/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	31.13	GOVCC		
02/21/2018	Lodging	Lodging- PerDiem	249.00	GOVCC	Yes	
Comments: Conf Num: 71522708 Cmt:						
02/21/2018	M&IE	M&IE- PerDiem	54.00	PERSONAL	Yes	
02/21/2018	Parking	Misc Expense	19.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/22/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/22/2018	ATM Fee	Misc Expense	5.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
02/22/2018	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes	
02/22/2018	Parking	Misc Expense	19.00	GOVCC		
Default Payment Method for this expense is not being used. Please verify for accuracy.						

▲	02/22/2018	POV-Airport/Terminal	Mileage	5.45	PERSONAL
	02/22/2018	Public Transit	Misc Expense	35.00	GOVCC

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Print Fax Cover Page

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 633.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			02/20/18	54.00	249.00	249.00	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			02/21/18	54.00	249.00	249.00	54.00	54.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			02/22/18	54.00	0.00	0.00	40.50	40.50					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	

## ^ Accounting Allocations

Accounting Total: 1,511.77

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	1,511.77	100.00 %
		9			

## ^ Totals

Total Reimbursable: 1,511.77

Disbursement Type	Amount
Estimated Cost	1,511.77
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
03/24/2018 3:03:47 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
02/09/2018 2:01:22 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/09/2018 12:53:23 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
02/09/2018 12:53:22 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/09/2018 12:50:21 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/09/2018 9:42:44 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/09/2018 9:42:09 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/07/2018 2:11:52 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
02/07/2018 2:06:51 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
02/07/2018 2:06:31 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05I6W)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	02/09/18	12:50PM	EUNICE DAIS **	
1	02/07/18	2:06PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH241477 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 02/27/2018 - 03/02/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05JO8 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will have meetings in Montgomery, AL, Washington DC and West Palm Florida. Traveler will meeting in Alabama, fly to DC than fly to West Palm. This trip will require three nights lodging; one night in DC and two nights in West Palm. Public transportation will be used in DC while a rental will be used in West Palm.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	02/27/18	02/28/18	201.00 / 69.00 (11/01/17-02/28/18)	1842.5
	1	2-INFORMATIONAL MEETING	WEST PALM BEACH, FL	02/28/18	03/02/18	195.00 / 59.00 (01/01/18-04/30/18)	1842.5
	1	2-INFORMATIONAL MEETING	BIRMINGHAM, AL	03/02/18	03/02/18	101.00 / 59.00 (10/01/17-12/31/19)	1842.5

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Kimpton Hotels	2/25/2018 5:38:00 PM EST	201.00	Kimpton Carlyle Hotel Dupont Circle Washington, DC,DC	1003885014	02/27/2018 00:00	N/A	ONIS GLENN
COMM-CARR	American Airlines	2/25/2018 5:38:00 PM EST	604.50		1003885014	02/27/2018 18:38	254.279999 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	2/25/2018 5:38:00 PM EST	0.00		1003885014	02/28/2018 14:59	335.01001 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	2/25/2018 5:38:00 PM EST	0.00		1003885014	03/02/2018 10:17	230.490005 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	2/25/2018 5:38:00 PM EST	0.00		1003885014	03/02/2018 13:10	136.5 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 883.00

Total Non-Per Diem Expenses: 959.51

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
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02/20/2018	Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
02/20/2018	Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail					
02/27/2018	✈ Airline Flight	Com. Carrier	604.50	GOVCC	
02/27/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/27/2018	ATM Fee	Misc Expense	5.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/27/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/27/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
02/27/2018	Lodging	Lodging-PerDiem	201.00	GOVCC	Yes
Comments: Conf Num: 21576039 Cmt: CXL: CXL AFTER 1800 25FEB FORFEIT ONE NITE STAY					
02/27/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
02/27/2018	Parking	Misc Expense	15.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/27/2018	POV-Airport/Terminal	Mileage	6.00	PERSONAL	
02/27/2018	Public Transit	Misc Expense	35.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/28/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
02/28/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
02/28/2018	Lodging	Lodging-PerDiem	234.00	GOVCC	Yes
02/28/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
02/28/2018	Parking	Misc Expense	15.00	GOVCC	



## Document Summary

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

02/28/2018	Public Transit	Misc Expense	35.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/01/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
03/01/2018	Lodging	Lodging-PerDiem	234.00	GOVCC	Yes
03/01/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
03/01/2018	Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/02/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/02/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
03/02/2018	Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/02/2018	POV-Airport/Terminal	Mileage	6.00	PERSONAL
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Print Fax Cover Page

## ^ Document Attachments

Total Per Diem Allowance: 883.00

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			02/27/18	69.00	201.00	201.00	51.75	51.75					
✓			02/28/18	59.00	234.00	234.00	59.00	59.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			03/01/18	59.00	234.00	234.00	59.00	59.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			03/02/18	59.00	0.00	0.00	44.25	44.25					

Special Authorizations Exist

## ^ Additional Authorizations

### Other Authorization

OTHER PRIVATELY-OWNED VEHICLE  
ACTUAL EXPENSE

Remarks

## ^ Accounting Allocations

Accounting Total: 1,842.51

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,842.51	100.00 %
		9			

## ^ Totals

Total Reimbursable: 1,842.51

### Disbursement Type

Disbursement Type	Amount
Estimated Cost	
Advance Requested	1,842.51
	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
04/02/2018 9:01:53 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
02/22/2018 3:03:15 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/21/2018 2:07:40 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
02/21/2018 2:07:39 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/21/2018 2:06:29 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
02/21/2018 7:57:51 AM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
02/21/2018 7:57:34 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	

Display Full History

## Document Summary

02/20/2018 2:05:06 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/20/2018 1:58:32 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/20/2018 1:45:58 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/20/2018 1:37:23 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/20/2018 1:36:57 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05JO8)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	02/21/18	2:06PM	EUNICE DAIS **	
1	02/20/18	1:36PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH242761 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 03/06/2018 - 03/08/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05KPZ Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOI  
 Document Details: Traveler will fly from Atlanta to Lexington to attend meetings and a roundtable with Stakeholders and speech at the Environmental Conference. While in Lexington Traveler will be a passenger in a rental car. This trip will require lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	LEXINGTON, KY	03/06/18	03/08/18	101.00 / 54.00 (11/01/17-03/31/18)	1233.6

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton	3/4/2018 2:53:00 PM EST	202.00	Hilton Lexington Downtown Lexington, KY	1003910419	03/06/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	3/4/2018 2:53:00 PM EST	704.60		1003910419	03/06/2018 16:53	161.119995 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/4/2018 2:53:00 PM EST	0.00		1003910419	03/08/2018 11:53	161.119995 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 337.00

Total Non-Per Diem Expenses: 896.61

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			02/27/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			02/27/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			03/06/2018	✈	Airline Flight	Com. Carrier	704.60	GOVCC	
			03/06/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.									
			03/06/2018		Hotel Tax		25.00	GOVCC	

		Hotel Tax (CONUS & OCONUS Only)				
03/06/2018	Lodging	Lodging- PerDiem	101.00	GOVCC	Yes	
Comments: Conf Num: 3401640311 Cmt:						
03/06/2018	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes	
03/06/2018	Parking	Misc Expense	19.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/06/2018	POV- Airport/Terminal	Mileage	6.00	PERSONAL		
03/07/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	25.00	GOVCC		
03/07/2018	Lodging	Lodging- PerDiem	101.00	GOVCC	Yes	
Comments: Conf Num: 3401640311 Cmt:						
03/07/2018	M&IE	M&IE- PerDiem	54.00	PERSONAL	Yes	
03/07/2018	Parking	Misc Expense	19.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/08/2018	Baggage Fees	Misc Expense	25.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/08/2018	M&IE	M&IE- PerDiem	40.50	PERSONAL	Yes	
03/08/2018	Parking	Misc Expense	19.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/08/2018	POV- Airport/Terminal	Mileage	6.00	PERSONAL		

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 337.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			03/06/18	54.00	101.00	101.00	40.50	40.50					

## Document Summary

✓	03/07/18	54.00	101.00	101.00	54.00	54.00
✓	03/08/18	54.00	0.00	0.00	40.50	40.50

Special Authorizations Exist

## ^ Additional Authorizations

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

Accounting Total: 1,233.61

## ^ Accounting Allocations

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,233.61	100.00 %

Total Reimbursable: 1,233.61

## ^ Totals

	Amount
Disbursement Type	1,233.61
Estimated Cost	0.00
Advance Requested	

## Trip Comments

View Comment History    No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
04/02/2018 8:01:51 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
02/28/2018 5:04:05 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
02/28/2018 3:39:48 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
02/28/2018 3:39:47 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
02/28/2018 3:39:37 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
02/27/2018 3:17:09 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	

02/27/2018 2:57:11 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
02/27/2018 2:52:22 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/27/2018 2:52:07 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
02/27/2018 2:51:59 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05KPZ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	02/28/18	3:39AM	PATRICIA LIVINGSTON **	
1	02/27/18	2:51PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH243185-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 03/12/2018 - 03/15/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05L27 Document ID: Purpose: 3-TRAINING TRAVEL Location Type: CONUS-DOMESTIC  
 Document Details: Traveler will fly from Atlanta to Gulfport MS. While in MS Traveler will visit the GMPO, conduct a me Mayor, conduct a Harbour visit and a Site tour. Traveler will then fly from Gulfport to Knoxville to tour the Oak Ridge site ar meeting at DOE. Transportation will be provided by other EPA staff members. This trip will require three nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		GULFPORT, MS	03/12/18	03/14/18	93.00 / 51.00 (10/01/17-12/31/49)	1796.36
	1		KNOXVILLE, TN	03/14/18	03/15/18	98.00 / 59.00 (10/01/17-12/31/49)	1796.36

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	3/12/2018 10:11:00 AM EST	1,065.00		1003918485	03/12/2018 16:50	136.889999 lbs CO2	ONIS GLENN
LODGE	Hampton Inns	3/12/2018 10:11:00 AM EST	98.00	Hampton Inn & Suites at Turkey Creek Knoxville, TN	1003918485	03/14/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	3/12/2018 10:11:00 AM EST	0.00		1003918485	03/14/2018 09:55	136.889999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/12/2018 10:11:00 AM EST	0.00		1003918485	03/14/2018 13:34	59.279999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/12/2018 10:11:00 AM EST	0.00		1003918485	03/15/2018 11:57	59.279999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 476.50 Total Non-Per Diem Expenses: 1,319.86

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			03/01/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			03/09/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	

Comments: LB ATRS Domestic w-Air-Rail



03/12/2018	✈	Airline Flight	Com. Carrier	1,065.00	GOVCC	
03/12/2018		ATM Advance Fee	Misc Expense	3.75	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/12/2018		ATM Fee	Misc Expense	5.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/12/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/12/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	20.41	GOVCC	
03/12/2018		Lodging	Lodging-PerDiem	93.00	GOVCC	Yes
03/12/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
03/12/2018		Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/12/2018		POV-Airport/Terminal	Mileage	6.54	PERSONAL	
03/13/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	20.41	GOVCC	
03/13/2018		Lodging	Lodging-PerDiem	93.00	GOVCC	Yes
03/13/2018		M&IE	M&IE-PerDiem	51.00	PERSONAL	Yes
03/14/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
03/14/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	11.16	GOVCC	
03/14/2018		Lodging	Lodging-PerDiem	98.00	GOVCC	Yes
Comments: Conf Num: 84187793 Cmt: 48 HR CANCELLATION REQUIRED						
03/14/2018		M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
03/14/2018		Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						

## Document Summary

03/15/2018	Baggage Fees	Misc Expense	25.00	GOVCC
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
03/15/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL Yes
03/15/2018	Parking	Misc Expense	19.00	GOVCC
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
03/15/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL

Print Fax Cover Page

## ^ Document Attachments

⚙ Converting legacy receipt attachments...

Total Per Diem Allowance: 476.50

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			03/12/18	51.00	93.00	93.00	38.25	38.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			03/13/18	51.00	93.00	93.00	51.00	51.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			03/14/18	59.00	98.00	98.00	59.00	59.00					
✓			03/15/18	59.00	0.00	0.00	44.25	44.25					

Special Authorizations Exist

## ^ Additional Authorizations

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	
Contract fare used or No contract fare exists for city-pair market	

Accounting Total: 1,796.36

## ^ Accounting Allocations

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	834.26	46.44 %
		8			

EPAR04ORA\_IO 18 AR ZZZME AR8.20182019.B.04A00RR.000ME8.MN040400.  
9

962.10 53.56 %

## ^ Totals

Previous Reimbursable Amount: 962.10  
Amended Reimbursable Amount: 834.26

Total Reimbursable Amount: 1,796.36

Disbursement Type	AUTH243185 Amount	AUTH243185-1 Amount	Amended Net
Estimated Cost			
Advance Requested	962.10	1,796.36	834.26
	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
04/02/2018 9:02:06 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
03/09/2018 12:01:56 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
03/09/2018 10:30:33 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
03/09/2018 10:30:32 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
03/09/2018 10:28:35 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
03/09/2018 10:09:39 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
03/09/2018 8:39:39 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
03/08/2018 7:12:44 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
03/08/2018 7:12:19 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
03/08/2018 5:12:44 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
03/08/2018 5:09:41 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	

ONIS GLENN

## Document Summary

03/08/2018 11:42:46 AM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
03/08/2018 11:42:46 AM	RESERVATION CHANGES	ONIS GLENN	Auto-updated from reservation
03/08/2018 11:42:41 AM	ADJUSTED	ONIS GLENN	Auto-updated from reservation
03/08/2018 11:23:57 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
03/08/2018 9:53:12 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA05L27)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
8	03/09/18	10:28AM	EUNICE DAIS **	
7	03/09/18	10:09AM	ONIS GLENN	
6	03/09/18	8:39AM	EUNICE DAIS	
5	03/08/18	5:09PM	ONIS GLENN	
4	03/08/18	11:42AM	ONIS GLENN	
3	03/08/18	9:53AM	ONIS GLENN	
2	03/05/18	3:52AM	PATRICIA LIVINGSTON	
1	03/08/18	9:53AM	GLENN, ONIS	

## Document Summary for AUTH245141 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information Travel Dates: 03/19/2018 - 03/22/2018 Currency: U.S. Dollar Type: TE

TA Num: TAA05MN5 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DO  
 Document Details: Traveler will fly from Atlanta to Mobile to attend a meeting with the Army Corp of Engineer and attend the Corp before flying to St. Paul Minnesota to attend the ECOS Conference. While in in Mobile and St. Paul Traveler will L transportation. This trip will require four nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	MOBILE, AL	03/19/18	03/20/18	93.00 / 59.00 (03/01/18-09/30/18)	2446.10
	1	2-INFORMATIONAL MEETING	SAINT PAUL, MN	03/20/18	03/22/18	149.00 / 64.00 (10/01/17-12/31/49)	2446.10
	1	2-INFORMATIONAL MEETING	ATLANTA, GA	03/22/18	03/22/18	148.00 / 69.00 (11/01/17-08/31/18)	2446.10

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hampton Inns	3/17/2018 10:34:00 AM EST	199.00	Hampton Inn & Suites Mobile - Downtown Mobile,AL	1003956737	03/19/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	3/17/2018 10:34:00 AM EST	1,221.00		1003956737	03/19/2018 12:34	117.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/17/2018 10:34:00 AM EST	0.00		1003956737	03/20/2018 13:20	117.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/17/2018 10:34:00 AM EST	0.00		1003956737	03/20/2018 16:40	353.339996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	3/17/2018 10:34:00 AM EST	0.00		1003956737	03/22/2018 07:20	353.339996 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 721.00 Total Non-Per Diem Expenses: 1,725.10

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			03/13/2018				14.75	GOVCC	

	Estimated TDY Voucher Fee	Transaction Fees			
03/13/2018	Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail					
03/19/2018 ✈	Airline Flight	Com. Carrier	1,221.00	GOVCC	
03/19/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/19/2018	ATM Fee	Misc Expense	5.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/19/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/19/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	27.86	GOVCC	
03/19/2018	Lodging	Lodging- PerDiem	199.00	GOVCC	Yes
Comments: Conf Num: 80460069 Cmt:					
03/19/2018	M&IE	M&IE- PerDiem	44.25	PERSONAL	Yes
03/19/2018	Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/19/2018	POV- Airport/Terminal	Mileage	5.45	PERSONAL	
03/19/2018	Public Transit	Misc Expense	55.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/20/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
03/20/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.39	GOVCC	
03/20/2018	Lodging	Lodging- PerDiem	149.00	GOVCC	Yes
03/20/2018	M&IE	M&IE- PerDiem	64.00	PERSONAL	Yes
03/20/2018	Parking	Misc Expense	19.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/20/2018	Public Transit	Misc Expense	55.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/21/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.39	GOVCC
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03/21/2018	Lodging	Lodging-PerDiem	149.00	GOVCC	Yes
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03/21/2018	M&IE	M&IE-PerDiem	64.00	PERSONAL	Yes
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03/21/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/21/2018	Public Transit	Misc Expense	55.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/22/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/22/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
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03/22/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

03/22/2018	POV-Airport/Terminal	Mileage	6.00	PERSONAL
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03/22/2018	Public Transit	Misc Expense	55.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Print Fax Cover Page

## ^ Document Attachments

Total Per Diem Allowance: 721.00

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
▼			03/19/18	59.00	199.00	199.00	44.25	44.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
▼			03/20/18	64.00	149.00	149.00	64.00	64.00	Yes				



Actuals have been claimed. Please verify they are correct.

✓	03/21/18	64.00	149.00	149.00	64.00	64.00
✓	03/22/18	69.00	0.00	0.00	51.75	51.75

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

OTHER PRIVATELY-OWNED VEHICLE

Space on scheduled contract flight is not available in time to accomplish the purpose of travel

## ^ Accounting Allocations

Accounting Total: 2,446.10

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR ZZZME 8	AR8.20172018.B.04A00RR.ZZZME8.MN040400.	2,446.10	100.00 %

## ^ Totals

Total Reimbursable: 2,446.10

### Disbursement Type

Estimated Cost	Amount
Advance Requested	2,446.10
	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
04/12/2018 7:04:25 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
03/15/2018 6:02:44 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
03/15/2018 4:22:46 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
	APPROVED			

Display Full History



## Document Summary

03/15/2018 4:22:45 AM		LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
03/15/2018 4:21:42 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
03/14/2018 1:55:10 PM	ACTUALS APPROVED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
03/14/2018 1:54:12 PM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**
03/13/2018 2:23:29 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
03/13/2018 2:11:32 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
03/13/2018 2:08:28 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
03/13/2018 2:08:15 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
03/13/2018 2:08:07 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05MN5)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	03/15/18	4:21AM	PATRICIA LIVINGSTON **	
1	03/13/18	2:08PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH248073-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 04/03/2018 - 04/03/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05P14 Document ID: Purpose: 2-INFORMATIONAL MEETING  
 Document Details: Traveler will drive POV to Montgomery to meet with staff at ADEM.

Location Type: CONUS-DOM

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	MONTGOMERY, AL	04/03/18	04/03/18	93.00 / 51.00 (10/01/17-12/31/49)	117.4

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 38.25

Total Non-Per Diem Expenses: 79.21

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			03/30/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			04/03/2018		ATM Advance Fee	Misc Expense	3.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			04/03/2018		ATM Fee	Misc Expense	3.50	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			04/03/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			04/03/2018		POV-Available Govt Vhc	Mileage	57.96	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 38.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
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04/03/18 51.00 0.00 0.00 38.25 38.25

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

OTHER PRIVATELY-OWNED VEHICLE

### ^ Accounting Allocations

Accounting Total: 117.46

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	117.46	100.00 %
		9			

### ^ Totals

Previous Reimbursable Amount: 124.46  
Amended Reimbursable Amount: -7.00

Total Reimbursable Amount: 117.46

Disbursement Type	AUTH248073 Amount	AUTH248073-1 Amount	Amended Net
Estimated Cost	124.46	117.46	-7.00
Advance Requested	0.00	0.00	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: POSACK OBLIGATION

Awaiting: for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
04/11/2018 2:04:30 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
04/11/2018 12:23:14 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
04/11/2018 12:23:13 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/11/2018 12:22:56 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/11/2018 9:36:02 AM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	

Display Full History

## Document Summary

04/10/2018 9:53:40 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
04/10/2018 9:51:58 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA05P14)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	04/11/18	12:22PM	EUNICE DAIS **	
3	04/10/18	9:51AM	ONIS GLENN	
2	03/30/18	11:51AM	EUNICE DAIS	
1	04/10/18	9:51AM	GLENN, ONIS	

## Document Summary for AUTH248822 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 04/09/2018 - 04/13/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05PMQ Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DO  
 Document Details: Traveler will fly to Charlotte, travel in GOV to Asheville then fly back to Atlanta. Public transportation w  
 Charlotte, GOV will be used in Asheville. This trip will require four nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	CHARLOTTE, NC	04/09/18	04/10/18	127.00 / 59.00 (10/01/17-12/31/49)	1560.2
	1	2-INFORMATIONAL MEETING	ASHEVILLE, NC	04/10/18	04/13/18	118.00 / 59.00 (03/01/18-09/30/18)	1560.2

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	4/7/2018 3:03:00 PM EST	168.20		1004028502	04/09/2018 17:03	88.139999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	4/11/2018 5:30:00 AM EST	364.20		1004029022	04/13/2018 07:30	86.919998 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 746.50

Total Non-Per Diem Expenses: 813.71

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			04/04/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			04/04/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	

▲ This is a duplicate expense. Please verify for accuracy.

Comments: OTRS Domestic-Intl w-Air-Rail

04/04/2018	Estimated Travel Fee	Com. Carrier	8.26	GOVCC
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▲ This is a duplicate expense. Please verify for accuracy.

Comments: OTRS Domestic-Intl w-Air-Rail

04/09/2018	✈ Airline Flight	Com. Carrier	168.20	GOVCC
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▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

04/09/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/09/2018	ATM Fee	Misc Expense	3.75	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/09/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/09/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	19.37	GOVCC	
04/09/2018	Lodging	Lodging-PerDiem	127.00	GOVCC	Yes
04/09/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
04/09/2018	Parking	Misc Expense	15.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/09/2018	POV-Airport/Terminal	Mileage	5.45	PERSONAL	
04/09/2018	Public Transit	Misc Expense	40.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/10/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	15.34	GOVCC	
04/10/2018	Lodging	Lodging-PerDiem	118.00	GOVCC	Yes
04/10/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
04/10/2018	Parking	Misc Expense	15.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/11/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	15.34	GOVCC	
04/11/2018	Lodging	Lodging-PerDiem	118.00	GOVCC	Yes
04/11/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
04/11/2018	Parking	Misc Expense	15.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					

04/12/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	15.34	GOVCC	
04/12/2018	Lodging	Lodging- PerDiem	118.00	GOVCC	Yes
04/12/2018	M&IE	M&IE- PerDiem	59.00	PERSONAL	Yes
04/12/2018	Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/13/2018	✈	Airline Flight	Com. Carrier	364.20	GOVCC
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▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

04/13/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/13/2018	M&IE	M&IE- PerDiem	44.25	PERSONAL	Yes
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04/13/2018	Parking	Misc Expense	15.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/13/2018	POV- Airport/Terminal	Mileage	5.45	PERSONAL
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## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 746.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			04/09/18	59.00	127.00	127.00	44.25	44.25					
✓			04/10/18	59.00	118.00	118.00	59.00	59.00					
✓			04/11/18	59.00	118.00	118.00	59.00	59.00					
✓			04/12/18	59.00	118.00	118.00	59.00	59.00					
✓			04/13/18	59.00	0.00	0.00	44.25	44.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 1,560.21

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,560.21	100.00 %

## ^ Totals

Total Reimbursable: 1,560.21

Disbursement Type	Amount
Estimated Cost	1,560.21
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
04/20/2018 7:00:48 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
04/05/2018 12:02:51 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
04/05/2018 10:48:29 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
04/05/2018 10:48:27 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/05/2018 10:46:54 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/04/2018 11:59:29 AM	AUTHORIZED	HEARD, VALERIA A	**AUTO SIGNATURE WAS APPLIED**	
04/04/2018 9:25:01 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
04/04/2018 9:08:32 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/04/2018 9:08:32 AM	RESERVATION CHANGES	ONIS GLENN	Auto-updated from reservation	
04/04/2018 9:08:30 AM	ADJUSTED	ONIS GLENN	Auto-updated from reservation	



04/04/2018 8:59:38 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
04/04/2018 8:30:29 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/04/2018 8:28:55 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/04/2018 8:21:14 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/04/2018 8:21:00 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/04/2018 8:20:55 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05PMQ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	04/05/18	10:46AM	EUNICE DAIS **	
2	04/04/18	9:08AM	ONIS GLENN	
1	04/04/18	8:20AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH250436 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information Travel Dates: 04/16/2018 - 04/19/2018 Currency: U.S. Dollar Type: TE

TA Num: TAA05QXZ Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOI  
 Document Details: Traveler will fly from Birmingham to Chicago to attend the RA Forum, then fly to Lexington to give a speech at NREEA Conference before flying back to Birmingham for a meeting with Stakeholder. While in Chicago traveler will utilize transportation; in Lexington he will be a passenger in a rental along with other EPA staff and in Birmingham traveler will utilize lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	CHICAGO, IL	04/16/18	04/18/18	215.00 / 74.00 (04/01/18-06/30/18)	1973.56
	1	2-INFORMATIONAL MEETING	LEXINGTON, KY	04/18/18	04/19/18	109.00 / 54.00 (04/01/18-09/30/18)	1973.56
	1	2-INFORMATIONAL MEETING	BIRMINGHAM, AL	04/19/18	04/19/18	101.00 / 59.00 (10/01/17-12/31/19)	1973.56

^ Reservations View Reservation History PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	United	4/14/2018 5:00:00 AM EST	778.10		1004060532	04/16/2018 06:00	227.759995 lbs CO2	ONIS GLENN
COMM-CARR	United	4/14/2018 5:00:00 AM EST	0.00		1004060532	04/18/2018 14:30	125.970001 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	4/14/2018 5:00:00 AM EST	0.00		1004060532	04/19/2018 12:00	109.589996 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	4/14/2018 5:00:00 AM EST	0.00		1004060532	04/19/2018 14:10	136.5 lbs CO2	ONIS GLENN

^ Expenses Total Per Diem Expenses: 766.75 Total Non-Per Diem Expenses: 1,206.81

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			04/11/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			04/11/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			04/16/2018		Airline Flight	Com. Carrier	778.10	GOVCC	



04/16/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/16/2018	ATM Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/16/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/16/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
04/16/2018	Lodging	Lodging-PerDiem	215.00	GOVCC	Yes
04/16/2018	M&IE	M&IE-PerDiem	55.50	PERSONAL	Yes
04/16/2018	Parking	Misc Expense	15.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/16/2018	POV-Available Govt Vhc	Mileage	26.46	PERSONAL	
04/16/2018	Public Transit	Misc Expense	35.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/17/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
04/17/2018	Lodging	Lodging-PerDiem	215.00	GOVCC	Yes
04/17/2018	M&IE	M&IE-PerDiem	74.00	PERSONAL	Yes
04/17/2018	Parking	Misc Expense	15.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/17/2018	Public Transit	Misc Expense	35.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/18/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/18/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	32.78	GOVCC	

## Document Summary

04/18/2018	Lodging	Lodging-PerDiem	109.00	GOVCC	Yes
04/18/2018	M&IE	M&IE-PerDiem	54.00	PERSONAL	Yes
04/18/2018	Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/18/2018	Public Transit	Misc Expense	35.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/19/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/19/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
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04/19/2018	Parking	Misc Expense	15.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

04/19/2018	POV-Available Govt Vhc	Mileage	26.46	PERSONAL	
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Print Fax Cover Page

## ^ Document Attachments

Total Per Diem Allowance: 766.75

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			04/16/18	74.00	215.00	215.00	55.50	55.50					
✓			04/17/18	74.00	215.00	215.00	74.00	74.00					
✓			04/18/18	54.00	109.00	109.00	54.00	54.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			04/19/18	59.00	0.00	0.00	44.25	44.25					

Special Authorizations Exist

## ^ Additional Authorizations

## Other Authorization

OTHER PRIVATELY-OWNED VEHICLE

Booked outside ConcurGov – TMC; Must enter rate and hotel name

## Remarks

Contract fare used or No contract fare exists for city-pair market

## ^ Accounting Allocations

Accounting Total: 1,973.56

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000E44.MN040400.	1,973.56	100.00 %

## ^ Totals

Total Reimbursable: 1,973.56

Disbursement Type	Amount
Estimated Cost	1,973.56
Advance Requested	0.00

## Trip Comments

[View Comment History](#)    No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
06/13/2018 10:38:00 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
04/13/2018 6:04:35 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
04/13/2018 4:28:45 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
04/13/2018 4:28:44 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/13/2018 4:26:04 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
04/13/2018 3:01:54 AM	ACTUALS APPROVED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	
04/13/2018 3:01:30 AM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	
04/11/2018 2:33:06 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
04/11/2018 2:32:53 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

## Document Summary

04/11/2018 2:17:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/11/2018 2:17:00 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
04/11/2018 2:16:50 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05QXZ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	04/13/18	4:26AM	EUNICE DAIS **	
1	04/11/18	2:16PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH251491-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 04/23/2018 - 04/24/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05RT6 Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DO  
 Document Details: This is a Multi-City trip. Traveler will fly from Atlanta to Orlando, then onto Washington DC before returning to Atlanta. While in Orlando Traveler will be a passenger in a rental driven by other EPA staff, in D.C. Traveler will utilize public transportation. This trip will require one night lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		WASHINGTON, DC	04/23/18	04/24/18	253.00 / 69.00 (03/01/18-06/30/18)	1164.36
	1		ATLANTA, GA	04/24/18	04/24/18	148.00 / 69.00 (11/01/17-08/31/18)	1164.36

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Independent	4/21/2018 6:55:00 AM EST	253.00	Kimpton Carlyle Hotel Dupont Circle Washington, D.C	1004082648	04/23/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	4/21/2018 6:55:00 AM EST	652.20		1004082648	04/23/2018 05:30	52.259998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	4/21/2018 6:55:00 AM EST	0.00		1004082648	04/23/2018 08:55	157.559998 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	4/21/2018 6:55:00 AM EST	0.00		1004082648	04/23/2018 17:40	296.399994 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	4/21/2018 6:55:00 AM EST	0.00		1004082648	04/24/2018 15:25	254.279999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 356.50

Total Non-Per Diem Expenses: 807.86

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			04/18/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			04/19/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

04/19/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail					
04/23/2018	✈ Airline Flight	Com. Carrier	652.20	GOVCC	
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight. ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight. ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight. ▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.					
04/23/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	37.44	GOVCC	
04/23/2018	Lodging	Lodging-PerDiem	253.00	GOVCC	Yes
Comments: Conf Num: 44954175 Cmt:					
04/23/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
04/23/2018	Parking	Misc Expense	12.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/23/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL	
04/24/2018	ATM Advance Fee	Misc Expense	3.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/24/2018	ATM Fee	Misc Expense	1.50	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/24/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
04/24/2018	Parking	Misc Expense	12.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
04/24/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL	
04/24/2018	Public Transit	Misc Expense	19.33	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					

^ Document Attachments

Print Fax Cover Page



### ^ Per Diem Allowances

Total Per Diem Allowance: 356.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			04/23/18	69.00	253.00	253.00	51.75	51.75	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			04/24/18	69.00	0.00	0.00	51.75	51.75					

### ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
ACTUAL EXPENSE	
OTHER PRIVATELY-OWNED VEHICLE	
Contract fare used or No contract fare exists for city-pair market	

### ^ Accounting Allocations

Accounting Total: 1,164.36

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,164.36	100.00
		9			%

### ^ Totals

Previous Reimbursable Amount: 918.19      Total Reimbursable Amount: 1,164.36  
 Amended Reimbursable Amount: 246.17

Disbursement Type	AUTH251491 Amount	AUTH251491-1 Amount	Amended Net
Estimated Cost	918.19	1,164.36	246.17
Advance Requested	0.00	0.00	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/13/2018 9:38:00 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
06/06/2018 10:43:14 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
06/06/2018 7:42:05 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
06/06/2018 7:42:04 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
06/06/2018 7:41:43 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
06/06/2018 7:12:28 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/06/2018 7:11:48 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
05/31/2018 10:04:20 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
04/24/2018 1:06:32 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/22/2018 12:30:28 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/20/2018 8:54:39 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/20/2018 6:31:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/19/2018 10:11:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/19/2018 10:11:49 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
04/19/2018 10:11:45 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA05RT6)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	06/06/18	7:41AM	PATRICIA LIVINGSTON **	
3	04/19/18	10:11AM	ONIS GLENN	
2	04/18/18	9:15AM	PATRICIA LIVINGSTON	
1	04/19/18	10:11AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH253000-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 04/30/2018 - 05/04/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05T2G

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOI

**Document Details:** Travler will fly to Ft. Lauderdale from Atlanta, While in Ft. Lauderdale traveler will be a Keynote Speaker Responsible Care Conference and attend the Petroleum Product Site Tour. Traveler will utilize a rental to drive to all other Palm Beach to participate in Everglade Tours, Live Oaks to give a speech and presentation) before flying from Jacksonville. This trip will require four nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Co:
	1	2-INFORMATIONAL MEETING	FORT LAUDERDALE, FL	04/30/18	05/01/18	195.00 / 64.00 (01/01/18-04/30/18)	1981.5
	1	2-INFORMATIONAL MEETING	FORT LAUDERDALE, FL	04/30/18	05/01/18	121.00 / 64.00 (05/01/18-09/30/18)	1981.5
	1	2-INFORMATIONAL MEETING	WEST PALM BEACH, FL	05/01/18	05/03/18	110.00 / 59.00 (05/01/18-09/30/18)	1981.5
	1	4-SPEECH OR PRESENTATION	JACKSONVILLE, FL	05/03/18	05/04/18	93.00 / 51.00 (10/01/17-12/31/49)	1981.5

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	4/28/2018 5:25:00 PM EST	459.80		1004111464	04/30/2018 19:25	226.589996 lbs CO2	ONIS GLENN
RENTAL	Avis	4/28/2018 5:25:00 PM EST	176.38		1004111464	04/30/2018 21:15	N/A	ONIS GLENN
LODGE	Hilton	4/28/2018 5:25:00 PM EST	110.00	Hilton Palm Beach Airport West Palm Beach,FL	1004111820	05/01/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	4/30/2018 1:10:00 PM EST	125.20		1004111495	05/02/2018 15:10	212.550003 lbs CO2	ONIS GLENN
COMM-CARR	Delta	4/28/2018 5:25:00 PM EST	0.00		1004111464	05/04/2018 08:30	105.300003 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 733.50

Total Non-Per Diem Expenses: 1,233.33

Details	Alert	Receipts	Date	Source	Expense Description	Expense
			04/25/2018		Estimated TDY Voucher Fee	Transac
			04/26/2018		Estimated Travel Fee	Com. Ca
		Comments: LB ATRS Domestic w-Air-Rail				
			04/30/2018	✈	Airline Flight	Com. Ca
⚠		You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.				
⚠		You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.				
		Comments: TICKET=7185926728,TICKET=7186740862,TICKET=7186740863,TICKET=7186740873,TICKET=71867				
			04/30/2018		ATM Advance Fee	Misc Ex
⚠		Default Payment Method for this expense is not being used. Please verify for accuracy.				
			04/30/2018		ATM Fee	Misc Ex
⚠		Default Payment Method for this expense is not being used. Please verify for accuracy.				
			04/30/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Ta
			04/30/2018		Lodging	Lodging
			04/30/2018		M&IE	M&IE-Pe
			04/30/2018		Parking	Misc Ex
⚠		Default Payment Method for this expense is not being used. Please verify for accuracy.				
			04/30/2018		POV-Airport/Terminal	Mileage
			04/30/2018	🚗	Rental Car	Rental C
		Comments: Conf Num: 17960135US4 Cmt:				
			04/30/2018		Estimated Travel Fee	Com. Ca
⚠		This is a duplicate expense. Please verify for accuracy.				
		Comments: LB ATRS Domestic w-Air-Rail				
			04/30/2018		Estimated Travel Fee	Com. Ca
⚠		This is a duplicate expense. Please verify for accuracy.				
		Comments: LB ATRS Domestic w-Air-Rail				
			04/30/2018		Estimated Travel Fee	Com. Ca
⚠		This is a duplicate expense. Please verify for accuracy.				
		Comments: LB ATRS Domestic w-Air-Rail				
			05/01/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Ta
			05/01/2018		Lodging	Lodging
		Comments: Conf Num: 3443329197 Cmt:				
			05/01/2018		M&IE	M&IE-Pe
			05/01/2018		Parking	Misc Ex

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/02/2018	✈	Airline Flight	Com. Ca
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⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

05/02/2018		Gas-Rental/Govt Car	Misc Ex
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/02/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Ta
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05/02/2018		Lodging	Lodging
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05/02/2018		M&IE	M&IE-Pe
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05/02/2018		Parking	Misc Ex
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/03/2018		Gas-Rental/Govt Car	Misc Ex
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/03/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Ta
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05/03/2018		Lodging	Lodging
------------	--	---------	---------

05/03/2018		M&IE	M&IE-Pe
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05/03/2018		Parking	Misc Ex
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/04/2018		M&IE	M&IE-Pe
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05/04/2018		Parking	Misc Ex
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/04/2018		POV-Airport/Terminal	Mileage
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05/31/2018		Estimated Travel Fee	Com. Ca
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Comments: OTRS Domestic-Intl w-o Air-Rail \_Lodging and-or Car Only\_

## ^ Document Attachments


Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 748.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			04/30/18	64.00	175.00	175.00	48.00	48.00					
✓			05/01/18	59.00	110.00	110.00	59.00	59.00	Yes				

⚠ Actuals have been claimed. Please verify they are correct.

✓	05/02/18	59.00	110.00	110.00	44.25	59.00	
✓	05/03/18	51.00	98.00	98.00	51.00	51.00	Yes
 Actuals have been claimed. Please verify they are correct.							
✓	05/04/18	51.00	0.00	0.00	38.25	38.25	

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization Remarks

OTHER PRIVATELY-OWNED VEHICLE

Contract fare used or No contract fare exists for city-pair market

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 1,981.58

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,981.58	100.00 %

## ^ Totals

Previous Reimbursable Amount: 924.56    Total Reimbursable Amount: 1,981.58  
 Amended Reimbursable Amount: 1,057.02

Disbursement Type	AUTH253000 Amount	AUTH253000-1 Amount	Amended Net
Estimated Cost	924.56	1,981.58	1,057.02
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/25/2018 10:26:40 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	

06/06/2018 10:43:10 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS
06/06/2018 7:40:38 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
06/06/2018 7:40:35 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
06/06/2018 7:40:03 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
06/06/2018 7:12:27 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
06/06/2018 7:11:49 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
05/31/2018 2:04:51 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
05/31/2018 1:28:22 PM	CREATED	GLENN, ONIS	AMENDMENT (TAA05T2G)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
7	06/06/18	7:40AM	PATRICIA LIVINGSTON **	
6	05/31/18	1:28PM	ONIS GLENN	
5	04/26/18	8:59AM	EUNICE DAIS	
4	04/26/18	4:47AM	ONIS GLENN	
3	04/26/18	4:47AM	ONIS GLENN	
2	04/26/18	4:30AM	ONIS GLENN	
1	05/31/18	1:28PM	GLENN, ONIS	

## Document Summary for AUTH252508-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 05/07/2018 - 05/09/2018

Currency: U.S. Dollar

Type: TE

**TA Num:** TAA05SNR **Document ID:** **Purpose:** 2-INFORMATIONAL MEETING **Location Type:** CONUS-DOI  
**Document Details:** Traveler will fly to Tallahassee, Florida, Greenville South Carolina then back to Atlanta. While in Tallat  
 be a passenger in a vehicle with other EPA staff. While in Greenville Traveler will utilize public transportation then be trans  
 SC in GOV. This trip will require two nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	TALLAHASSEE, FL	05/07/18	05/08/18	98.00 / 54.00 (05/01/18-09/30/18)	1903.0
	1	4-SPEECH OR PRESENTATION	GREENVILLE, SC	05/08/18	05/09/18	93.00 / 51.00 (10/01/17-12/31/49)	1903.0

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott	5/5/2018 4:17:00 PM EST	154.00	Hotel Duval Tallahassee, FL	1004101085	05/07/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	5/5/2018 4:17:00 PM EST	1,088.10		1004101085	05/07/2018 18:17	87.360001 lbs CO2	ONIS GLENN
COMM-CARR	Delta	5/5/2018 4:17:00 PM EST	0.00		1004101085	05/08/2018 15:22	87.360001 lbs CO2	ONIS GLENN
COMM-CARR	Delta	5/5/2018 4:17:00 PM EST	0.00		1004101085	05/08/2018 17:45	59.669998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	5/5/2018 4:17:00 PM EST	0.00		1004101085	05/09/2018 16:51	59.669998 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 537.57

Total Non-Per Diem Expenses: 1,365.45

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			04/23/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			05/02/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	

Comments: OTRS Domestic-Intl w-Air-Rail



05/07/2018	✈	Airline Flight	Com. Carrier	1,088.10	GOVCC
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⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

Comments: TICKET=7186740976,TICKET=7186741415

05/07/2018	ATM Advance Fee	Misc Expense	5.00	PERSONAL
05/07/2018	ATM Fee	Misc Expense	5.00	GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/07/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	19.50	GOVCC
05/07/2018	Lodging	Lodging- PerDiem	154.00	GOVCC    Yes

Comments: Conf Num: 84881241 Cmt:

05/07/2018	M&IE	M&IE- PerDiem	40.50	PERSONAL    Yes
05/07/2018	Parking	Misc Expense	19.00	GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/07/2018	POV- Airport/Terminal	Mileage	6.54	PERSONAL
05/08/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.46	GOVCC
05/08/2018	Lodging	Lodging- PerDiem	253.82	GOVCC    Yes
05/08/2018	M&IE	M&IE- PerDiem	51.00	PERSONAL    Yes
05/08/2018	Parking	Misc Expense	19.00	GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/08/2018	Public Transit	Misc Expense	45.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/08/2018	Estimated Travel Fee	Com. Carrier	34.30	GOVCC
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Comments: LB ATRS Domestic w-Air-Rail

05/09/2018	M&IE	M&IE- PerDiem	38.25	PERSONAL    Yes
05/09/2018	Parking	Misc Expense	19.00	GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/09/2018		Mileage	6.54	PERSONAL
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POV-  
Airport/Terminal

05/09/2018

Public Transit

Misc  
Expense

45.00 GOVCC

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 537.57

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			05/07/18	54.00	154.00	154.00	40.50	40.50	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			05/08/18	51.00	253.82	253.82	51.00	51.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			05/09/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

OTHER PRIVATELY-OWNED VEHICLE

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 1,903.02

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,903.02	100.00 %

## ^ Totals

Previous Reimbursable Amount: 1,048.99

Total Reimbursable Amount: 1,903.02

Amended Reimbursable Amount: 854.03

Disbursement Type	AUTH252508 Amount	AUTH252508-1 Amount	Amended Net
Estimated Cost	1,048.99	1,903.02	854.03
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/07/2018 2:38:55 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
05/08/2018 3:02:02 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
05/08/2018 1:59:02 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
05/08/2018 1:59:01 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
05/08/2018 1:57:01 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
05/08/2018 1:56:15 PM	ACTUALS APPROVED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	
05/08/2018 1:53:52 PM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**	
05/08/2018 9:58:54 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
05/08/2018 9:16:45 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA05SNR)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	05/08/18	1:57PM	EUNICE DAIS **	
3	05/08/18	9:16AM	ONIS GLENN	
2	04/24/18	4:21AM	EUNICE DAIS	
1	05/08/18	9:16AM	GLENN, ONIS	

## Document Summary for AUTH254062 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 05/09/2018 - 05/09/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05TY7

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-D

Document Details: Traveler will be a passenger in a GOV riding from Atlanta to Clinton, SC and back.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	4-SPEECH OR PRESENTATION	CLINTON, SC	05/09/18	05/09/18	93.00 / 51.00 (10/01/17-12/31/49)	14.75

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			05/02/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			05/09/18	51.00	0.00	0.00	0.00	0.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 14.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
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EPAR04ORA\_IO 18 AR ZZZME AR8.20182019.B.04A00RR.000ME8.MN040400.  
914.75 100.00  
%

## ^ Totals

Total Reimbursable: 14.75

Disbursement Type	Amount
Estimated Cost	14.75
Advance Requested	0.00

## Trip Comments

No Comments Entered

## Document Status

Current Status: \_CANCELLED Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
05/08/2018 10:04:01' AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
05/02/2018 10:14:24 AM	PREPARED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
05/02/2018 10:06:43 AM	CREATED	GLENN, ONIS	NEW DOCUMENT AUTH254062 (TAA05TY7)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	

## Document Summary

## Document Summary for AUTH255893 (View-only)

Traveler

Traveler ID: 02335474 Traveler Name: ONIS GLENN Organization:

Travel Dates: 05/15/2018 - 05/16/2018 Currency: U.S. Dollar Type: TE

TA Num: TAA05VFT Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS-D  
 Document Details: Traveler will drive POV from Atlanta to Chattanooga, TN. This trip will require one night lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	CHATTANOOGA, TN	05/15/18	05/16/18	103.00 / 64.00 (10/01/17-12/31/49)	304.7

## Reservations

View Reservation History No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## Expenses

Total Per Diem Expenses: 199.00 Total Non-Per Diem Expenses: 105.72

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			05/11/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			05/15/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	17.77	GOVCC	
			05/15/2018		Lodging	Lodging-PerDiem	103.00	GOVCC	Yes
			05/15/2018		M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
			05/15/2018		Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/15/2018	POV-Available Govt Vhc	Mileage	21.60	PERSONAL	
05/16/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes
05/16/2018	Parking	Misc Expense	15.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/16/2018	POV-Available Govt Vhc	Mileage	21.60	PERSONAL	
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# ^ Document Attachments

Print Fax Cover Page

# ^ Per Diem Allowances

Total Per Diem Allowance: 199.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			05/15/18	64.00	103.00	103.00	48.00	48.00					
✓			05/16/18	64.00	0.00	0.00	48.00	48.00					

# ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

# ^ Accounting Allocations

Accounting Total: 304.72

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	304.72	100.00 %
		9			

# ^ Totals

Total Reimbursable: 304.72

Disbursement Type

Estimated Cost

Advance Requested

Amount

304.72

0.00

# Trip Comments

View Comment History

No Comments Entered

# Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

# Document Routing

Name

Status

Level

# Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/07/2018 12:38:54 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
		One, EAI User		

## Document Summary

			EAI Document Status Update WS
05/11/2018 7:00:09 AM	POSACK OBLIGATION		
05/11/2018 5:55:49 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
05/11/2018 5:55:49 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
05/11/2018 5:55:40 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**
05/11/2018 5:41:53 AM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**
05/11/2018 2:34:09 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
05/11/2018 2:27:27 AM	CREATED	GLENN, ONIS	NEW DOCUMENT (TAA05VFT)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	05/11/18	5:55AM	PATRICIA LIVINGSTON **	
1	05/11/18	2:27AM	GLENN, ONIS	



## Document Summary for AUTH256644-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 05/29/2018 - 05/31/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05W2R

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DO

Document Details: Traveler will drive a rental to Grenada and Cleveland MS, then onto Memphis TN before driving back. This trip will require two nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		JACKSON, MS	05/29/18	05/30/18	93.00 / 51.00 (10/01/17-12/31/49)	1945.55
	1		MEMPHIS, TN	05/30/18	05/31/18	117.00 / 59.00 (10/01/17-12/31/49)	1945.55

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
RENTAL	Enterprise	5/17/2018 5:59:00 PM EST	172.31		1004184219	05/29/2018 08:00	N/A	ONIS GLENN
COMM-CARR	Delta	5/18/2018 5:59:00 PM EST	532.30		1004191004	05/31/2018 17:50	129.089996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	5/18/2018 5:59:00 PM EST	0.00		1004191004	05/31/2018 22:36	63.959999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 355.50

Total Non-Per Diem Expenses: 1,602.11

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			05/17/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
	▲		This is a duplicate expense. Please verify for accuracy.						
			Comments: OTRS Domestic-Intl w-Air-Rail						
			05/17/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
	▲		This is a duplicate expense. Please verify for accuracy.						
			Comments: OTRS Domestic-Intl w-Air-Rail						
			05/22/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			05/23/2018		Estimated Travel Fee	Com. Carrier	16.07	GOVCC	

Comments: LB ATRS Domestic-Intl w-o Air-Rail \_Lodging and-or Car Only\_

05/29/2018	Airline Flight	Com. Carrier	1,164.90	GOVCC	
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▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

05/29/2018	ATM Advance Fee	Misc Expense	3.71	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/29/2018	ATM Fee	Misc Expense	3.50	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/29/2018	Gas- Rental/Govt Car	Misc Expense	45.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/29/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	10.98	GOVCC	
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05/29/2018	Lodging	Lodging- PerDiem	93.00	GOVCC	Yes
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05/29/2018	M&IE	M&IE- PerDiem	38.25	PERSONAL	Yes
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05/29/2018	Parking	Misc Expense	21.60	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/29/2018	 Rental Car	Rental Car	172.31	GOVCC	
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Comments: Conf Num: 1165793363COUNT Cmt:

05/30/2018	Gas- Rental/Govt Car	Misc Expense	45.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/30/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	22.77	GOVCC	
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05/30/2018	Lodging	Lodging- PerDiem	117.00	GOVCC	Yes
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05/30/2018	M&IE	M&IE- PerDiem	59.00	PERSONAL	Yes
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05/30/2018	Parking	Misc Expense	20.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/31/2018	Gas- Rental/Govt Car	Misc Expense	45.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

05/31/2018	M&IE	M&IE- PerDiem	48.25	PERSONAL	Yes
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### ^ Document Attachments

Print Fax Cover Page

### ^ Per Diem Allowances

Total Per Diem Allowance: 343.44

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			05/29/18	51.00	93.00	93.00	38.25	38.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			05/30/18	59.00	117.00	117.00	59.00	59.00					
✓			05/31/18	59.00	0.00	0.00	48.25	36.19	Yes				

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

ACTUAL EXPENSE

### ^ Accounting Allocations

Accounting Total: 1,945.55

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,945.55	100.00 %

### ^ Totals

Previous Reimbursable Amount: 1,940.95  
Amended Reimbursable Amount: 4.60

Total Reimbursable Amount: 1,945.55

Disbursement Type	AUTH256644 Amount	AUTH256644-1 Amount	Amended Net
Estimated Cost	1,940.95	1,945.55	4.60
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
08/02/2018 10:00:54 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
07/25/2018 6:00:22 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
07/25/2018 4:21:51 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
07/25/2018 4:21:47 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
07/25/2018 4:21:34 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
07/24/2018 1:23:11 PM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
07/24/2018 1:22:02 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
07/24/2018 12:42:40 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
07/24/2018 12:42:11 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
07/24/2018 11:54:03 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/01/2018 1:09:46 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/31/2018 6:56:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/31/2018 3:14:32 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/31/2018 1:06:02 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/30/2018 7:27:09 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/30/2018 6:55:30 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
05/30/2018 12:03:09 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
		ONIS GLENN		

05/28/2018 5:08:35 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
05/28/2018 12:11:18 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/23/2018 12:07:23 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/23/2018 11:30:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/23/2018 10:56:43 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/22/2018 6:30:36 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/22/2018 6:30:35 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA05W2R)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
7	07/25/18	4:21AM	PATRICIA LIVINGSTON **	
6	07/24/18	12:42PM	ONIS GLENN	
5	05/22/18	6:30AM	ONIS GLENN	
4	05/17/18	2:22PM	EUNICE DAIS	
3	05/17/18	12:42PM	ONIS GLENN	
2	05/16/18	8:32AM	ONIS GLENN	
1	05/22/18	6:30AM	ONIS GLENN	Auto-created from reservation -

# Document Summary

## Document Summary for AUTH258763 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

### Document Information

TA Num: TAA05XTQ Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOI  
Document Details: This trip will require round trip air fare from Birmingham to New Orleans. While in New Orleans public  
be utilized. One night lodging is also required.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	NEW ORLEANS, LA	06/04/18	06/05/18	152.00 / 64.00 (05/01/18-06/30/18)	1200.36

View Reservation History PNR Status: BOOKED

### Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Waldorf Astoria	6/2/2018 4:30:00 AM EST	182.00	THE Roodevelt New Orleans New Orleans, LA	1004227723	06/04/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	6/2/2018 4:30:00 AM EST	664.60		1004227723	06/04/2018 05:30	71.019997 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/2/2018 4:30:00 AM EST	0.00		1004227723	06/04/2018 08:15	182.320007 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/2/2018 4:30:00 AM EST	0.00		1004227723	06/05/2018 18:50	182.320007 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/2/2018 4:30:00 AM EST	0.00		1004227723	06/05/2018 21:54	71.019997 lbs CO2	ONIS GLENN

Total Per Diem Expenses: 278.00 Total Non-Per Diem Expenses: 922.00

### Expenses

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerD
			05/30/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			05/30/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
			06/04/2018		Comments: OTRS Domestic-Intl w-Air-Rail Airline Flight		664.60	GOVCC	



06/04/2018	Com. Carrier	5.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/04/2018	ATM Advance Fee	5.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/04/2018	ATM Fee	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/04/2018	Baggage Fees	33.67	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/04/2018	Hotel Tax (CONUS & OCONUS Only)	182.00	GOVCC	Yes
06/04/2018	Lodging	48.00	PERSONAL	Yes
Comments: Conf Num: 3446545073 Cmt:	Lodging-PerDiem	19.00	GOVCC	
06/04/2018	M&IE	6.54	PERSONAL	
06/04/2018	Parking	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/04/2018	POV-Airport/Terminal	45.00	GOVCC	
06/04/2018	Public Transit	6.54	PERSONAL	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/05/2018	Baggage Fees	25.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/05/2018	M&IE	48.00	PERSONAL	Yes
06/05/2018	Parking	19.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			
06/05/2018	POV-Airport/Terminal	6.54	PERSONAL	
06/05/2018	Public Transit	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.			

Document Attachments

Print Fax Cover Page

Total Per Diem Allowance: 278.00

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			06/04/18	64.00	182.00	182.00	48.00	48.00	Yes				
			Actuals have been claimed. Please verify they are correct.										
✓			06/05/18	64.00	0.00	0.00	48.00	48.00					

Special Authorizations Exist

## ^ Additional Authorizations

Other Authorization

OTHER PRIVATELY-OWNED VEHICLE

ACTUAL EXPENSE

Remarks

Accounting Total: 1,200.36

## ^ Accounting Allocations

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,200.36	100.00 %
	9				

Total Reimbursable: 1,200.36

## ^ Totals

Disbursement Type

Estimated Cost

Advance Requested

Amount

1,200.36

0.00

View Comment History

No Comments Entered

## Trip Comments

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Status

## Document Routing

Name

Status

Level

Display Full History

## Document History (Current)

Date/Time

Status

Name

Remarks

Reason Desc

06/25/2018  
2:27:04 PMOFFSETTING  
OBLIGATION

One, EAI User

EAI Offsetting Obligation Update



05/31/2018 2:44:25 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS
05/30/2018 12:57:30 PM	PENDING	SYSUTILITY	EAI Obligation Submitted
05/30/2018 12:57:29 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
05/30/2018 12:57:02 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
05/30/2018 11:39:50 AM	ACTUALS APPROVED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**
05/30/2018 11:38:51 AM	AUTHORIZED	LAPIERRE, KENNETH Raymond	**AUTO SIGNATURE WAS APPLIED**
05/30/2018 8:16:27 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
05/30/2018 8:08:14 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/30/2018 8:07:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
05/30/2018 8:07:48 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05XTQ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	05/30/18	12:57PM	EUNICE DAIS **	
1	05/30/18	8:07AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH260350 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 06/10/2018 - 06/16/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA05Z47

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

**Document Details:** Traveler will have the following flights: Birmingham to Chicago, Chicago to Atlanta, Atlanta to Charlotte to Birmingham, before driving a POV from Birmingham to Destin. While in Chicago traveler will utilize public transportation he will be an occupant in a rental with other EPA staff. This trip will require five nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	CHICAGO, IL	06/10/18	06/12/18	215.00 / 74.00 (04/01/18-06/30/18)	3342.00
	1	2-INFORMATIONAL MEETING	CHARLOTTE, NC	06/12/18	06/13/18	127.00 / 59.00 (10/01/17-12/31/49)	3342.00
	1	4-SPEECH OR PRESENTATION	DESTIN, FL	06/14/18	06/16/18	221.00 / 64.00 (06/01/18-07/31/18)	3342.00

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	United	6/8/2018 1:36:00 PM EST	700.30		1004256899	06/10/2018 14:36	251.119995 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/8/2018 1:36:00 PM EST	0.00		1004256899	06/12/2018 06:00	260.579987 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/8/2018 1:36:00 PM EST	0.00		1004256899	06/12/2018 17:50	119.779999 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	6/8/2018 1:36:00 PM EST	0.00		1004256899	06/13/2018 14:11	150.5 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 1,648.50

Total Non-Per Diem Expenses: 1,693.58

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/07/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			06/07/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			06/10/2018		Airline Flight		700.30	GOVCC	

Com.  
Carrier

⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

06/10/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/10/2018	ATM Fee	Misc Expense	5.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/10/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/10/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC
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06/10/2018	Lodging	Lodging-PerDiem	215.00	GOVCC	Yes
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06/10/2018	M&IE	M&IE-PerDiem	55.50	PERSONAL	Yes
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06/10/2018	Parking	Misc Expense	30.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/10/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL
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06/10/2018	Public Transit	Misc Expense	45.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/11/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC
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06/11/2018	Lodging	Lodging-PerDiem	215.00	GOVCC	Yes
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06/11/2018	M&IE	M&IE-PerDiem	74.00	PERSONAL	Yes
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06/11/2018	Parking	Misc Expense	30.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/11/2018	Public Transit	Misc Expense	45.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/12/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/12/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
06/12/2018	Lodging	Lodging- PerDiem	127.00	GOVCC	Yes
06/12/2018	M&IE	M&IE- PerDiem	59.00	PERSONAL	Yes
06/12/2018	Parking	Misc Expense	30.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/12/2018	Public Transit	Misc Expense	45.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/13/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
------------	--------------	-----------------	-------	-------	--

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/13/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
06/13/2018	Lodging	Lodging- PerDiem	221.00	GOVCC	Yes
06/13/2018	M&IE	M&IE- PerDiem	64.00	PERSONAL	Yes
06/13/2018	Parking	Misc Expense	30.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/13/2018	POV- Airport/Terminal	Mileage	6.54	PERSONAL	
06/14/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
06/14/2018	Lodging	Lodging- PerDiem	221.00	GOVCC	Yes
06/14/2018	M&IE	M&IE- PerDiem	64.00	PERSONAL	Yes
06/14/2018	Parking	Misc Expense	30.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

06/14/2018	POV - Temp Duty	Mileage	144.97	PERSONAL	
06/15/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
06/15/2018	Lodging		221.00	GOVCC	Yes

			Lodging-PerDiem			
06/15/2018	M&IE	M&IE-PerDiem	64.00	PERSONAL	Yes	
06/15/2018	Parking	Misc Expense	30.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/15/2018	POV - Temp Duty	Mileage	27.25	PERSONAL		
06/16/2018	M&IE	M&IE-PerDiem	48.00	PERSONAL	Yes	
06/16/2018	Parking	Misc Expense	30.00	GOVCC		
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/16/2018	POV - Temp Duty	Mileage	144.97	PERSONAL		

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 1,648.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			06/10/18	74.00	215.00	215.00	55.50	55.50					
✓			06/11/18	74.00	215.00	215.00	74.00	74.00					
✓			06/12/18	59.00	127.00	127.00	59.00	59.00					
✓			06/13/18	64.00	221.00	221.00	64.00	64.00					
✓			06/14/18	64.00	221.00	221.00	64.00	64.00					
✓			06/15/18	64.00	221.00	221.00	64.00	64.00					
✓			06/16/18	64.00	0.00	0.00	48.00	48.00					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

OTHER PRIVATELY-OWNED VEHICLE

Booked outside ConcurGov – TMC; Must enter rate and hotel name

Space on scheduled contract flight is not available in time to accomplish the purpose of travel

None of the lesser flight's time will get the RA in Atlanta on time for his Business Review meeting.

## ^ Accounting Allocations

Accounting Total: 3,342.08

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	3,342.08	100.00 %

## ^ Totals

Total Reimbursable: 3,342.08

Disbursement Type	Amount
Estimated Cost	3,342.08
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/25/2018 11:26:48 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
06/08/2018 2:39:43 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
06/07/2018 12:40:25 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
06/07/2018 12:40:23 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/07/2018 12:35:01 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/07/2018 11:41:28 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/07/2018 6:33:43 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/07/2018 6:16:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/07/2018 6:16:43 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/07/2018 6:16:35 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA05Z47)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	06/07/18	12:35PM	EUNICE DAIS **	
1	06/07/18	6:16AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH261433 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information    Travel Dates: 06/18/2018 - 06/22/2018    Currency: U.S. Dollar    Type: TE

TA Num: TAA06002    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS-DOM  
 Document Details: Traveler will fly from Atlanta to Raleigh, NC then onto Miami, FL. Public transportation will be utilized c  
 TDY trip. This trip will require four nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	RALEIGH, NC	06/18/18	06/19/18	115.00 / 59.00 (10/01/17-12/31/49)	2096.50
	1	2-INFORMATIONAL MEETING	MIAMI, FL	06/19/18	06/22/18	119.00 / 64.00 (06/01/18-09/30/18)	2096.50

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Biltmore	6/14/2018 5:59:00 PM EST	600.00	The Biltmore Miami-Coral Gables Coral Gables, FL	1004275949	06/18/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	6/14/2018 5:59:00 PM EST	658.60		1004275949	06/18/2018 19:11	138.449997 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/14/2018 5:59:00 PM EST	0.00		1004275949	06/19/2018 16:05	138.449997 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/14/2018 5:59:00 PM EST	0.00		1004275949	06/19/2018 19:22	232.440002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	6/14/2018 5:59:00 PM EST	0.00		1004275949	06/22/2018 13:26	232.440002 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 884.25

Total Non-Per Diem Expenses: 1,212.25

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/13/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			06/13/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	



## Comments: OTRS Domestic-Intl w-Air-Rail

06/18/2018	✈	Airline Flight	Com. Carrier	658.60	GOVCC	
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
06/18/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/18/2018		ATM Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/18/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/18/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	15.24	GOVCC	
06/18/2018		Lodging	Lodging- PerDiem	150.00	GOVCC	Yes
Comments: Conf Num: RBH26D9F Cmt:						
06/18/2018		M&IE	M&IE- PerDiem	44.25	PERSONAL	Yes
06/18/2018		Parking	Misc Expense	19.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/18/2018		POV- Airport/Terminal	Mileage	5.45	PERSONAL	
06/18/2018		Public Transit	Misc Expense	45.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/19/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.						
06/19/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	41.50	GOVCC	
06/19/2018		Lodging	Lodging- PerDiem	150.00	GOVCC	Yes
Comments: Conf Num: RBH26D9F Cmt:						
06/19/2018		M&IE		64.00	PERSONAL	Yes

			M&IE- PerDiem			
	06/19/2018	Parking	Misc Expense	19.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/19/2018	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/20/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	41.50	GOVCC	
	06/20/2018	Lodging	Lodging- PerDiem	150.00	GOVCC	Yes
	Comments: Conf Num: RBH26D9F Cmt:					
	06/20/2018	M&IE	M&IE- PerDiem	64.00	PERSONAL	Yes
	06/20/2018	Parking	Misc Expense	19.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/20/2018	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/21/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	41.50	GOVCC	
	06/21/2018	Lodging	Lodging- PerDiem	150.00	GOVCC	Yes
	Comments: Conf Num: RBH26D9F Cmt:					
	06/21/2018	M&IE	M&IE- PerDiem	64.00	PERSONAL	Yes
	06/21/2018	Parking	Misc Expense	19.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/21/2018	Public Transit	Misc Expense	45.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/22/2018	M&IE	M&IE- PerDiem	48.00	PERSONAL	Yes
	06/22/2018	Parking	Misc Expense	19.00	GOVCC	
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	06/22/2018	POV- Airport/Terminal	Mileage	5.45	PERSONAL	
	06/22/2018	Public Transit		45.00	GOVCC	

Misc  
Expense

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 884.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			06/18/18	59.00	150.00	150.00	44.25	44.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			06/19/18	64.00	150.00	150.00	64.00	64.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			06/20/18	64.00	150.00	150.00	64.00	64.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			06/21/18	64.00	150.00	150.00	64.00	64.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			06/22/18	64.00	0.00	0.00	48.00	48.00					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

OTHER PRIVATELY-OWNED VEHICLE

Space on scheduled contract flight is not available in time  
to accomplish the purpose of travel

## ^ Accounting Allocations

Accounting Total: 2,096.50

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MN040400.	2,096.50	100.00 %
		9			

## ^ Totals

Total Reimbursable: 2,096.50

### Disbursement Type

### Amount

Estimated Cost	2,096.50
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
07/24/2018 1:00:22 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
06/14/2018 12:34:12 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
06/14/2018 10:04:47 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
06/14/2018 10:04:45 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/14/2018 10:03:31 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/14/2018 9:40:19 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/14/2018 9:40:05 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/13/2018 8:13:38 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/13/2018 8:05:49 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/13/2018 7:41:58 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/13/2018 7:41:39 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/13/2018 7:41:28 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA06002)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	06/14/18	10:03AM	EUNICE DAIS **	
1	06/13/18	7:41AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH265191 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 07/10/2018 - 07/11/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA0632L

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Traveler will fly from Atlanta to Nashville to attend meeting. While in Nashville Traveler will used public  
This trip will require one night lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	NASHVILLE, TN	07/10/18	07/11/18	162.00 / 59.00 (07/01/18-08/31/18)	1221.8'

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton	7/8/2018 3:56:00 PM EST	162.00	Hilton Nashville Airport Nashville, TN	1004344818	07/10/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	7/8/2018 3:56:00 PM EST	724.40		1004344818	07/10/2018 17:56	113.419998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	7/8/2018 3:56:00 PM EST	0.00		1004344818	07/11/2018 14:30	113.419998 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 250.50

Total Non-Per Diem Expenses: 971.31

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			07/05/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			07/05/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			07/10/2018	✈	Airline Flight	Com. Carrier	724.40	GOVCC	
			07/10/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.									
			07/10/2018		ATM Fee	Misc Expense	5.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method
07/10/2018	Baggage Fees	25.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method
07/10/2018	Hotel Tax (CONUS & OCONUS Only)	25.00	GOVCC

Date	Category	Amount	Payment Method	Yes
07/10/2018	Lodging	162.00	GOVCC	
	Lodging-PerDiem			

Comments: Conf Num: 3470741269 Cmt: CANCEL BEFORE 12AM 09JUL18

Date	Category	Amount	Payment Method	Yes
07/10/2018	M&IE	44.25	PERSONAL	
	M&IE-PerDiem			

Date	Category	Amount	Payment Method
07/10/2018	Parking	19.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method
07/10/2018	POV-Airport/Terminal	5.45	PERSONAL
	Mileage		

Date	Category	Amount	Payment Method
07/10/2018	Public Transit	45.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method
07/11/2018	Baggage Fees	25.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method	Yes
07/11/2018	M&IE	44.25	PERSONAL	
	M&IE-PerDiem			

Date	Category	Amount	Payment Method
07/11/2018	Parking	19.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Date	Category	Amount	Payment Method
07/11/2018	POV-Airport/Terminal	5.45	PERSONAL
	Mileage		

Date	Category	Amount	Payment Method
07/11/2018	Public Transit	45.00	GOVCC
	Misc Expense		

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 250.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			07/10/18	59.00	162.00	162.00	44.25	44.25					

## Document Summary

07/11/18 59.00 0.00 0.00 44.25 44.25

Special Authorizations Exist

## ^ Additional Authorizations

Other Authorization Remarks  
OTHER PRIVATELY-OWNED VEHICLE

Accounting Total: 1,221.81

## ^ Accounting Allocations

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,221.81	100.00 %

Total Reimbursable: 1,221.81

## ^ Totals

	Amount
Disbursement Type	1,221.81
Estimated Cost	0.00
Advance Requested	

## Trip Comments

View Comment History No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
07/24/2018 3:00:33 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
07/06/2018 6:20:39 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
07/06/2018 4:06:27 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
07/06/2018 4:06:25 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
07/06/2018 4:06:14 AM	ADJUSTED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
07/05/2018 2:10:40 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
	SIGNED	GLENN, ONIS		

07/05/2018 10:12:47 AM				<b>**AUTO SIGNATURE WAS APPLIED**</b>
07/05/2018 10:06:57 AM	RESERVATIONS UPDATED	ONIS GLENN		Auto-updated from reservation - Reservations updates for tripnum 1
07/05/2018 10:06:40 AM	RESERVATIONS UPDATED	ONIS GLENN		Auto-updated from reservation - Reservations updates for tripnum 1
07/05/2018 10:06:33 AM	CREATED	ONIS GLENN		Auto-created from reservation - NEW DOCUMENT (TAA0632L)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	07/06/18	4:06AM	PATRICIA LIVINGSTON **	
1	07/05/18	10:06AM	ONIS GLENN	Auto-created from reservation -



## Document Summary for AUTH264457 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 07/12/2018 - 07/12/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA062HJ Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will drive to Charlie Brown Airport in Atlanta, there he will travel by helicopter to several different significant spots in the South GA area to conduct tours with the Ag Commissioner.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	ATLANTA, GA	07/12/18	07/12/18	148.00 / 69.00 (11/01/17-08/31/18)	14.75

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
------------------	----------------	---------------------	--------------	------------------	-----------------	-------------	-----------	----------

## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/29/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			07/12/18	69.00	0.00	0.00	0.00	0.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 14.75

Alert Organization Label

Classification Code

Amount

				Percent Allocated
	NO ACCT CO DE		14.75	100.00 %

## ^ Totals

Total Reimbursable: 14.75

Disbursement Type	Amount
Estimated Cost	14.75
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: \_CANCELLED

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
07/18/2018 9:16:53 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
07/18/2018 8:37:01 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
07/17/2018 1:58:08 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
07/16/2018 11:13:01 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 1:39:36 PM	PREPARED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 1:38:56 PM	CREATED	GLENN, ONIS	NEW DOCUMENT AUTH264457 (TAA062HJ)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	07/18/18	8:37AM	ONIS GLENN **	
1	06/29/18	1:38PM	GLENN, ONIS	

## Document Summary for AUTH263715 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 07/17/2018 - 07/25/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA061VF Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will stay the weekend in Washington D.C, lieu of creating two trips from Birmingham or Atlanta will fly from Birmingham to Washington D.C. While in D.C. Traveler will utilize public transportation. This trip will require six lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	07/17/18	07/25/18	175.00 / 69.00 (07/01/18-08/31/18)	4106.61

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	American Airlines	7/15/2018 4:55:00 AM EST	470.40		1004317819	07/17/2018 05:55	254.279999 lbs CO2	ONIS GLENN
LODGE	Marriott	7/15/2018 4:55:00 AM EST	672.00	JW Marriott Washington, DC	1004317819	07/22/2018 00:00	N/A	ONIS GLENN
COMM-CARR	American Airlines	7/15/2018 4:55:00 AM EST	0.00		1004317819	07/25/2018 19:50	254.279999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 2,633.50

Total Non-Per Diem Expenses: 1,473.19

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/26/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			06/26/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			07/17/2018	✈	Airline Flight	Com. Carrier	470.40	GOVCC	
			07/17/2018		ATM Advance Fee	Misc Expense	10.10	GOVCC	

▲ Expense is over threshold.

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/17/2018	ATM Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/17/2018	Baggage Fees	Misc Expense	25.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/17/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/17/2018	Lodging	Lodging-PerDiem	275.00	GOVCC	Yes
07/17/2018	M&IE	M&IE-PerDiem	51.75	PERSONAL	Yes
07/17/2018	Parking	Misc Expense	19.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/17/2018	POV-Airport/Terminal	Mileage	6.54	PERSONAL	
07/17/2018	Public Transit	Misc Expense	45.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/18/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/18/2018	Lodging	Lodging-PerDiem	275.00	GOVCC	Yes
07/18/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
07/18/2018	Parking	Misc Expense	19.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/18/2018	Public Transit	Misc Expense	45.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/19/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/19/2018	Lodging	Lodging-PerDiem	275.00	GOVCC	Yes
07/19/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
07/19/2018	Parking	Misc Expense	19.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					

07/19/2018	Public Transit	Misc Expense	45.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/20/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/20/2018	Lodging	Lodging-PerDiem	275.00	GOVCC	Yes
07/20/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
07/20/2018	Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/20/2018	Public Transit	Misc Expense	45.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/21/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/21/2018	Lodging	Lodging-PerDiem	275.00	GOVCC	Yes
07/21/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
07/21/2018	Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/21/2018	Public Transit	Misc Expense	45.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/22/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC	
07/22/2018	Lodging	Lodging-PerDiem	224.00	GOVCC	Yes
Comments: Conf Num: 73848499 Cmt:					
07/22/2018	M&IE	M&IE-PerDiem	69.00	PERSONAL	Yes
07/22/2018	Parking	Misc Expense	19.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/22/2018	Public Transit	Misc Expense	45.00	GOVCC	
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/23/2018		Hotel Tax	40.70	GOVCC	

		Hotel Tax (CONUS & OCONUS Only)				
07/23/2018	Lodging	Lodging- PerDiem	224.00	GOVCC	Yes	
Comments: Conf Num: 73848499 Cmt:						
07/23/2018	M&IE	M&IE- PerDiem	69.00	PERSONAL	Yes	
07/23/2018	Parking	Misc Expense	19.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/23/2018	Public Transit	Misc Expense	45.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/24/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	40.70	GOVCC		
07/24/2018	Lodging	Lodging- PerDiem	224.00	GOVCC	Yes	
Comments: Conf Num: 73848499 Cmt:						
07/24/2018	M&IE	M&IE- PerDiem	69.00	PERSONAL	Yes	
07/24/2018	Parking	Misc Expense	19.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/24/2018	Public Transit	Misc Expense	45.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/25/2018	Baggage Fees	Misc Expense	25.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/25/2018	M&IE	M&IE- PerDiem	51.75	PERSONAL	Yes	
07/25/2018	Parking	Misc Expense	19.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					
07/25/2018	POV- Airport/Terminal	Mileage	6.54	PERSONAL		
07/25/2018	Public Transit	Misc Expense	45.00	GOVCC		
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.					

## ^ Per Diem Allowances

Total Per Diem Allowance: 2,633.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			07/17/18	69.00	275.00	275.00	51.75	51.75	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/18/18	69.00	275.00	275.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/19/18	69.00	275.00	275.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/20/18	69.00	275.00	275.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/21/18	69.00	275.00	275.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/22/18	69.00	224.00	224.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/23/18	69.00	224.00	224.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/24/18	69.00	224.00	224.00	69.00	69.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			07/25/18	69.00	0.00	0.00	51.75	51.75					

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

OTHER PRIVATELY-OWNED VEHICLE  
ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 4,106.69

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000ME8.MS111149.	4,106.69	100.00 %
		9			

## ^ Totals

Total Reimbursable: 4,106.69

Disbursement Type	Amount
Estimated Cost	4,106.69
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
08/16/2018 1:04:53 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
06/29/2018 2:27:12 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
06/29/2018 11:46:27 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
06/29/2018 11:46:26 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 11:44:50 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 6:30:08 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 6:29:15 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 6:09:29 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 6:02:02 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/26/2018 1:46:15 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/26/2018 1:17:01 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/26/2018 1:10:32 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/26/2018 1:10:17 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/26/2018 1:10:07 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA061VF)	



## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	06/29/18	11:44AM	EUNICE DAIS **	
2	06/29/18	6:02AM	ONIS GLENN	
1	06/26/18	1:10PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH263664 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 07/18/2018 - 07/24/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA061TY Document ID: Purpose: 2-INFORMATIONAL MEETING Location Type: CONUS-DOM  
 Document Details: Traveler will fly from Birmingham to Washington D.C. This trip will require a weekend stay in D.C. vs c flights (18-20 and 22-24) from Birmingham to D.C. While in D.C. Traveler will utilize public transportation and this travel rec nights of lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	WASHINGTON, DC	07/18/18	07/24/18	175.00 / 69.00 (07/01/18-08/31/18)	622.85

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 622.85

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/26/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			07/18/2018		ATM Advance Fee	Misc Expense	10.10	GOVCC	
					▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
					▲ Expense is over threshold.				
			07/18/2018		ATM Fee	Misc Expense	5.00	GOVCC	
					▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
			07/18/2018		Baggage Fees	Misc Expense	25.00	GOVCC	
					▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
			07/18/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC	
			07/18/2018		Parking	Misc Expense	19.00	GOVCC	
					▲ Default Payment Method for this expense is not being used. Please verify for accuracy.				
			07/18/2018		Public Transit	Misc Expense	45.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/19/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC
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07/19/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/19/2018	Public Transit	Misc Expense	45.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/20/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/20/2018	Public Transit	Misc Expense	45.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/21/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/22/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC
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07/22/2018	Parking	Misc Expense	19.00	GOVCC
------------	---------	-----------------	-------	-------

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/22/2018	Public Transit	Misc Expense	45.00	GOVCC
------------	----------------	-----------------	-------	-------

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/23/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	35.00	GOVCC
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07/23/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/23/2018	Public Transit	Misc Expense	45.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/24/2018	Baggage Fees	Misc Expense	25.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/24/2018	Parking	Misc Expense	19.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

07/24/2018	Public Transit	Misc Expense	45.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Print Fax Cover Page

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			07/18/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/19/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/20/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/21/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/22/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/23/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										
			07/24/18	69.00	0.00	0.00	0.00	0.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
	▲		Actuals have been claimed. Please verify they are correct.										

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 622.85

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MM111149.	622.85	100.00 %

## ^ Totals

Total Reimbursable: 622.85

## Disbursement Type

	Amount
Estimated Cost	622.85
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: \_CANCELLED

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
06/29/2018 6:31:09 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 6:30:50 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/26/2018 12:39:18 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Travel reservation has been cancelled for: 1004316825	
06/26/2018 12:39:16 PM	ADJUSTED	ONIS GLENN	Auto-updated from reservation	
06/26/2018 12:35:11 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/26/2018 11:45:14 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/26/2018 11:24:34 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
06/26/2018 11:08:11 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

06/26/2018 11:08:02 AM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT AUTH263664 (TAA061TY)
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**Document Adjustments**

Level	Date	Time	Adjustor	Remarks
4	06/29/18	6:30AM	ONIS GLENN **	
3	06/26/18	12:39PM	ONIS GLENN	
2	06/26/18	12:35PM	ONIS GLENN	
1	06/26/18	11:08AM	ONIS GLENN	Auto-created from reservation -

## Document Summary

## Document Summary for AUTH268818

Traveler

Traveler ID: 02335474


Traveler Name: ONIS GLENN

Organization: EPAR04ORA\_IO

^ Document Information    Travel Dates: 07/26/2018 - 07/26/2018    Currency: U.S. Dollar    Type:

TA Num: TAA0661K  
 Document Details:

Document ID:    Purpose:    Location Type: CONUS-DOMESTIC

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Trip Cost	Trip Comments
	1		PLEASE SELECT A LOCATION, XX	07/26/18	07/26/18	0.00 / 0.00 (07/30/14-12/31/49)	14.75	

You must specify an Itinerary Location before you can Sign this document.

## ^ Reservations

[View Reservation History](#)    **No Reservations**

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00    Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			07/25/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

[Print Fax Cover Page](#)

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			07/26/18	0.00	0.00	0.00	0.00	0.00					

## ^ Additional Authorizations

**No Special Authorizations**

Other Authorization	Remarks
---------------------	---------

## ^ Accounting Allocations

Accounting Total: 14.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
		NO ACCT CO DE		14.75	100.00 %

## ^ Totals

Total Reimbursable: 14.75

Disbursement Type	Amount
Estimated Cost	
Advance Requested	14.75
	0.00

## ^ Trip Comments

Comments

## ^ Document Status

Current Status: RESERVATIONS UPDATED    Awaiting: ONIS GLENN    for Statu

## Document Routing

Name	Status	Level
ONIS GLENN	SIGNED	0

## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
07/25/2018 6:50:46 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/25/2018 6:18:24 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/25/2018 5:47:16 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/25/2018 5:46:53 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT AUTH268818 (TAA0661K)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	



## Document Summary for AUTH264454 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/01/2018 - 08/01/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA062HG

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOI

Document Details: Traveler will ride in GOV to Athens to attend the yearly COOP drill.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	ATHENS, GA	08/01/18	08/01/18	101.00 / 59.00 (10/01/17-12/31/49)	14.75

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 0.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			06/29/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 0.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
			08/01/18	59.00	0.00	0.00	0.00	0.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 14.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
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NO ACCT CO  
DE14.75 100.00  
%

## ^ Totals

Total Reimbursable: 14.75

Disbursement Type	Amount
Estimated Cost	14.75
Advance Requested	0.00

## Trip Comments

No Comments Entered

## Document Status

Current Status: \_CANCELLED Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
08/03/2018 6:30:38 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 1:34:06 PM	PREPARED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
06/29/2018 1:33:08 PM	CREATED	GLENN, ONIS	NEW DOCUMENT AUTH264454 (TAA062HG)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	

## Document Summary for AUTH267783-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/01/2018 - 08/02/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA0657B

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Meeting with Mayor of Pascagoula

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	PASCAGOULA, MS	08/01/18	08/02/18	93.00 / 51.00 (10/01/17-12/31/49)	1079.3

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton Garden Inn	8/1/2018 8:55:00 AM EST	99.00	HGI PASCAGOULA	1004400262	08/01/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	8/1/2018 8:55:00 AM EST	698.40		1004438717	08/01/2018 16:55	136.889999 lbs CO2	ONIS GLENN
RENTAL	Budget	8/1/2018 8:55:00 AM EST	112.00		1004400262	08/01/2018 17:23	N/A	ONIS GLENN
COMM-CARR	Delta	8/1/2018 8:55:00 AM EST	0.00		1004438717	08/02/2018 13:47	136.889999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 175.50

Total Non-Per Diem Expenses: 909.82

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			07/19/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			07/31/2018		Estimated Travel Fee	Com. Carrier	16.07	GOVCC	
Comments: LB ATRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_									
			07/31/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
<div>▲ This is a duplicate expense. Please verify for accuracy.</div> <div>Comments: LB ATRS Domestic w-Air-Rail</div>									
			07/31/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	

▲ This is a duplicate expense. Please verify for accuracy.

Comments: LB ATRS Domestic w-Air-Rail

08/01/2018	✈	Airline Flight	Com. Carrier	698.40	GOVCC	
08/01/2018		Lodging	Lodging-PerDiem	99.00	GOVCC	Yes

Comments: Conf Num: 3467380864 Cmt: NO REFUND

08/01/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
08/01/2018	🚗	Rental Car	Rental Car	112.00	GOVCC	

Comments: Conf Num: 40110121US2 Cmt:

08/02/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
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Print Fax Cover Page

## ^ Document Attachments

Total Per Diem Allowance: 169.50

## ^ Per Diem Allowances

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/01/18	51.00	99.00	93.00	38.25	38.25					
✓			08/02/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

Policy Compliant Hotel Booked Through Approved TMC  
Contract fare used or No contract fare exists for city-pair market

## ^ Accounting Allocations

Accounting Total: 1,079.32

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000E44.MN040400.	1,079.32	100.00 %
		9			

## ^ Totals

Previous Reimbursable Amount: 1,002.91  
Amended Reimbursable Amount: 76.41

Total Reimbursable Amount: 1,079.32

Disbursement Type	AUTH267783 Amount	AUTH267783-1 Amount	Amended Net
Estimated Cost	1,002.91	1,079.32	76.41
Advance Requested	0.00	0.00	0.00

### Trip Comments

[View Comment History](#)

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
08/28/2018 1:03:25 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/01/2018 8:00:47 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/01/2018 6:45:49 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/01/2018 6:45:48 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/01/2018 6:44:05 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/01/2018 6:39:44 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
08/01/2018 6:33:56 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
07/31/2018 3:19:24 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 2:06:09 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 2:06:03 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 1:34:06 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 7:19:20 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 6:45:38 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
07/31/2018 6:45:14 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

07/31/2018 6:42:22 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
07/31/2018 6:42:16 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
07/31/2018 6:07:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
07/31/2018 6:07:32 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA0657B)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
11	08/01/18	6:44AM	EUNICE DAIS **	
10	07/31/18	6:07AM	ONIS GLENN	
9	07/25/18	4:14AM	PATRICIA LIVINGSTON	
8	07/23/18	2:12PM	ONIS GLENN	
7	07/23/18	2:05PM	ONIS GLENN	
6	07/23/18	2:04PM	ONIS GLENN	
5	07/23/18	1:56PM	ONIS GLENN	
4	07/23/18	11:02AM	ONIS GLENN	
3	07/19/18	1:07PM	ONIS GLENN	
2	07/19/18	1:03PM	ONIS GLENN	
1	07/31/18	6:07AM	GLENN, ONIS	

## Document Summary for AUTH271654-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/13/2018 - 08/15/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA068D6

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: PFAS (Fayetteville/Wilmington, NC)

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	FAYETTEVILLE, NC	08/13/18	08/14/18	106.00 / 54.00 (10/01/17-12/31/49)	930.0
	1	2-INFORMATIONAL MEETING	WILMINGTON, NC	08/14/18	08/15/18	101.00 / 59.00 (10/01/17-12/31/49)	930.0
	1	2-INFORMATIONAL MEETING	FAYETTEVILLE, NC	08/15/18	08/15/18	106.00 / 54.00 (10/01/17-12/31/49)	930.0

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Embassy Suites	8/11/2018 3:07:00 PM EST	151.05	Embassy Suites Fayetteville/Fort Bragg Fayetteville, NC	1004477023	08/13/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	8/11/2018 3:07:00 PM EST	437.60		1004477023	08/13/2018 17:07	128.699997 lbs CO2	ONIS GLENN
LODGE	Tapestry Collection	8/11/2018 3:07:00 PM EST	101.00	Hotel Ballast Wilmington, Tapestry Coll Wilmington, NC	1004477023	08/14/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	8/11/2018 3:07:00 PM EST	0.00		1004477023	08/15/2018 12:22	146.639999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 392.05

Total Non-Per Diem Expenses: 537.95

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/09/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/09/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	

Comments: OTRS Domestic-Intl w-Air-Rail

08/13/2018 ✈ Airline Flight Com. Carrier 437.60 GOVCC

⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

08/13/2018 ATM Advance Fee Misc Expense 3.58 GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/13/2018 ATM Fee Misc Expense 3.00 GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/13/2018 Hotel Tax (CONUS & OCONUS Only) Hotel Tax 19.63 GOVCC

08/13/2018 Lodging Lodging-PerDiem 151.05 GOVCC Yes

Comments: Conf Num: 54958684 Cmt:

08/13/2018 M&IE M&IE-PerDiem 40.50 PERSONAL Yes

08/14/2018 Hotel Tax (CONUS & OCONUS Only) Hotel Tax 13.13 GOVCC

08/14/2018 Lodging Lodging-PerDiem 101.00 GOVCC Yes

Comments: Conf Num: 3472842073 Cmt:

08/14/2018 M&IE M&IE-PerDiem 59.00 PERSONAL Yes

08/15/2018 M&IE M&IE-PerDiem 40.50 PERSONAL Yes

08/15/2018 Parking Misc Expense 38.00 GOVCC

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 392.05

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/13/18	54.00	151.05	151.05	40.50	40.50	Yes				
	⚠		Actuals have been claimed. Please verify they are correct.										
✓			08/14/18	59.00	101.00	101.00	59.00	59.00	Yes				
	⚠		Actuals have been claimed. Please verify they are correct.										



✓ 08/15/18 54.00 0.00 0.00 40.50 40.50

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
ACTUAL EXPENSE	
Space on scheduled contract flight is not available in time to accomplish the purpose of travel	Flight times required to follow trip's agenda.
Higher rate booked - declined pref room type	Room needed for logistic and itinerary planning.

## ^ Accounting Allocations

Accounting Total: 930.00

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AE ZZZME 9	AE8.20182019.B.04A00RR.000E44.MS040410.	930.00	100.00 %

## ^ Totals

Previous Reimbursable Amount: 936.41 Total Reimbursable Amount: 930.00  
Amended Reimbursable Amount: -6.41

Disbursement Type	AUTH271654 Amount	AUTH271654-1 Amount	Amended Net
Estimated Cost	936.41	930.00	-6.41
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#) No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/28/2018 3:04:36 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/24/2018 3:02:36 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/24/2018 1:15:28 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
	APPROVED	DAIS, EUNICE		

08/24/2018 1:15:27 PM			**AUTO SIGNATURE WAS APPLIED**
08/24/2018 1:14:56 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
08/24/2018 9:13:30 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/24/2018 9:13:11 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 1:10:01 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 1:06:18 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 8:33:15 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 11:12:45 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 11:11:15 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 10:49:46 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 10:33:43 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA068D6)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
9	08/24/18	1:14PM	EUNICE DAIS **	
8	08/23/18	1:06PM	ONIS GLENN	
7	08/23/18	8:33AM	ONIS GLENN	
6	08/22/18	11:11AM	ONIS GLENN	
5	08/22/18	10:33AM	ONIS GLENN	
4	08/09/18	10:26AM	EUNICE DAIS	
3	08/09/18	9:01AM	ONIS GLENN	
2	08/09/18	9:00AM	ONIS GLENN	
1	08/09/18	8:50AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH272464-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/15/2018 - 08/16/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06917

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: AL Kiwi Farm Visit

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	NOTASULGA, AL	08/15/18	08/16/18	93.00 / 51.00 (10/01/17-12/31/49)	504.2

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Courtyard	N/A	214.00	COURTYARD AUBURN MA	1004492615	08/15/2018 00:00	N/A	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 318.32

Total Non-Per Diem Expenses: 185.91

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/14/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/15/2018		Lodging	Lodging-PerDiem	241.82	GOVCC	Yes
			08/15/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			08/15/2018		POV - Temp Duty	Mileage	81.75	PERSONAL	
			08/15/2018		Estimated Travel Fee	Com. Carrier	7.66	GOVCC	
Comments: OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_									
			08/16/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			08/16/2018		POV - Temp Duty	Mileage	81.75	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

^ Per Diem Allowances

Total Per Diem Allowance: 318.32

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/15/18	51.00	241.82	241.82	38.25	38.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			08/16/18	51.00	0.00	0.00	38.25	38.25					

^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	
Higher rate booked - declined lower cost alternatives	Lower cost alternatives are motels with low ratings and security concerns, most hotels in this area are sold out for selected dates
ACTUAL EXPENSE	

^ Accounting Allocations

Accounting Total: 504.23

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AR 201B5	AR8.20182019.B.04A00RR.000E44.MN040400.	504.23	100.00 %
		3			

^ Totals

Previous Reimbursable Amount: 486.41

Amended Reimbursable Amount: 17.82

Total Reimbursable Amount: 504.23

Disbursement Type	AUTH272464 Amount	AUTH272464-1 Amount	Amended Net
Estimated Cost	486.41	504.23	17.82
Advance Requested	0.00	0.00	0.00

Trip Comments

View Comment History

No Comments Entered

Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

Document Routing		
Name	Status	Level

Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
08/30/2018 10:03:45 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/24/2018 3:02:36 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/24/2018 1:17:00 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/24/2018 1:16:59 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/24/2018 1:16:04 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/24/2018 11:35:03 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
08/24/2018 11:34:38 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
08/24/2018 10:37:55 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
08/24/2018 9:19:10 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA06917)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
8	08/24/18	1:16PM	EUNICE DAIS **	
7	08/24/18	9:19AM	ONIS GLENN	
6	08/15/18	9:24AM	DARRIN BENSON	
5	08/15/18	8:37AM	ONIS GLENN	
4	08/15/18	8:33AM	BELINDA JOHNSON	
3	08/15/18	5:59AM	ONIS GLENN	
2	08/15/18	5:52AM	ONIS GLENN	
1	08/14/18	8:10AM	GLENN, ONIS	

## Document Summary for AUTH273662 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/22/2018 - 08/24/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06A07

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Orlando-Association of Florida Developers, Inc Speech

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	ORLANDO, FL	08/22/18	08/24/18	129.00 / 59.00 (08/01/18-09/30/18)	787.67

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott	8/22/2018 7:55:00 AM EST	258.00	SpringHill Suites Orlando Airport Orlando,FL	1004512696	08/22/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	8/22/2018 7:55:00 AM EST	319.40		1004512696	08/22/2018 15:55	173.720001 lbs CO2	ONIS GLENN
COMM-CARR	Delta	8/22/2018 7:55:00 AM EST	0.00		1004512696	08/24/2018 12:22	173.720001 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 405.50

Total Non-Per Diem Expenses: 382.17

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/20/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/20/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			08/22/2018	✈	Airline Flight	Com. Carrier	319.40	GOVCC	
			08/22/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	4.88	GOVCC	
			08/22/2018		Lodging	Lodging-PerDiem	129.00	GOVCC	Yes

Comments: Conf Num: 73911265 Cmt:

08/22/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
08/23/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	4.88	GOVCC	
08/23/2018	Lodging	Lodging-PerDiem	129.00	GOVCC	Yes
Comments: Conf Num: 73911265 Cmt:					
08/23/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes
08/24/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
08/24/2018	Parking	Misc Expense	30.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 405.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/22/18	59.00	129.00	129.00	44.25	44.25					
✓			08/23/18	59.00	129.00	129.00	59.00	59.00					
✓			08/24/18	59.00	0.00	0.00	44.25	44.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
Space on scheduled contract flight is not available in time to accomplish the purpose of travel	

## ^ Accounting Allocations

Accounting Total: 787.67

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME	AR8.20182019.B.04A00RR.000E44.MN040400.	787.67	100.00 %
		9			

## ^ Totals

Total Reimbursable: 787.67

Disbursement Type	Amount
Estimated Cost	787.67
Advance Requested	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/11/2018 2:05:09 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/21/2018 10:02:48 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/21/2018 8:00:16 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/21/2018 8:00:15 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/21/2018 7:52:52 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/21/2018 7:41:49 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
08/21/2018 7:31:30 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
08/21/2018 6:48:41 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
08/21/2018 6:41:51 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
08/20/2018 1:05:55 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
08/20/2018 1:03:23 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
08/20/2018 1:02:07 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
08/20/2018 12:59:59 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
08/20/2018 12:59:46 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
08/20/2018 12:59:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
		ONIS GLENN		



08/20/2018 12:58:51 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
08/20/2018 12:34:32 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/20/2018 12:03:57 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/20/2018 12:03:42 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/20/2018 12:03:36 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA06A07)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	08/21/18	7:52AM	EUNICE DAIS **	
2	08/21/18	6:48AM	ONIS GLENN	
1	08/20/18	12:03PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH274004 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 08/27/2018 - 08/30/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06AA5

Document ID:

Purpose: 5-CONFERENCE TRAVEL

Location Type: CONUS-DOMES

Document Details: ECOS Conference in Stowe, VT

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	5-CONFERENCE TRAVEL	STOWE, VT	08/27/18	08/30/18	135.00 / 74.00 (10/01/17-12/31/49)	1855.46

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Independent	8/25/2018 6:00:00 PM EST	457.89	Stowe Mountain Lodge Stowe, VT	1004517252	08/27/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	8/25/2018 6:00:00 PM EST	645.00		1004517252	08/27/2018 20:00	412.799988 lbs CO2	ONIS GLENN
RENTAL	Enterprise	8/25/2018 6:00:00 PM EST	212.91		1004517252	08/27/2018 22:39	N/A	ONIS GLENN
COMM-CARR	Delta	8/25/2018 6:00:00 PM EST	0.00		1004517252	08/30/2018 12:20	136.740005 lbs CO2	ONIS GLENN
COMM-CARR	Delta	8/25/2018 6:00:00 PM EST	0.00		1004517252	08/30/2018 14:59	327.230011 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 869.50

Total Non-Per Diem Expenses: 985.96

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/21/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/23/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			08/27/2018	✈	Airline Flight	Com. Carrier	645.00	GOVCC	
			08/27/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/27/2018	ATM Fee	Misc Expense	5.00	GOVCC
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/27/2018	Lodging	Lodging-PerDiem	203.50	GOVCC	Yes
08/27/2018	M&IE	M&IE-PerDiem	55.50	PERSONAL	Yes
08/27/2018	Parking	Misc Expense	23.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/27/2018	Rental Car	Rental Car	212.91	GOVCC
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Comments: Conf Num: 1271417160COUNT Cmt:

08/28/2018	Lodging	Lodging-PerDiem	203.50	GOVCC	Yes
08/28/2018	M&IE	M&IE-PerDiem	74.00	PERSONAL	Yes
08/28/2018	Parking	Misc Expense	23.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/29/2018	Lodging	Lodging-PerDiem	203.50	GOVCC	Yes
08/29/2018	M&IE	M&IE-PerDiem	74.00	PERSONAL	Yes
08/29/2018	Parking	Misc Expense	23.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

08/30/2018	M&IE	M&IE-PerDiem	55.50	PERSONAL	Yes
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## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 869.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			08/27/18	74.00	203.50	203.50	55.50	55.50	Yes				
	⚠		Actuals have been claimed. Please verify they are correct.										
✓			08/28/18	74.00	203.50	203.50	74.00	74.00	Yes				
			Actuals have been claimed. Please verify they are correct.										

▼	08/29/18	74.00	203.50	203.50	74.00	74.00	Yes
▲	Actuals have been claimed. Please verify they are correct.						
▼	08/30/18	74.00	0.00	0.00	55.50	55.50	

## ^ Additional Authorizations

Special Authorizations Exist

## Other Authorization

## Remarks

Contract fare used or No contract fare exists for city-pair market

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

Meeting/Conference requirement

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 1,855.46

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AE ZZZME	AE8.20182019.B.04A00RR.000E44.MN040400.	1,855.46	100.00 %
		9			

## ^ Totals

Total Reimbursable: 1,855.46

## Disbursement Type

	Amount
Estimated Cost	1,855.46
Advance Requested	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/19/2018 3:04:05 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
		One, EAI User	EAI Document Status Update WS	

08/24/2018 6:01:59 AM	POSACK OBLIGATION		
08/24/2018 4:30:21 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
08/24/2018 4:30:20 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
08/24/2018 4:29:12 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
08/24/2018 3:02:02 AM	REJECT	One, EAI User	EAI Document Status Update WS : The rc/sub rc/reimb org 04A00EX, is not valid in conjunction with fiscal year 2018.
08/23/2018 1:49:46 PM	PENDING	SYSUTILITY	EAI Obligation Submitted
08/23/2018 1:49:44 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 1:44:05 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 12:42:26 PM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 12:40:35 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 11:43:17 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 11:33:28 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 7:53:00 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 7:52:31 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 7:49:38 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 7:36:22 AM	PREPARED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/23/2018 7:03:41 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 12:51:22 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/22/2018 12:50:24 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 12:49:52 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 12:45:15 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 12:44:39 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 11:11:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1

08/22/2018 10:33:26 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 9:17:44 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/22/2018 9:17:38 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/21/2018 12:53:42 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/21/2018 12:16:48 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/21/2018 12:16:34 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/21/2018 12:16:23 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA06AA5)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
7	08/24/18	4:29AM	EUNICE DAIS **	
6	08/23/18	1:44PM	EUNICE DAIS	
5	08/23/18	11:33AM	ONIS GLENN	
4	08/23/18	7:52AM	ONIS GLENN	
3	08/23/18	7:49AM	ONIS GLENN	
2	08/23/18	7:03AM	ONIS GLENN	
1	08/21/18	12:16PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH275582 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/04/2018 - 09/06/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06BK3

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOI

Document Details: Traveler will fly from Atlanta to Pensacola. While on TDY Status transportation will be provided by and Employee. This trip will require 2 nights lodging.

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cos
	1	2-INFORMATIONAL MEETING	PENSACOLA, FL	09/04/18	09/06/18	106.00 / 59.00 (08/01/18-09/30/18)	1183.9

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott (All)	9/2/2018 3:46:00 PM EST	330.00	SpringHill Suites Pensacola Beach Pensacola Beach, FL	1004541204	09/04/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/2/2018 3:46:00 PM EST	558.40		1004541204	09/04/2018 17:46	144.160004 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/2/2018 3:46:00 PM EST	0.00		1004541204	09/06/2018 11:10	144.160004 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 477.50

Total Non-Per Diem Expenses: 706.41

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/28/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			08/28/2018		Estimated Travel Fee	Com. Carrier	8.26	GOVCC	
Comments: OTRS Domestic-Intl w-Air-Rail									
			09/04/2018	✈	Airline Flight	Com. Carrier	558.40	GOVCC	
			09/04/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
Default Payment Method for this expense is not being used. Please verify for accuracy.									
			09/04/2018		ATM Fee		5.00	GOVCC	

Misc Expense						
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
09/04/2018	Lodging	Lodging-PerDiem	165.00	GOVCC	Yes	
Comments: Conf Num: 92740107 Cmt:						
09/04/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes	
09/04/2018	Public Transit	Misc Expense	35.00	GOVCC		
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
09/05/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC		
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
09/05/2018	ATM Fee	Misc Expense	5.00	GOVCC		
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
09/05/2018	Lodging	Lodging-PerDiem	165.00	GOVCC	Yes	
Comments: Conf Num: 92740107 Cmt:						
09/05/2018	M&IE	M&IE-PerDiem	59.00	PERSONAL	Yes	
09/05/2018	Public Transit	Misc Expense	35.00	GOVCC		
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						
09/06/2018	M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes	
09/06/2018	Parking	Misc Expense	35.00	GOVCC		
⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.						

## Document Attachments

Print Fax Cover Page

## Per Diem Allowances

Total Per Diem Allowance: 477.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/04/18	59.00	165.00	165.00	44.25	44.25	Yes				
	⚠		Actuals have been claimed. Please verify they are correct.										
✓			09/05/18	59.00	165.00	165.00	59.00	59.00	Yes				



Actuals have been claimed. Please verify they are correct.

09/06/18 59.00 0.00 0.00 44.25 44.25

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization  
ACTUAL EXPENSE

Remarks

## ^ Accounting Allocations

Accounting Total: 1,183.91

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	1,183.91	100.00 %

## ^ Totals

Total Reimbursable: 1,183.91

Disbursement Type

Amount

Estimated Cost

1,183.91

Advance Requested

0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/19/2018 12:04:07 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
08/30/2018 11:04:01 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
08/30/2018 9:57:15 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
08/30/2018 9:57:09 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
08/30/2018 9:55:18 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	

08/30/2018 9:25:10 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/30/2018 9:24:46 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
08/30/2018 7:44:01 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
08/29/2018 7:48:44 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/28/2018 2:26:03 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/28/2018 1:50:10 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/28/2018 1:28:33 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/28/2018 1:28:16 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
08/28/2018 1:28:09 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA06BK3)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	08/30/18	9:55AM	EUNICE DAIS **	
1	08/28/18	1:28PM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH276096-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/12/2018 - 09/13/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06BYV Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS-D  
 Document Details: Speaker for Alabama Mineral Institute at University of Alabama, Tuscaloosa, AL

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	TUSCALOOSA, AL	09/12/18	09/13/18	93.00 / 51.00 (10/01/17-12/31/49)	184.21

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 169.50

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			08/30/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/12/2018		Lodging	Lodging-PerDiem	93.00	GOVCC	Yes
			09/12/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			09/13/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes

Print Fax Cover Page

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 169.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/12/18	51.00	93.00	93.00	38.25	38.25					
✓			09/13/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

No Special Authorizations

## Other Authorization

## Remarks

## ^ Accounting Allocations

Accounting Total: 184.25

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	184.25	100.00 %

## ^ Totals

Previous Reimbursable Amount: 184.25  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 184.25

Disbursement Type	AUTH276096 Amount	AUTH276096-1 Amount	Amended Net
Estimated Cost	184.25	184.25	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/19/2018 3:04:17 PM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
09/19/2018 8:51:58 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/19/2018 8:51:57 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
09/19/2018 8:20:59 AM	CREATED	GLENN, ONIS	AMENDMENT AUTH276096-1 (TAA06BYV)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	09/19/18	8:20AM	ONIS GLENN **	
3	09/05/18	1:19PM	EUNICE DAIS	
2	09/05/18	1:15PM	EUNICE DAIS	

1

09/19/18

8:20AM

GLENN, ONIS

---

## Document Summary for AUTH279451-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/14/2018 - 09/14/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EOI

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-DC

Document Details: Speaking Engagement

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	PRATTVILLE, AL	09/14/18	09/14/18	93.00 / 51.00 (10/01/17-09/30/18)	81.80

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 38.25

Total Non-Per Diem Expenses: 43.55

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/14/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			09/14/2018		POV-Available Govt Vhc	Mileage	28.80	PERSONAL	
			09/14/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 38.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/14/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 81.80

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	81.80	100.00 %

## ^ Totals

Previous Reimbursable Amount: 81.80  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 81.80

Disbursement Type	AUTH279451 Amount	AUTH279451-1 Amount	Amended Net
Estimated Cost	81.80	81.80	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
09/19/2018 3:05:37 PM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
09/19/2018 8:55:09 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/19/2018 8:55:08 AM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
09/19/2018 8:54:50 AM	CREATED	GLENN, ONIS	AMENDMENT AUTH279451-1 (TAA06EOI)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	09/19/18	8:54AM	ONIS GLENN **	
2	09/14/18	11:57AM	EUNICE DAIS	
1	09/14/18	8:00AM	GLENN, ONIS	

## Document Summary for AUTH278413 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/17/2018 - 09/21/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06DUR Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS-D  
 Document Details: Speaking engagements and tribe visit

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		BILOXI, MS	09/17/18	09/19/18	93.00 / 51.00 (10/01/17-09/30/18)	2023.15
	1		CHEROKEE, NC	09/19/18	09/21/18	93.00 / 51.00 (10/01/17-09/30/18)	2023.15

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Doubletree	9/15/2018 3:06:00 PM EST	116.10	DoubleTree by Hilton Hotel Biloxi Biloxi,MS	1004581484	09/17/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/15/2018 3:06:00 PM EST	942.60		1004581484	09/17/2018 17:06	136.889999 lbs CO2	ONIS GLENN
COMM-CARR	American Airlines	9/15/2018 3:06:00 PM EST	0.00		1004581484	09/18/2018 16:08	224.639999 lbs CO2	ONIS GLENN
LODGE	Fairfield Inns	9/15/2018 3:06:00 PM EST	186.00	Fairfield Inn & Suites Cherokee Cherokee,NC	1004581484	09/19/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/15/2018 3:06:00 PM EST	0.00		1004581484	09/21/2018 16:26	63.959999 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 624.60

Total Non-Per Diem Expenses: 1,421.65

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/11/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/11/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			09/17/2018		Airline Flight	Com. Carrier	942.60	GOVCC	





▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

▲ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

09/17/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/17/2018	ATM Fee	Misc Expense	5.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/17/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.00	GOVCC	
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09/17/2018	Lodging	Lodging- PerDiem	116.10	GOVCC	Yes
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Comments: Conf Num: 87646534 Cmt: 48 HR CANCELLATION REQUIRED

09/17/2018	M&IE	M&IE- PerDiem	38.25	PERSONAL	Yes
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09/17/2018	Public Transit	Misc Expense	50.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/18/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.00	GOVCC	
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09/18/2018	Lodging	Lodging- PerDiem	93.00	GOVCC	Yes
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09/18/2018	M&IE	M&IE- PerDiem	51.00	PERSONAL	Yes
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09/18/2018	Public Transit	Misc Expense	50.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/19/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.00	GOVCC	
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09/19/2018	Lodging	Lodging- PerDiem	93.00	GOVCC	Yes
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Comments: Conf Num: 72755779 Cmt: 103.70 USD CXL FEE PER ROOM  
CANCELLATION PERMITTED UP TO 2DAYS BEFORE ARRIVAL

09/19/2018	M&IE	M&IE- PerDiem	51.00	PERSONAL	Yes
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09/19/2018	Public Transit	Misc Expense	50.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/20/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	30.00	GOVCC	
09/20/2018	Lodging	Lodging- PerDiem	93.00	GOVCC	Yes

Comments: Conf Num: 72755779 Cmt: 103.70 USD CXL FEE PER ROOM  
CANCELLATION PERMITTED UP TO 2DAYS BEFORE ARRIVAL

09/20/2018	M&IE	M&IE- PerDiem	51.00	PERSONAL	Yes
09/20/2018	Public Transit	Misc Expense	50.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/21/2018	M&IE	M&IE- PerDiem	38.25	PERSONAL	Yes
09/21/2018	Parking	Misc Expense	50.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

09/21/2018	Public Transit	Misc Expense	50.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 601.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/17/18	51.00	116.10	93.00	38.25	38.25					
✓			09/18/18	51.00	93.00	93.00	51.00	51.00					
✓			09/19/18	51.00	93.00	93.00	51.00	51.00					
✓			09/20/18	51.00	93.00	93.00	51.00	51.00					
✓			09/21/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

Contract fare used or No contract fare exists for city-pair  
market

## ^ Accounting Allocations

Accounting Total: 2,023.15

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	2,023.15	100.00 %

## ^ Totals

Total Reimbursable: 2,023.15

Disbursement Type	Amount
Estimated Cost	2,023.15
Advance Requested	0.00

## Trip Comments

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/09/2018 11:04:02 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/12/2018 3:00:36 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/12/2018 12:57:23 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/12/2018 12:57:21 PM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
09/12/2018 11:15:20 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
09/11/2018 12:07:26 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
09/11/2018 11:17:11 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/11/2018 10:38:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/11/2018 10:22:28 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/11/2018 10:20:30 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/11/2018 10:03:04 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

09/11/2018  
10:02:33 AM

CREATED

ONIS GLENN

Auto-created from reservation - NEW  
DOCUMENT (TAA06DUR)

Document Adjustments

Level	Date	Time	Adjustor	Remarks
1			**	

## Document Summary for AUTH278694-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/23/2018 - 09/24/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06E2V

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-DI

Document Details: Speech in Mobile, AL

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		MOBILE, AL	09/23/18	09/24/18	93.00 / 59.00 (03/01/18-09/30/18)	516.26

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 245.75

Total Non-Per Diem Expenses: 270.51

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/22/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/23/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			09/23/2018		ATM Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			09/23/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	50.00	GOVCC	
			09/23/2018		Lodging	Lodging-PerDiem	157.25	GOVCC	Yes
			09/23/2018		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes
			09/23/2018		POV-Available Govt Vhc	Mileage	47.88	PERSONAL	
			09/23/2018		Public Transit	Misc Expense	50.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.									
			09/24/2018		M&IE	M&IE-PerDiem	44.25	PERSONAL	Yes

09/24/2018	POV-Available Govt Vhc	Mileage	47.88	PERSONAL
09/24/2018	Public Transit	Misc Expense	50.00	GOVCC

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 245.75

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/23/18	59.00	157.25	157.25	44.25	44.25	Yes				
			▲ Actuals have been claimed. Please verify they are correct.										
✓			09/24/18	59.00	0.00	0.00	44.25	44.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

ACTUAL EXPENSE

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 516.26

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	516.26	100.00 %

## ^ Totals

Previous Reimbursable Amount: 516.26  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 516.26

Disbursement Type	AUTH278694 Amount	AUTH278694-1 Amount	Amended Net
Estimated Cost	516.26	516.26	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

View Comment History

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION    Awaiting:    for Status:

## Document Routing

Name	Status	Level	Display Full History
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
10/16/2018 12:04:11 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/27/2018 10:37:38 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
09/26/2018 2:07:53 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/26/2018 2:07:52 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/26/2018 2:06:52 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
09/26/2018 1:42:50 PM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
09/26/2018 1:42:09 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
09/26/2018 1:09:56 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
09/24/2018 1:03:21 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/24/2018 1:03:18 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
09/22/2018 12:15:30 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA06E2V)	
09/22/2018 12:15:30 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
8	09/26/18	2:06PM	EUNICE DAIS **	
7	09/22/18	12:15AM	ONIS GLENN	
6	09/13/18	8:33AM	ONIS GLENN	
5	09/13/18	6:48AM	ONIS GLENN	
4	09/13/18	6:48AM	ONIS GLENN	
3	09/13/18	6:19AM	ONIS GLENN	
2	09/13/18	6:09AM	ONIS GLENN	
1	09/22/18	12:15AM	ONIS GLENN	Auto-created from reservation -





## Document Summary for AUTH281400 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/25/2018 - 09/27/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06G9G

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DO

Document Details: Fayetteville, NC, Cheraw, SC/Burlington Site, Columbia, SC

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	2-INFORMATIONAL MEETING	FAYETTEVILLE, NC	09/25/18	09/26/18	106.00 / 54.00 (10/01/17-09/30/18)	1269.4
	1	2-INFORMATIONAL MEETING	ELGIN, SC	09/26/18	09/27/18	93.00 / 51.00 (10/01/17-09/30/18)	1269.4

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Marriott	9/25/2018 5:52:00 AM EST	372.00	Spring Hill Suites Fayetteville Fort Bragg Fayetteville, NC	1004618795	09/25/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/25/2018 5:52:00 AM EST	624.40		1004618795	09/25/2018 13:52	128.699997 lbs CO2	ONIS GLENN
LODGE	Embassy Suites	9/25/2018 5:52:00 AM EST	121.00	Embassy Suites Columbia Greystone Columbia, SC	1004618795	09/26/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/25/2018 5:52:00 AM EST	0.00		1004618795	09/27/2018 09:59	74.489998 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 622.75

Total Non-Per Diem Expenses: 940.65

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/24/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/24/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			09/25/2018	✈	Airline Flight	Com. Carrier	624.40	GOVCC	

09/25/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
09/25/2018	ATM Fee	Misc Expense	5.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
09/25/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	50.00	GOVCC	
09/25/2018	Lodging	Lodging-PerDiem	372.00	GOVCC	Yes
Comments: Conf Num: 83820525 Cmt:					
09/25/2018	M&IE	M&IE-PerDiem	40.50	PERSONAL	Yes
09/25/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL	
09/25/2018	Public Transit	Misc Expense	50.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
09/26/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	50.00	GOVCC	
09/26/2018	Lodging	Lodging-PerDiem	121.00	GOVCC	Yes
Comments: Conf Num: 85964889 Cmt: 48 HR CANCELLATION REQUIRED					
09/26/2018	M&IE	M&IE-PerDiem	51.00	PERSONAL	Yes
09/26/2018	Public Transit	Misc Expense	50.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
09/27/2018	M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
09/27/2018	Parking	Misc Expense	50.00	GOVCC	
▲ Default Payment Method for this expense is not being used. Please verify for accuracy.					
09/27/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 328.75

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/25/18	54.00	372.00	106.00	40.50	40.50					
✓			09/26/18	51.00	121.00	93.00	51.00	51.00					
✓			09/27/18	51.00	0.00	0.00	38.25	38.25					

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

OTHER PRIVATELY-OWNED VEHICLE

Contract fare used or No contract fare exists for city-pair market

Lowest rate for authorized room type

Hotel within 150% of per diem

### ^ Accounting Allocations

Accounting Total: 1,269.40

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	18 AR ZZZME 9	AR8.20182019.B.04A00RR.000ME8.MN040400.	1,269.40	100.00 %

### ^ Totals

Total Reimbursable: 1,269.40

#### Disbursement Type

	Amount
Estimated Cost	1,269.40
Advance Requested	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

### Document Routing

Name	Status	Level
Document History (Current)		
Display Full History		

Date/Time	Status	Name	Remarks	Reason Desc
10/26/2018 9:05:06 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
09/26/2018 7:03:03 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	

## Document Summary

09/25/2018 4:56:04 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
09/25/2018 4:56:03 AM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**
09/25/2018 4:51:07 AM	ADJUSTED	JOHNSON, BELINDA	**AUTO SIGNATURE WAS APPLIED**
09/25/2018 4:45:32 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
09/24/2018 4:45:19 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
09/24/2018 4:41:52 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 4:26:49 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 4:26:10 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 4:17:20 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:52:59 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:16:46 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:15:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:13:58 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:13:44 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:05:28 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 1:01:41 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 12:56:07 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 12:45:05 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 12:44:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 12:43:58 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
09/24/2018 12:43:52 PM	CREATED	ONIS GLENN	Auto-created from reservation - NEW DOCUMENT (TAA06G9G)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	09/25/18	4:51AM	BELINDA JOHNSON **	
1	09/24/18	12:43PM	ONIS GLENN	Auto-created from reservation -



## Document Summary for AUTH279035-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 09/26/2018 - 09/26/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06ECJ

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-D

Document Details: Keynote speaker

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	HUNTSVILLE, AL	09/26/18	09/26/18	93.00 / 51.00 (10/01/17-09/30/18)	89.36

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 38.25

Total Non-Per Diem Expenses: 51.11

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/13/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			09/26/2018		M&IE	M&IE-PerDiem	38.25	PERSONAL	Yes
			09/26/2018		POV-Available Govt Vhc	Mileage	36.36	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 38.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			09/26/18	51.00	0.00	0.00	38.25	38.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 89.36

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	89.36	100.00 %

## ^ Totals

Previous Reimbursable Amount: 89.36  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 89.36

Disbursement Type	AUTH279035 Amount	AUTH279035-1 Amount	Amended Net
Estimated Cost	89.36	89.36	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)    **No Comments Entered**

## Document Status

**Current Status:** CANCEL COMPLETE    **Awaiting:**    **for Status:**

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
09/26/2018 7:08:10 AM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
09/24/2018 4:39:25 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
09/24/2018 4:39:24 PM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
09/24/2018 4:38:34 PM	CREATED	GLENN, ONIS	AMENDMENT AUTH279035-1 (TAA06ECJ)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	09/24/18	4:38PM	ONIS GLENN **	
2	09/13/18	1:16PM	EUNICE DAIS	
1	09/13/18	6:23AM	GLENN, ONIS	

## Document Summary for AUTH279173-2 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/02/2018 - 10/04/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EGI

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Montgomery, Wilmington, Hilton Head

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		FRANKFORT, KY	10/02/18	10/03/18	94.00 / 55.00 (10/01/18-12/31/19)	3084.95
	1		NASHVILLE, TN	10/03/18	10/04/18	179.00 / 61.00 (10/01/18-06/30/19)	3084.95

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton	9/30/2018 9:55:00 PM EST	249.00	Hotel Ballast Wilmington, NC	1004589529	10/02/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/30/2018 9:55:00 PM EST	1,550.80		1004589529	10/02/2018 13:45	57.330002 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/30/2018 9:55:00 PM EST	0.00		1004589529	10/02/2018 16:26	146.639999 lbs CO2	ONIS GLENN
RENTAL	Enterprise	9/30/2018 9:55:00 PM EST	90.98		1004589529	10/02/2018 17:50	N/A	ONIS GLENN
LODGE	Marriott	9/30/2018 9:55:00 PM EST	175.00	Hilton Head Marriott & Spa Hilton Head, SC	1004589529	10/03/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	9/30/2018 9:55:00 PM EST	0.00		1004589529	10/04/2018 13:00	83.459999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	9/30/2018 9:55:00 PM EST	0.00		1004589529	10/04/2018 15:14	57.330002 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 592.00

Total Non-Per Diem Expenses: 2,492.95

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/14/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	



## Comments: LB ATRS Domestic w-Air-Rail

09/28/2018	Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
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10/02/2018	✈️	Airline Flight	Com. Carrier	1,550.80	GOVCC
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⚠️ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

⚠️ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

⚠️ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

⚠️ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

10/02/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC	
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⚠️ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/02/2018	ATM Fee	Misc Expense	5.00	GOVCC	
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⚠️ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/02/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	51.00	GOVCC	
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10/02/2018	Lodging	Lodging- PerDiem	269.00	GOVCC	Yes
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10/02/2018	M&IE	M&IE- PerDiem	41.25	PERSONAL	Yes
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10/02/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL	
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10/02/2018	Public Transit	Misc Expense	50.00	GOVCC	
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⚠️ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/02/2018	🚗	Rental Car	Rental Car	466.00	GOVCC
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⚠️ You have exceeded the daily expense threshold for this expense.

⚠️ Expense is over threshold.

10/02/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
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## Comments: LB ATRS Domestic w-Air-Rail

10/03/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	50.00	GOVCC	
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10/03/2018	Lodging	Lodging- PerDiem	175.00	GOVCC	Yes
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## Comments: Conf Num: 87906158 Cmt:

10/03/2018	M&IE		61.00	PERSONAL	Yes
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			M&IE- PerDiem		
	10/03/2018	Public Transit	Misc Expense	50.00	GOVCC
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.				
	10/03/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC
	Comments: LB ATRS Domestic w-Air-Rail				
	10/04/2018	Gas- Rental/Govt Car	Misc Expense	37.00	GOVCC
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.				
	10/04/2018	M&IE	M&IE- PerDiem	45.75	PERSONAL Yes
	10/04/2018	Parking	Misc Expense	50.00	GOVCC
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.				
	10/04/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL
	10/04/2018	Public Transit	Misc Expense	50.00	GOVCC
▲	Default Payment Method for this expense is not being used. Please verify for accuracy.				

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 592.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/02/18	55.00	269.00	269.00	41.25	41.25	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			10/03/18	61.00	175.00	175.00	61.00	61.00	Yes				
	▲		Actuals have been claimed. Please verify they are correct.										
✓			10/04/18	61.00	0.00	0.00	45.75	45.75					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

No hotel required, Non-conventional Lodging Used

Contract fare used or No contract fare exists for city-pair market

Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

Higher rate booked - declined lower cost alternatives

OTHER PRIVATELY-OWNED VEHICLE

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 3,084.95

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000BE2.MN040400.	3,084.95	100.00 %

## ^ Totals

Previous Reimbursable Amount: 1,477.65  
Amended Reimbursable Amount: 1,607.30

Total Reimbursable Amount: 3,084.95

Disbursement Type	AUTH279173-1 Amount	AUTH279173-2 Amount	Amended Net
Estimated Cost	1,477.65	3,084.95	1,607.30
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
10/16/2018 12:03:24 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/12/2018 4:02:10 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/11/2018 1:41:57 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/11/2018 1:41:51 PM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/11/2018 1:38:51 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	

10/11/2018 1:35:21 PM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
10/11/2018 1:34:49 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
10/11/2018 1:01:30 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
10/11/2018 12:56:12 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/11/2018 12:54:02 PM	CREATED	GLENN, ONIS	AMENDMENT (TAA06EGI)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
5	10/11/18	1:38PM	EUNICE DAIS **	
4	10/11/18	12:53PM	ONIS GLENN	
3	09/28/18	10:34AM	ONIS GLENN	
2	09/14/18	2:13PM	EUNICE DAIS	
1	09/13/18	9:47AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH279190-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/09/2018 - 10/09/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EGZ

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOI

Document Details: MS Compliance Visit

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	JACKSON, MS	10/09/18	10/09/18	94.00 / 55.00 (10/01/18-12/31/49)	246.00

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 41.25

Total Non-Per Diem Expenses: 204.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/05/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/09/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			10/09/2018		ATM Fee	Misc Expense	5.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			10/09/2018		M&IE	M&IE-PerDiem	41.25	PERSONAL	Yes
			10/09/2018		Parking	Misc Expense	40.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				
			10/09/2018		POV-Available Govt Vhc	Mileage	90.00	PERSONAL	
			10/09/2018		Public Transit	Misc Expense	50.00	GOVCC	
					Default Payment Method for this expense is not being used. Please verify for accuracy.				

## ^ Document Attachments

Print Fax Cover Page

### ^ Per Diem Allowances

Total Per Diem Allowance: 41.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/09/18	55.00	0.00	0.00	41.25	41.25					

### ^ Additional Authorizations

Special Authorizations Exist

Other Authorization	Remarks
OTHER PRIVATELY-OWNED VEHICLE	

### ^ Accounting Allocations

Accounting Total: 246.00

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR9.20192020.B.04A00RR.000ME8.MN040400.	246.00	100.00 %

### ^ Totals

Previous Reimbursable Amount: 930.10    Total Reimbursable Amount: 246.00  
 Amended Reimbursable Amount: -684.10

Disbursement Type	AUTH279190 Amount	AUTH279190-1 Amount	Amended Net
Estimated Cost	930.10	246.00	-684.10
Advance Requested	0.00	0.00	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/16/2018 12:04:17 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
		One, EAI User	EAI Document Status Update WS	

10/09/2018 10:04:05 AM	POSACK OBLIGATION		
10/09/2018 6:07:11 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/09/2018 6:07:11 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
10/09/2018 6:06:45 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/05/2018 8:54:38 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
10/05/2018 8:35:26 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
10/05/2018 7:42:35 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/05/2018 7:17:40 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/05/2018 7:17:34 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA06EGZ)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	10/09/18	6:06AM	EUNICE DAIS **	
3	10/05/18	7:17AM	ONIS GLENN	
2	09/14/18	2:14PM	EUNICE DAIS	
1	10/05/18	7:17AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH279223-1 (View-only)

Traveler **Traveler ID:** 02335474 **Traveler Name:** ONIS GLENN **Organization:**

^ **Document Information** **Travel Dates:** 10/14/2018 - 10/19/2018 **Currency:** U.S. Dollar **Type:** TE

**TA Num:** TAA06EHX **Document ID:** **Purpose:** 2-INFORMATIONAL MEETING **Location Type:** CONUS-DOI  
**Document Details:** New Orleans and Mississippi travel

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		NEW ORLEANS, LA	10/14/18	10/16/18	150.00 / 71.00 (10/01/18-01/31/19)	4204.40
	1		JACKSON, MS	10/16/18	10/19/18	94.00 / 55.00 (10/01/18-12/31/49)	4204.40

## ^ Reservations

View Reservation History **PNR Status:** BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	2,413.00		1004589938	10/14/2018 16:40	52.259998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	0.00		1004589938	10/14/2018 19:40	165.360001 lbs CO2	ONIS GLENN
LODGE	Hilton	10/12/2018 3:40:00 PM EST	215.00	Hilton Sandestin Beach Golf Resort & Spa Miramar Beach, FL	1004589938	10/16/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	0.00		1004589938	10/16/2018 13:30	165.360001 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	0.00		1004589938	10/16/2018 17:19	97.5 lbs CO2	ONIS GLENN
LODGE	Marriott	10/12/2018 3:40:00 PM EST	94.00	Jackson Marriott Jackson, MS	1004589938	10/17/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	0.00		1004589938	10/17/2018 12:00	93.599998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/12/2018 3:40:00 PM EST	0.00		1004589938	10/17/2018 14:48	132.600006 lbs CO2	ONIS GLENN
RENTAL	Hertz		150.45		1004589938	10/18/2018 16:00	N/A	ONIS GLENN



10/12/2018  
3:40:00  
PM EST

## ^ Expenses

Total Per Diem Expenses: 1,204.34

Total Non-Per Diem Expenses: 3,000.06

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/05/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			10/09/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/12/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
	▲		This is a duplicate expense. Please verify for accuracy.						
			Comments: LB ATRS Domestic w-Air-Rail						
			10/12/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
	▲		This is a duplicate expense. Please verify for accuracy.						
			Comments: LB ATRS Domestic w-Air-Rail						
			10/14/2018	✈	Airline Flight	Com. Carrier	2,413.00	GOVCC	
	▲		Expense is over threshold.						
			10/14/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			10/14/2018		ATM Fee	Misc Expense	5.00	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			10/14/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	23.81	GOVCC	
			10/14/2018		Lodging	Lodging-PerDiem	150.00	GOVCC	Yes
			10/14/2018		M&IE	M&IE-PerDiem	53.25	PERSONAL	Yes
			10/14/2018		Public Transit	Misc Expense	46.24	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			10/14/2018		Public Transit	Misc Expense	16.39	GOVCC	

Default Payment Method for this expense is not being used. Please verify for accuracy.



10/15/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	23.81	GOVCC	
10/15/2018	Lodging	Lodging- PerDiem	150.00	GOVCC	Yes
10/15/2018	M&IE	M&IE- PerDiem	71.00	PERSONAL	Yes
10/15/2018	Public Transit	Misc Expense	17.00	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/15/2018	Public Transit	Misc Expense	9.00	GOVCC	
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⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/16/2018	Lodging	Lodging- PerDiem	270.84	GOVCC	Yes
10/16/2018	M&IE	M&IE- PerDiem	55.00	PERSONAL	Yes
10/16/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	

⚠ This is a duplicate expense. Please verify for accuracy.

Comments: LB ATRS Domestic w-Air-Rail

10/16/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
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⚠ This is a duplicate expense. Please verify for accuracy.

Comments: LB ATRS Domestic w-Air-Rail

10/17/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	23.74	GOVCC	
10/17/2018	Lodging	Lodging- PerDiem	209.00	GOVCC	Yes
10/17/2018	M&IE	M&IE- PerDiem	55.00	PERSONAL	Yes
10/18/2018	Gas- Rental/Govt Car	Misc Expense	14.52	GOVCC	

⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/18/2018	Lodging	Lodging- PerDiem	94.00	GOVCC	Yes
10/18/2018	M&IE	M&IE- PerDiem	55.00	PERSONAL	Yes
10/18/2018	Parking	Misc Expense	54.00	GOVCC	

**⚠** Default Payment Method for this expense is not being used. Please verify for accuracy.

10/18/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL
10/18/2018	Rental Car	Rental Car	150.45	GOVCC
Comments: Conf Num: H8231825497 Cmt:				
10/19/2018	M&IE	M&IE- PerDiem	41.25	PERSONAL Yes

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 1,204.34

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/14/18	71.00	150.00	150.00	53.25	53.25	Yes				
	<b>⚠</b>	Actuals have been claimed. Please verify they are correct.											
✓			10/15/18	71.00	150.00	150.00	71.00	71.00	Yes				
	<b>⚠</b>	Actuals have been claimed. Please verify they are correct.											
✓			10/16/18	55.00	270.84	270.84	55.00	55.00	Yes				
	<b>⚠</b>	Actuals have been claimed. Please verify they are correct.											
✓			10/17/18	55.00	209.00	209.00	55.00	55.00	Yes				
	<b>⚠</b>	Actuals have been claimed. Please verify they are correct.											
✓			10/18/18	55.00	94.00	94.00	55.00	55.00					
✓			10/19/18	55.00	0.00	0.00	41.25	41.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

OTHER PRIVATELY-OWNED VEHICLE

Contract fare used or No contract fare exists for city-pair market

ACTUAL EXPENSE

## ^ Accounting Allocations

Accounting Total: 4,204.40

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
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EPAR04ORA\_IO 17 AC 501E5 AR8.20182019.B.04A00RR.000BD4.MN040400. 4,204.40 100.00  
0 %

## ^ Totals

Previous Reimbursable Amount: 2,613.35 Total Reimbursable Amount: 4,204.40  
Amended Reimbursable Amount: 1,591.05

Disbursement Type	AUTH279223 Amount	AUTH279223-1 Amount	Amended Net
Estimated Cost	2,613.35	4,204.40	1,591.05
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#) No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
11/29/2018 3:00:19 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/24/2018 2:04:30 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
10/24/2018 10:06:52 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
10/24/2018 10:06:50 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
10/24/2018 8:57:50 AM	ACTUALS APPROVED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
10/24/2018 8:54:28 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
10/23/2018 12:33:59 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
10/19/2018 7:43:54 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
10/19/2018 1:05:41 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
10/18/2018 12:07:58 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
10/18/2018 11:29:34 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1	
		ONIS GLENN		

10/18/2018 10:51:35 AM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
10/18/2018 1:03:20 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/17/2018 10:02:36 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 1:05:25 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 12:29:57 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 11:54:02 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 8:56:15 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 7:45:06 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 7:44:58 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 7:11:46 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 6:04:39 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 5:31:10 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 5:00:33 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 5:00:28 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 4:28:52 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/16/2018 3:57:42 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 7:11:43 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 2:47:40 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/13/2018 12:04:43 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 12:15:55 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 11:42:33 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 11:42:19 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 11:04:11 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
		ONIS GLENN	

10/12/2018 10:25:16 AM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:51:19 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:51:09 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:27:40 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:27:11 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:26:39 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:26:23 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:25:17 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 9:13:30 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 8:48:58 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 8:48:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 8:45:19 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 8:45:02 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 8:24:34 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/12/2018 7:19:52 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/11/2018 3:18:39 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:41:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:29:16 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:27:21 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:27:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:26:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:26:14 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 10:24:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
		ONIS GLENN	

10/09/2018 9:51:22 AM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 9:48:25 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 9:47:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 9:44:17 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 9:43:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/09/2018 9:43:56 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA06EHX)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	10/09/18	9:43AM	ONIS GLENN **	
2	09/14/18	2:17PM	EUNICE DAIS	
1	10/09/18	9:43AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH279465-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/23/2018 - 10/24/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EOY

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DO

Document Details: Tribe visit near Ft. Lauderdale, FL

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		MIAMI, FL	10/23/18	10/24/18	140.00 / 66.00 (10/01/18-11/30/18)	1464.06

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Sonesta Hotels	10/21/2018 11:40:00 AM EST	135.15	Sonesta Fort Lauderdale Fort Lauderdale, FL	1004592648	10/23/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	10/23/2018 3:16:00 PM EST	222.40		1004681890	10/23/2018 17:46	226.589996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/23/2018 5:59:00 PM EST	968.40		1004707619	10/23/2018 17:46	226.589996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/23/2018 3:16:00 PM EST	0.00		1004681890	10/24/2018 15:10	226.589996 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/23/2018 5:59:00 PM EST	0.00		1004707619	10/24/2018 15:10	226.589996 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 234.15

Total Non-Per Diem Expenses: 1,229.91

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/15/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/15/2018		Estimated Travel Fee	Com. Carrier	7.66	GOVCC	
Comments: OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_									
			10/15/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			10/23/2018		Airline Flight	Com. Carrier	968.40	GOVCC	





- ⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.
- ⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.
- ⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.
- ⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.

10/23/2018	ATM Advance Fee	Misc Expense	5.00	GOVCC
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- ⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/23/2018	ATM Fee	Misc Expense	5.00	GOVCC
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- ⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/23/2018	Lodging	Lodging-PerDiem	135.15	GOVCC	Yes
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Comments: Conf Num: 62015SB206892 Cmt:

10/23/2018	M&IE	M&IE-PerDiem	49.50	PERSONAL	Yes
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10/23/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL
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10/23/2018	Public Transit	Misc Expense	50.00	GOVCC
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- ⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/23/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC
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Comments: LB ATRS Domestic w-Air-Rail

10/24/2018	M&IE	M&IE-PerDiem	49.50	PERSONAL	Yes
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10/24/2018	Parking	Misc Expense	50.00	GOVCC
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- ⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/24/2018	POV-Available Govt Vhc	Mileage	3.60	PERSONAL
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10/24/2018	Public Transit	Misc Expense	50.00	GOVCC
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- ⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 234.15

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/23/18	66.00	135.15	135.15	49.50	49.50					
✓			10/24/18	66.00	0.00	0.00	49.50	49.50					

### ^ Additional Authorizations

Special Authorizations Exist

#### Other Authorization

#### Remarks

Contract fare used or No contract fare exists for city-pair market

OTHER PRIVATELY-OWNED VEHICLE

### ^ Accounting Allocations

Accounting Total: 1,464.06

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000E44.MN040400.	1,464.06	100.00 %

### ^ Totals

Previous Reimbursable Amount: 636.76  
Amended Reimbursable Amount: 827.30

Total Reimbursable Amount: 1,464.06

Disbursement Type	AUTH279465 Amount	AUTH279465-1 Amount	Amended Net
Estimated Cost	636.76	1,464.06	827.30
Advance Requested	0.00	0.00	0.00

### Trip Comments

View Comment History

No Comments Entered

### Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

### Document Routing

Name	Status	Level
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### Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
10/31/2018 4:02:40 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
10/24/2018 12:04:32 PM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	

10/24/2018 8:50:18 AM	PENDING	SYSUTILITY	EAI Obligation Submitted
10/24/2018 8:50:16 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/24/2018 8:46:41 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
10/24/2018 8:30:16 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
10/23/2018 12:38:38 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
10/23/2018 11:17:35 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/23/2018 11:17:26 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/23/2018 11:17:21 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/23/2018 11:02:21 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/23/2018 10:42:09 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/23/2018 10:41:47 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/22/2018 3:22:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/22/2018 12:10:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/22/2018 12:02:34 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/21/2018 9:56:07 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/21/2018 9:56:02 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/18/2018 8:52:15 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/18/2018 7:25:04 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/18/2018 7:07:30 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/17/2018 9:51:36 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/17/2018 3:21:03 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/17/2018 3:01:55 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 7:44:06 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
		ONIS GLENN	

10/15/2018 7:42:52 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 2:46:37 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 2:44:34 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 2:12:45 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 2:11:27 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 1:36:15 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 1:36:01 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 12:56:43 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 12:56:18 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/15/2018 12:56:13 PM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA06EOY)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
4	10/24/18	8:46AM	EUNICE DAIS **	
3	10/15/18	12:56PM	ONIS GLENN	
2	09/19/18	11:01AM	EUNICE DAIS	
1	09/14/18	8:25AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH279412-2 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 10/29/2018 - 10/31/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06END Document ID: Purpose: 4-SPEECH OR PRESENTATION Location Type: CONUS-D  
 Document Details: Speech & Informational Meeting

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		BURNS, TN	10/29/18	10/30/18	94.00 / 55.00 (10/01/18-12/31/49)	2683.99
	1		COLUMBIA, SC	10/30/18	10/31/18	109.00 / 61.00 (10/01/18-12/31/49)	2683.99

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Fairfield Inns	10/27/2018 2:58:00 PM EST	94.00	FAIRFIELD INN N STE	1004591925	10/29/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	10/27/2018 2:58:00 PM EST	1,922.10		1004591925	10/29/2018 16:58	83.459999 lbs CO2	ONIS GLENN
LODGE	Hilton	10/27/2018 2:58:00 PM EST	109.00	Hilton Columbia Center Columbia, SC	1004591925	10/30/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	10/27/2018 2:58:00 PM EST	0.00		1004591925	10/30/2018 12:44	83.459999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	10/27/2018 2:58:00 PM EST	0.00		1004591925	10/30/2018 16:23	74.489998 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 351.00

Total Non-Per Diem Expenses: 2,332.99

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/19/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			09/25/2018		Estimated Travel Fee	Com. Carrier	34.30	GOVCC	
			Comments: LB ATRS Domestic w-Air-Rail						
			10/23/2018				14.75	GOVCC	

		Estimated TDY Voucher Fee	Transaction Fees			
	10/23/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail						
	10/26/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
⚠	This is a duplicate expense. Please verify for accuracy.					
Comments: LB ATRS Domestic w-Air-Rail						
	10/26/2018	Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
⚠	This is a duplicate expense. Please verify for accuracy.					
Comments: LB ATRS Domestic w-Air-Rail						
	10/29/2018	✈	Airline Flight	Com. Carrier	1,922.10	GOVCC
	10/29/2018		ATM Advance Fee	Misc Expense	3.78	GOVCC
⚠	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	10/29/2018		ATM Fee	Misc Expense	3.00	GOVCC
⚠	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	10/29/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	18.57	GOVCC
	10/29/2018		Lodging	Lodging- PerDiem	94.00	GOVCC Yes
Comments: Conf Num: 84593740 Cmt: 112.57 USD CXL FEE PER ROOM CANCELLATION PERMITTED UP TO 2DAYS BEFORE ARRIVAL						
	10/29/2018		M&IE	M&IE- PerDiem	41.25	PERSONAL Yes
	10/29/2018		Parking	Misc Expense	6.00	GOVCC
⚠	Default Payment Method for this expense is not being used. Please verify for accuracy.					
	10/29/2018		POV-Available Govt Vhc	Mileage	14.40	PERSONAL
	10/29/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC
Comments: LB ATRS Domestic w-Air-Rail						
	10/30/2018		Gas- Rental/Govt Car	Misc Expense	5.76	GOVCC
⚠	Default Payment Method for this expense is not being used. Please verify for accuracy.					

10/30/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	15.26	GOVCC	
10/30/2018	Lodging	Lodging- PerDiem	109.00	GOVCC	Yes

Comments: Conf Num: 3487129721 Cmt: CANCEL BEFORE 12AM 29OCT18

10/30/2018	M&IE	M&IE- PerDiem	61.00	PERSONAL	Yes
10/30/2018	POV-Available Govt Vhc	Mileage	14.40	PERSONAL	
10/30/2018	POV-Available Govt Vhc	Mileage	2.70	PERSONAL	
10/30/2018	Public Transit	Misc Expense	18.05	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/30/2018	Rental Car	Rental Car	58.84	GOVCC	
10/31/2018	Lodging	Lodging- PerDiem	0.00	GOVCC	Yes
10/31/2018	M&IE	M&IE- PerDiem	45.75	PERSONAL	Yes
10/31/2018	Parking	Misc Expense	14.00	GOVCC	

▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

10/31/2018	Public Transit	Misc Expense	8.98	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 351.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			10/29/18	55.00	94.00	94.00	41.25	41.25					
✓			10/30/18	61.00	109.00	109.00	61.00	61.00					
✓			10/31/18	61.00	0.00	0.00	45.75	45.75					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

Space on scheduled contract flight is not available in time to accomplish the purpose of travel

Contract fare used or No contract fare exists for city-pair market

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 2,683.99

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000BD4.MN040400.	2,683.99	100.00 %

## ^ Totals

Previous Reimbursable Amount: 2,526.20  
Amended Reimbursable Amount: 157.79

Total Reimbursable Amount: 2,683.99

Disbursement Type	AUTH279412-1 Amount	AUTH279412-2 Amount	Amended Net
Estimated Cost	2,526.20	2,683.99	157.79
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
11/21/2018 3:05:14 AM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/16/2018 10:02:21 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/16/2018 6:52:15 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/16/2018 6:52:14 AM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 6:15:32 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 5:42:49 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	



11/16/2018 5:38:10 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/15/2018 11:41:07 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/15/2018 9:12:21 AM	CREATED	GLENN, ONIS	AMENDMENT (TAA06END)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
9	11/16/18	5:38AM	ONIS GLENN **	
8	11/15/18	9:12AM	ONIS GLENN	
7	10/26/18	12:25PM	EUNICE DAIS	
6	10/23/18	11:56AM	ONIS GLENN	
5	09/19/18	11:07AM	EUNICE DAIS	
4	09/14/18	10:57AM	ONIS GLENN	
3	09/14/18	10:49AM	ONIS GLENN	
2	09/14/18	6:54AM	ONIS GLENN	
1	09/14/18	5:38AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH287752 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/01/2018 - 11/01/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06LI5

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Jackson, MS farm meeting

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1	2-INFORMATIONAL MEETING	JACKSON, MS	11/01/18	11/01/18	94.00 / 55.00 (10/01/18-12/31/49)	141.32

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 41.25

Total Non-Per Diem Expenses: 100.07

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/31/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/01/2018		M&IE	M&IE-PerDiem	41.25	PERSONAL	Yes
			11/01/2018		POV-Available Govt Vhc	Mileage	85.32	PERSONAL	

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 41.25

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/01/18	55.00	0.00	0.00	41.25	41.25					

## ^ Additional Authorizations

Special Authorizations Exist

Other Authorization

Remarks

OTHER PRIVATELY-OWNED VEHICLE

## ^ Accounting Allocations

Accounting Total: 141.32

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR9.20192020.B.04A00RR.000ME8.MN040400.	141.32	100.00 %

## ^ Totals

Total Reimbursable: 141.32

Disbursement Type	Amount
Estimated Cost	141.32
Advance Requested	0.00

## Trip Comments

View Comment History No Comments Entered

## Document Status

Current Status: POSACK OBLIGATION Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Display Full History

Date/Time	Status	Name	Remarks	Reason Desc
11/01/2018 8:02:50 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/01/2018 4:39:45 AM	APPROVED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
11/01/2018 4:39:45 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/01/2018 4:38:43 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**	
10/31/2018 2:00:49 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
10/31/2018 12:01:17 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
10/31/2018 11:48:06 AM	CREATED	GLENN, ONIS	NEW DOCUMENT (TAA06LI5)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
2	11/01/18	4:38AM	EUNICE DAIS **	
1	10/31/18	11:48AM	GLENN, ONIS	

## Document Summary

## Document Summary for AUTH279474-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/06/2018 - 11/06/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EP8

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-D

Document Details: Birmingham, AL

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	BIRMINGHAM, AL	11/06/18	11/06/18	107.00 / 56.00 (10/01/18-12/31/19)	56.71

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 42.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/14/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/06/2018		M&IE	M&IE-PerDiem	42.00	PERSONAL	Yes

Print Fax Cover Page

## ^ Document Attachments

## ^ Per Diem Allowances

Total Per Diem Allowance: 42.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/06/18	56.00	0.00	0.00	42.00	42.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 56.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000BD4.MN040400.	56.75	100.00 %

## ^ Totals

Previous Reimbursable Amount: 56.75  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 56.75

Disbursement Type	AUTH279474 Amount	AUTH279474-1 Amount	Amended Net
Estimated Cost	56.75	56.75	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting: for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

Date/Time	Status	Name	Remarks	Reason Desc
11/17/2018 3:00:15 AM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
11/16/2018 12:23:19 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/16/2018 12:23:18 PM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 12:23:00 PM	CREATED	GLENN, ONIS	AMENDMENT AUTH279474-1 (TAA06EP8)	

[Display Full History](#)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	11/16/18	12:22PM	ONIS GLENN **	
2	09/19/18	11:06AM	EUNICE DAIS	
1	09/14/18	8:46AM	GLENN, ONIS	

## Document Summary for AUTH286524-2 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

^ Document Information    Travel Dates: 11/06/2018 - 11/08/2018    Currency: U.S. Dollar    Type: TE

TA Num: TAA06KH8    Document ID:    Purpose: 2-INFORMATIONAL MEETING    Location Type: CONUS-DO  
Document Details: Cherokee Indian Visit

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		FT. MYER, VA	11/06/18	11/07/18	181.00 / 76.00 (11/01/18-02/28/19)	1842.84
	1		ASHEVILLE, NC	11/07/18	11/08/18	115.00 / 56.00 (11/01/18-12/31/18)	1842.84

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
LODGE	Hilton	11/5/2018 3:44:00 PM EST	181.00	Hilton Crystal City Arlington, VA	1004708140	11/06/2018 00:00	N/A	ONIS GLENN
COMM-CARR	American Airlines	11/5/2018 3:44:00 PM EST	1,210.80		1004708140	11/06/2018 17:41	280.359985 lbs CO2	ONIS GLENN
LODGE	Fairfield Inns	11/5/2018 3:44:00 PM EST	94.00	Fairfield Inn & Suites Cherokee Cherokee, NC	1004708140	11/07/2018 00:00	N/A	ONIS GLENN
COMM-CARR	Delta	11/5/2018 3:44:00 PM EST	0.00		1004708140	11/07/2018 13:45	234.779999 lbs CO2	ONIS GLENN
COMM-CARR	Delta	11/5/2018 3:44:00 PM EST	0.00		1004708140	11/07/2018 16:25	86.919998 lbs CO2	ONIS GLENN
RENTAL	Enterprise	11/5/2018 3:44:00 PM EST	32.35		1004708140	11/07/2018 17:21	N/A	ONIS GLENN
COMM-CARR	Delta	11/5/2018 3:44:00 PM EST	0.00		1004708140	11/08/2018 16:00	86.919998 lbs CO2	ONIS GLENN
COMM-CARR	Delta	11/5/2018 3:44:00 PM EST	0.00		1004708140	11/08/2018 19:00	71.019997 lbs CO2	ONIS GLENN

## ^ Expenses

Total Per Diem Expenses: 430.00

Total Non-Per Diem Expenses: 1,412.84

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/24/2018		Estimated Travel Fee	Com. Carrier	7.66	GOVCC	
Comments: OTRS Domestic-Intl w-o Air-Rail _Lodging and-or Car Only_									
			10/31/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			10/31/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
Comments: LB ATRS Domestic w-Air-Rail									
			11/06/2018	✈	Airline Flight	Com. Carrier	1,210.80	GOVCC	
<p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p> <p>⚠ You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.</p>									
Comments: TICKET=7194639197,TICKET=7194639198,TICKET=7194639204,TICKET=7194639205									
			11/06/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	23.98	GOVCC	
			11/06/2018		Lodging	Lodging-PerDiem	181.00	GOVCC	Yes
Comments: Conf Num: 3494696862 Cmt: CANCEL BEFORE 4PM 06NOV18									
			11/06/2018		M&IE	M&IE-PerDiem	57.00	PERSONAL	Yes
			11/07/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
<p>⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.</p>									
			11/07/2018		ATM Fee	Misc Expense	5.00	GOVCC	
<p>⚠ Default Payment Method for this expense is not being used. Please verify for accuracy.</p>									
			11/07/2018		Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	10.81	GOVCC	
			11/07/2018		Lodging	Lodging-PerDiem	94.00	GOVCC	Yes
Comments: Conf Num: 82671944 Cmt: 104.81 USD CXL FEE PER ROOM CANCELLATION PERMITTED UP TO 2DAYS BEFORE ARRIVAL									
			11/07/2018		M&IE	M&IE-PerDiem	56.00	PERSONAL	Yes
			11/07/2018		POV-Available Govt Vhc	Mileage	3.60	PERSONAL	
			11/07/2018		Public Transit	Misc Expense	21.83	GOVCC	



▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/07/2018		Rental Car	Rental Car	32.35	GOVCC
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Comments: Conf Num: 1047060951COUNT Cmt:

11/08/2018		Gas-Rental/Govt Car	Misc Expense	9.51	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/08/2018		M&IE	M&IE-PerDiem	42.00	PERSONAL Yes
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11/08/2018		Parking	Misc Expense	28.00	GOVCC
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/08/2018		POV-Available Govt Vhc	Mileage	3.60	PERSONAL
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## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 430.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/06/18	76.00	181.00	181.00	57.00	57.00					
✓			11/07/18	56.00	94.00	94.00	56.00	56.00					
✓			11/08/18	56.00	0.00	0.00	42.00	42.00					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

OTHER PRIVATELY-OWNED VEHICLE

Contract fare used or No contract fare exists for city-pair market

Less than or equal to the cost of the least expensive compact car

## ^ Accounting Allocations

Accounting Total: 1,842.84

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC ZZZME	AR9.20192020.B.04A00RR.000ME8.MN040400.	1,842.84	100.00 %
		8			

## ^ Totals

Previous Reimbursable Amount: 1,998.71  
Amended Reimbursable Amount: -155.87

Total Reimbursable Amount: 1,842.84

Disbursement Type	AUTH286524-1 Amount	AUTH286524-2 Amount	Amended Net
Estimated Cost	1,998.71	1,842.84	-155.87
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
11/28/2018 12:00:17 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/19/2018 8:04:11 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/19/2018 4:22:13 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/19/2018 4:22:12 AM	APPROVED	LIVINGSTON, PATRICIA M	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 1:51:22 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 6:16:23 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 5:51:32 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 5:36:45 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/15/2018 1:14:19 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/15/2018 12:44:48 PM	CREATED	GLENN, ONIS	AMENDMENT (TAA06KH8)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
8	11/16/18	5:51AM	ONIS GLENN **	

7	11/16/18	5:36AM	ONIS GLENN	
6	11/15/18	12:44PM	ONIS GLENN	
5	11/06/18	11:57AM	EUNICE DAIS	
4	10/31/18	11:21AM	ONIS GLENN	
3	10/24/18	8:44AM	EUNICE DAIS	
2	10/23/18	1:22PM	ONIS GLENN	
1	10/31/18	11:21AM	ONIS GLENN	Auto-created from reservation -

## Document Summary for AUTH279500-1 (View-only)

Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/09/2018 - 11/09/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06EPY

Document ID:

Purpose: 4-SPEECH OR PRESENTATION

Location Type: CONUS-D

Document Details: Birmingham, AL

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimate Cos
	1	4-SPEECH OR PRESENTATION	BIRMINGHAM, AL	11/09/18	11/09/18	107.00 / 56.00 (10/01/18-12/31/49)	56.71

## ^ Reservations

View Reservation History

No Reservations

Reservation Type	Vendor/Carrier	Last Date to Ticket	Lodging Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Traveler
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## ^ Expenses

Total Per Diem Expenses: 42.00

Total Non-Per Diem Expenses: 14.75

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			09/14/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
			11/09/2018		M&IE	M&IE-PerDiem	42.00	PERSONAL	Yes

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 42.00

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/09/18	56.00	0.00	0.00	42.00	42.00					

## ^ Additional Authorizations

No Special Authorizations

Other Authorization

Remarks

## ^ Accounting Allocations

Accounting Total: 56.75

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR8.20182019.B.04A00RR.000BD4.MN040400.	56.75	100.00 %

## ^ Totals

Previous Reimbursable Amount: 56.75  
Amended Reimbursable Amount: 0.00

Total Reimbursable Amount: 56.75

Disbursement Type	AUTH279500 Amount	AUTH279500-1 Amount	Amended Net
Estimated Cost	56.75	56.75	0.00
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: CANCEL COMPLETE

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
11/17/2018 3:00:25 AM	CANCEL COMPLETE	One, EAI User	EAI Document Status Update WS	
11/16/2018 12:20:14 PM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/16/2018 12:20:13 PM	_CANCELLED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/16/2018 12:19:51 PM	CREATED	GLENN, ONIS	AMENDMENT AUTH279500-1 (TAA06EPY)	

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
3	11/16/18	12:19PM	ONIS GLENN **	
2	09/19/18	11:05AM	EUNICE DAIS	
1	09/14/18	9:21AM	GLENN, ONIS	

## Document Summary for AUTH285170-1 (View-only)

## Traveler

Traveler ID: 02335474

Traveler Name: ONIS GLENN

Organization:

## ^ Document Information

Travel Dates: 11/12/2018 - 11/13/2018

Currency: U.S. Dollar

Type: TE

TA Num: TAA06JD7

Document ID:

Purpose: 2-INFORMATIONAL MEETING

Location Type: CONUS-DOM

Document Details: Mayor of JAX, Superfund Site, UA Mining Conf, and Manufacture Energy Day Speech

Alert	Trip No.	Location Purpose	Itinerary Location	From	To	Per Diem Rates	Estimated Cost
	1		JACKSONVILLE, FL	11/12/18	11/13/18	94.00 / 55.00 (10/01/18-12/31/49)	3485.12

## ^ Reservations

View Reservation History

PNR Status: BOOKED

Reservation Type	Vendor/Carrier	Last Date to Ticket	Cost	Lodging Location	Ticket #/Res. #	Date & Time	Emissions	Trave
LODGE	Marriott	11/10/2018 9:55:00 PM EST	94.00	Jacksonville Marriott Jacksonville,FL	1004679955	11/12/2018 00:00	N/A	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	2,989.80		1004679955	11/12/2018 14:55	52.259998 lbs CO2	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	0.00		1004679955	11/12/2018 17:47	105.300003 lbs CO2	ONIS GLEN
RENTAL	Budget	11/10/2018 9:55:00 PM EST	74.59		1004679955	11/12/2018 19:01	N/A	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	0.00		1004679955	11/12/2018 21:21	105.300003 lbs CO2	ONIS GLEN
LODGE	Hampton Inns	11/10/2018 9:55:00 PM EST	157.44	Hampton Inn & Suites Downtown Montgomery,AL	1004679955	11/13/2018 00:00	N/A	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	0.00		1004679955	11/13/2018 12:26	105.300003 lbs CO2	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	0.00		1004679955	11/13/2018 14:18	52.259998 lbs CO2	ONIS GLEN
COMM-CARR	Delta	11/10/2018 9:55:00 PM EST	0.00		1004679955	11/13/2018 15:51	117.389999 lbs CO2	ONIS GLEN
RENTAL	Hertz	11/10/2018 9:55:00 PM EST	52.35		1004679955	11/13/2018 18:00	N/A	ONIS GLEN

COMM- Delta 11/10/2018 0.00 1004679955 11/13/2018 57.330002 ONIS  
 CARR 9:55:00 18:03 lbs CO2 GLEN  
 PM EST

## ^ Expenses

Total Per Diem Expenses: 176.50

Total Non-Per Diem Expenses: 3,308.62

Details	Alert	Receipts	Date	Source	Expense Description	Expense Category	Cost	Payment Method	PerDiem
			10/23/2018		Estimated Travel Fee	Com. Carrier	9.91	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			Comments: OTRS Domestic-Intl w-Air-Rail						
			10/26/2018		Estimated TDY Voucher Fee	Transaction Fees	14.75	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			10/26/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			Comments: LB ATRS Domestic w-Air-Rail						
			11/01/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			Comments: LB ATRS Domestic w-Air-Rail						
			11/02/2018		Estimated Travel Fee	Com. Carrier	35.95	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			Comments: LB ATRS Domestic w-Air-Rail						
			11/12/2018	✈	Airline Flight	Com. Carrier	2,989.80	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
	▲		Expense is over threshold.						
	▲		You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
	▲		You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
	▲		You have selected a Non-Contract Fare. Make sure that it is mission essential to use this flight.						
			11/12/2018		ATM Advance Fee	Misc Expense	5.00	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						
			11/12/2018		ATM Fee	Misc Expense	5.00	GOVCC	
	▲		Default Payment Method for this expense is not being used. Please verify for accuracy.						

11/12/2018	Hotel Tax (CONUS & OCONUS Only)	Hotel Tax	12.22	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

11/12/2018	Lodging	Lodging- PerDiem	94.00	GOVCC	Yes
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Comments: Conf Num: 73257319 Cmt:

11/12/2018	M&IE	M&IE- PerDiem	41.25	PERSONAL	Yes
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11/12/2018	Public Transit	Misc Expense	76.50	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

▲ Expense is over threshold.

11/12/2018	 Rental Car	Rental Car	74.59	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

Comments: Conf Num: 46338308US2 Cmt:

11/13/2018	M&IE	M&IE- PerDiem	41.25	PERSONAL	Yes
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11/13/2018	Parking	Misc Expense	13.00	GOVCC	
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▲ Default Payment Method for this expense is not being used. Please verify for accuracy.

## ^ Document Attachments

Print Fax Cover Page

## ^ Per Diem Allowances

Total Per Diem Allowance: 176.50

Details	Alert	Actions	Date	Per Diem Rate	Lodging Cost	Lodging Allowed	M&IE Cost	M&IE Allowed	Spec	B	L	D	Conf %
✓			11/12/18	55.00	94.00	94.00	41.25	41.25					
✓			11/13/18	55.00	0.00	0.00	41.25	41.25					

## ^ Additional Authorizations

Special Authorizations Exist

### Other Authorization

### Remarks

Policy Compliant Hotel Booked Through Approved TMC

Contract fare used or No contract fare exists for city-pair market



Additional room is required to accommodate multiple employees authorized to travel together in same vehicle

Higher rate booked - declined lower cost alternatives

## ^ Accounting Allocations

Accounting Total: 3,485.12

Alert	Organization	Label	Classification Code	Amount	Percent Allocated
	EPAR04ORA_IO	17 AC 501E5 0	AR9.20192020.B.04A00RR.000ME8.MN040400.	3,485.12	100.00 %

## ^ Totals

Previous Reimbursable Amount: 1,825.21      Total Reimbursable Amount: 3,485.12  
Amended Reimbursable Amount: 1,659.91

Disbursement Type	AUTH285170 Amount	AUTH285170-1 Amount	Amended Net
Estimated Cost	1,825.21	3,485.12	1,659.91
Advance Requested	0.00	0.00	0.00

## Trip Comments

[View Comment History](#)

No Comments Entered

## Document Status

Current Status: OFFSETTING OBLIGATION

Awaiting:

for Status:

## Document Routing

Name	Status	Level
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## Document History (Current)

[Display Full History](#)

Date/Time	Status	Name	Remarks	Reason Desc
12/14/2018 3:04:27 PM	OFFSETTING OBLIGATION	One, EAI User	EAI Offsetting Obligation Update	
11/30/2018 11:00:38 AM	POSACK OBLIGATION	One, EAI User	EAI Document Status Update WS	
11/30/2018 7:47:10 AM	PENDING	SYSUTILITY	EAI Obligation Submitted	
11/30/2018 7:47:09 AM	APPROVED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/30/2018 7:30:33 AM	ADJUSTED	BENSON, DARRIN K	**AUTO SIGNATURE WAS APPLIED**	
11/30/2018 6:11:42 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**	
11/29/2018 2:26:00 PM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**	

11/28/2018 8:04:41 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/28/2018 8:01:54 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/28/2018 7:59:24 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/28/2018 7:55:53 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/20/2018 12:10:33 PM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
11/20/2018 10:49:27 AM	ADJUSTED	DAIS, EUNICE	**AUTO SIGNATURE WAS APPLIED**
11/20/2018 6:30:56 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/20/2018 6:02:54 AM	ADJUSTED	JOHNSON, RODERICK Maurice	**AUTO SIGNATURE WAS APPLIED**
11/19/2018 6:37:42 AM	AUTHORIZED	WALKER, MARY SALMON	**AUTO SIGNATURE WAS APPLIED**
11/19/2018 6:05:09 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/19/2018 6:03:35 AM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/16/2018 12:31:43 PM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/16/2018 12:31:06 PM	ADJUSTED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/16/2018 11:41:18 AM		GLENN, ONIS	
11/16/2018 11:40:56 AM	SIGNED	GLENN, ONIS	**AUTO SIGNATURE WAS APPLIED**
11/15/2018 7:03:31 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/14/2018 9:46:44 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/14/2018 9:13:22 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/13/2018 12:23:42 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/13/2018 8:52:55 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/12/2018 6:48:33 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/12/2018 3:41:52 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/12/2018 3:10:54 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
		ONIS GLENN	

11/12/2018 1:06:00 PM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
11/12/2018 9:58:01 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/12/2018 7:19:56 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/11/2018 12:03:35 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/10/2018 3:29:28 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/10/2018 12:23:36 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/09/2018 2:17:08 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/09/2018 1:04:13 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/09/2018 12:46:40 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/09/2018 12:29:39 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/08/2018 5:29:59 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/07/2018 10:15:48 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/06/2018 7:11:00 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:44:04 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:43:54 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:13:42 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:13:18 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:10:27 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 1:01:08 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 12:35:36 PM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/02/2018 8:56:48 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/01/2018 9:21:05 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
11/01/2018 9:21:00 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
		ONIS GLENN	

11/01/2018 8:26:08 AM	RESERVATIONS UPDATED		Auto-updated from reservation - Reservations updates for tripnum 1
10/26/2018 9:07:43 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/26/2018 8:31:25 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/26/2018 7:55:49 AM	RESERVATIONS UPDATED	ONIS GLENN	Auto-updated from reservation - Reservations updates for tripnum 1
10/26/2018 7:55:46 AM	CREATED	ONIS GLENN	Auto-created from reservation - AMENDMENT (TAA06JD7)

## Document Adjustments

Level	Date	Time	Adjustor	Remarks
15	11/30/18	7:30AM	DARRIN BENSON **	
14	11/30/18	6:11AM	ONIS GLENN	
13	11/28/18	8:01AM	ONIS GLENN	
12	11/28/18	7:55AM	ONIS GLENN	
11	11/20/18	12:10PM	EUNICE DAIS	
10	11/20/18	10:49AM	EUNICE DAIS	
9	11/20/18	6:30AM	ONIS GLENN	
8	11/20/18	6:02AM	RODERICK JOHNSON	
7	11/19/18	6:03AM	ONIS GLENN	
6	11/16/18	12:31PM	ONIS GLENN	
5	10/26/18	7:55AM	ONIS GLENN	
4	10/22/18	1:50PM	PATRICIA LIVINGSTON	
3	10/17/18	7:44AM	ONIS GLENN	
2	10/17/18	7:38AM	ONIS GLENN	
1	10/26/18	7:55AM	ONIS GLENN	Auto-created from reservation -